

May Agenda

Regular Meeting of Trustees

The regular meeting of the Board of Trustees of School District #35 has been scheduled for **Wednesday, May 16, 2018 at 6:00pm** at the Gallatin Gateway School multipurpose room. *(All policies mentioned in the agenda can be found at www.gallatinalgateway.school.com.)*

Call to Order

Pledge of Allegiance

Presiding Trustee's Explanation of Procedures

Public Comment- Non Agenda Items

Election 2018- Canvass Votes

Consent Agenda

Minutes – April 18, 2018- regular meeting; April 23, 2018- special meeting; and May 1, 2018- special meeting;

Finance: Warrants; Operational Budget by Object Code; Cash Reconciliation; Extra-Curricular Expenditure and Reconciliation Report; **Personnel:** Hire- Certified/Classified Substitutes; Hire- Summer 2018 Classified Contract- Mike Coon; Resignations- Special Education Teacher- Cheryl Curry; Librarian/Teacher- Kacee Krob; and School Nurse- Barbara Schaff, FNP

Swear in Trustee- County Superintendent Matthew Henry

Reorganization of the Board

- Clerk Appointment

Committee Reports

Interest Based Bargaining (IBB) Committee

Professional Development Advisory Committee

Whole Child Committee

Superintendent Parent Meeting (April 23)

Old Business

Strategic Plan Update

Superintendent's Report

New Business

Action Items:

Ratify 2018-2020 Certified Master Agreement: Gallatin Gateway Board of Trustees, School District No. 35 and the Gallatin Gateway Education Association, MEA-MET

Consider 2018-2019 Certified Staff Contracts- Renewal and/or nonrenewal without cause (Certified Master Agreement, MCA 20-4-205 and 20-4-206)

Consider 2018-2019 School Counselor (FTE)

Hire: 2018-2019 School Counselor

Consider 2018-2019 Classified Staff Wage Increases and Contract Renewals

Consider 2018-2020 Superintendent Salary- Contract Amendment

Non-resident Student Attendance Agreements

End of the Year Purchase Orders

Consider Application for Additional ANB for 2018-2019 (PAA3)

Trustee Resolution Requesting County to Conduct Election(s) (20-20-417, MCA)

Consider Summer Student Worker- Temporary Contract

Trustee Training: MTSBA- 2018 Leadership Symposium- Helena- June 8, 2017

Business Manager Training: MASBO Annual Summer Conference & New Clerk Academy June 11-15, 2018

Set dates for Special Work Sessions: Board Orientation & Training, Strategic Plan Review, & 18-19 Goal Setting

Discussion:

Before and After school Student Expectations

Review Safety Committee

PIR Day- Teacher Checkout and Stay Interviews

Next Meeting:

Regular Meeting – June 27, 2018 at 6pm

Adjournment

Excerpt from GGS Policy #1441- Audience Participation

Audience Participation

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The Board also recognizes the statutory and constitutional rights of the public to participate in governmental operations. To allow fair and orderly expression of public comments, the Board will permit public participation through oral or written comments during the "public comment" section of the Board agenda and prior to a final decision on a matter of significant interest to the public. The Chairperson may control such comment to ensure an orderly progression of the meeting.

Individuals wishing to be heard by the Chairperson shall first be recognized by the Chairperson. Individuals, after identifying themselves, will proceed to make comments as briefly as the subject permits. The Chairperson may interrupt or terminate an individual's statement when appropriate, including when statements are out of order, too lengthy, personally directed, abusive, obscene, or irrelevant. The Board as a whole shall have the final decision in determining the appropriateness of all such rulings. It is important for all participants to remember that Board meetings are held in public but are not public meetings. Members of the public shall be recognized and allowed input during the meeting, at the discretion of the Chairperson.

Cross Reference: 1420 School Board Meeting Procedure

Legal Reference: Article II, Section 8, Montana Constitution – Right of participation
Article II, Section 10, Montana Constitution – Right of privacy
§§ 2-3-101, et seq., MCA Notice and Opportunity to Be Heard

**MINUTES
REGULAR MEETING
BOARD OF TRUSTEES, GALLATIN GATEWAY SCHOOL DISTRICT #35**

CALL TO ORDER

The Board of Trustees of the Gallatin Gateway School District #35 met at 6:00pm on Wednesday, May 16, 2018 in the Gallatin Gateway School Board Room. Board Chair Donna Shockley presided and called the meeting to order at 6:00pm.

TRUSTEES PRESENT

Donna Shockley, Board Chair; Aaron Schwieterman, Board Vice-Chair; Julie Fleury, Carissa Paulson (incoming trustee), and Lessa Racow

TRUSTEES ABSENT

Christie Francis (outgoing trustee)

STAFF PRESENT

Travis Anderson, Superintendent and Carrie Fisher, District Clerk

OTHERS PRESENT

Matthew Henry, Gallatin County Superintendent of Schools; Lyn Morton, Nicole Grafel

PLEDGE OF ALLEGIANCE

The meeting attendees recited the *Pledge of Allegiance*.

PRESIDING TRUSTEE'S EXPLANATION OF PROCEDURES

Board Chair Donna Shockley explained the public comment process to be followed for addressing the Board in accordance with Gallatin Gateway School policy. She noted: 1) that prior to a vote the public may comment on agenda items; 2) there will be time for public comment on non-agenda items; and 3) public comment periods are not intended to be a question and answer session.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

ELECTION 2018- CANVASS VOTES

Motion: Trustee Julie Fleury to approve the results of the May 8, 2018 election.

Mary Katherine Erwin	136 votes
Carissa Paulson	258 votes
Aaron Schwieterman	209 votes
Number of ballots cast:	444
Number of registered voters:	1189

Seconded: Trustee Lessa Racow

Public Comment: None

For: Fleury, Racow, Schwieterman, Shockley

Opposed: None

Motion passed unanimously

CONSENT AGENDA

Motion: Trustee Lessa Racow to approve minutes from; April 18, 2018- regular meeting; April 23, 2018- special meeting; May 1, 2018- special committee meeting; approve claim warrants- #35637-#35661; electronic claims (-99917 - -99921); payroll warrants #75382-#75391; and direct deposits -89176-89206 (VOIDS: none); General Fund Operational Budget by Object Code Report as of May 14, 2018; Cash Reconciliation as of February 28, 2018 and March 31, 2018; Extra Curricular Expenditure and reconciliation Reports as of April 30, 2018- balance of \$16,629.33; and Hire: Certified/Classified Substitutes- Bus Driver: Maxine Daniel, Gary Jones; Kitchen/Food Service- Stacey Webb (Roscoe), Connie Evenson; Teachers/Aide/Other- Audriana Baker, Shelly Berezay, Dayna Bergin; April Bettilyon, Cynthia Corliss, Kate Cottingham, Sonja Davis, Julie Dobbins, Jason Fischer, Dianne Fowler, Connie Evenson, Jonathan Gans, Kevin Germann, Jennifer Gilbert, Kalli Hendrickson, Wendy Hourigan, Kris Keller, Spencer Kirkemo, Jeff Krogstad, Rebecca Lieurance, Mayra Lindberg; Mikaela Maddock, Heidi Maus, Kelly McCloy, Darcy Nordhagen, Brad Parsch, Teresa Ann Quatrato, Laura Quigley-Stephanik, Keaton Ramm; Tonya Scott, Travis W. Silver, Mariela Spinner, Nicorie Steinpfad, Barry Sulam, Gina Van Slyke; and Brandon Tyrrell; Office/Clerical- Connie Evenson; Hire: to hire Mike Coon at \$12/hour for maximum of 420 hours from June 11, 2018 - August 23, 2018 to update and maintain the district's technology, software, network, and building. Resignation: to accept the resignation of Cheryl Curry, special education teacher; Kacee Krob librarian/teacher; and Barbara Schaff, FNP, school nurse effective June 8, 2018.

Seconded: Vice Chair Aaron Schwieterman

Public Comment: None

For: Fleury, Racow, Schwieterman, Shockley

Opposed: None

Motion passed unanimously

SWEAR IN TRUSTEE

County Superintendent Matthew Henry swore in elected trustees Aaron Schwieterman and Carissa Paulson.

REORGANIZATION OF THE BOARD

Motion: Board Chair Donna Shockley nominated Vice Chair Aaron Schwieterman as the Board Chair.

Seconded: Trustee Lessa Racow

Public Comment: None

For: Fleury, Paulson, Racow, Schwieterman, Shockley

Opposed: None

Motion passed unanimously

Aaron Schwieterman assumed the duties of Board Chair.

Motion: Trustee Lessa Racow nominated Julie Fleury as the Board Vice Chair.

Seconded: Trustee Donna Shockley

Public Comment: None

For: Fleury, Paulson, Racow, Schwieterman, Shockley

Opposed: None

Motion passed unanimously

Motion: Trustee Lessa Racow nominated Carrie Fisher as the District Clerk.

Seconded: Trustee Donna Shockley

Public Comment: None

For: Fleury, Paulson, Racow, Schwieterman, Shockley

Opposed: None
Motion passed unanimously

COMMITTEE REPORTS

Interest-Based Bargaining Committee

Trustee Donna Shockley provided the Board and community present with salary comparisons throughout the county. She mentioned that the negotiations process went smoothly and pending any unknown issues a two- year contract will be ratified later in the meeting.

Professional Development Committee

Superintendent Anderson provided the Board with information regarding the initial Professional Development Committee meeting held on April 26, 2018. He noted that the discussion included staff feedback regarding professional development effectiveness and future professional development needs. Mr. Anderson explained that the committee wanted to focus more on working with ACE to assist with dovetailing the curriculum K-8. Trustee Donna Shockley added that the committee also developed a scope and decided to meet three times each year. The committee's next meeting has not been scheduled yet, but a final professional development plan for 2018-2019 will be presented at the June regular meeting.

Whole Child Committee

Trustee Julie Fleury provided the board with a summary of the discussion with the representatives at THRIVE regarding the parent liaison program at the May 8, 2018 meeting. The next meeting has not been scheduled at this time, but committee members are currently reaching out to the THRIVE team to discuss funding options.

Superintendent Parent Meeting (April 23)

Superintendent Travis Anderson provided a summary of the discussions from April 23, 2018 parent meeting: 1) Website revision process and teacher webpages; 2) Handbook revisions; 3) Per-pupil Expenditures inquiry. This was the final parent meeting for 2017-2018.

OLD BUSINESS

Strategic Plan Update

Vice Chair Donna Shockley noted that Debra Silk sent a second draft of the plan and she will forward the plan to the rest of the Board and committee. She explained that the Board will need to hold one meeting to work on the plan and Donna will send out possible dates to the Board to set the date.

SUPERINTENDENT'S REPORT

Superintendent Anderson provided the Board with information on the following: 1) SBAC Interim Testing; 2) Enrollment summary- 157 as of May 11, 2018; 3) Upcoming Board Training Opportunities; 4) Playground repair update; 5) Boys' bathroom flooding; 5) Core Control- Gym Heater module; 6) End of the year planning; 7) Musical Petting Zoo- May 23; 8) Student Appreciation Day; 9) After school Program Research; 10) Staff Appreciation Week- thank you PIE; 11) Sportsman's Banquet; 12) BOB Bus Visit; 13) 8th Grade Graduation; 14) Food Service Staff of the Year Award- May 25; 19) Annual District Audit; 20) SAM Summer Administrator's Institute; 21) Core Control Service Agreement; 22)

NEW BUSINESS

Ratify 2018-2020 Certified Master Agreement: Gallatin Gateway Board of trustees, School District No. 35 and the Gallatin Gateway Education Association, MEA-MFT

Motion: Trustee Donna Shockley to ratify the 2018-2020 Certified Master Agreement between Gallatin Gateway Board of trustees, School District No. 35 and the Gallatin Gateway Education Association, MEA-MFT

Seconded: Trustee Julie Fleury

Public Comment: None

For: Fleury, Paulson, Racow, Schwieterman, Shockley

Opposed: None

Motion passed unanimously

Consider 2018-2019 Certified Staff Contracts Renewal and/or nonrenewal without cause

Motion: Trustee Lessa Racow to renew the following certified staff contracts for 2018-2019:

Mike Coon	1.0 FTE
Ashley Davis	1.0 FTE
Bethany Dieter	1.0 FTE
Chantel Jaeger	1.0 FTE
Neal Krogstad	1.0 FTE
Elizabeth Matthews	1.0 FTE
Veronica Rubio	1.0 FTE
Ashley Senenfelder	1.0 FTE
Debra Tysse	1.0 FTE
Jacki Yager	1.0 FTE

Seconded: Vice-Chair Julie Fleury

Public Comment: None

For: Fleury, Paulson, Racow, Schwieterman, Shockley

Opposed: None

Motion passed unanimously

Consider 2019-2019 Classified Staff Wage Increases and Contract Renewals

Motion: Vice Chair Julie Fleury to approve the 2018-2019 classified contract renewals, salaries and benefits as follows:

Jerry Lee	Bus Driver	\$16.37	Flex- \$73.56/month
Cheryl Brenner	Bus Driver	\$14.85	Flex- \$73.56/month
Carrie Fisher	District Clerk/Business Manager	\$23.76	Flex- \$212.50/month (\$2550/year) or MUST- \$584/month
Erica Clark	Administrative Secretary	\$17.48	Flex- \$212.50/month (\$2550/year) or MUST- \$584/month
Bobbie Jo Gunderson	Kitchen Manager	\$16.23	Flex- \$212.50/month (\$2125/year)
Brooke Savage	Kitchen Assistant	\$13.27	Flex- \$212.50/month (\$2125/year)
Kelli Campbell	Paraprofessional	\$14.42	Flex- \$212.50/month (\$2125/year)
Janet Westlake	Paraprofessional	\$14.85	Flex- \$212.50/month (\$2125/year)
Fraulein Jaffe	Paraprofessional	\$15.23	Flex- \$212.50/month (\$2125/year)

Seconded: Trustee Donna Shockley
Public Comment: None
For: Fleury, Paulson, Racow, Schwieterman, Shockley
Opposed: None
Motion passed unanimously.

Consider 2018-2019 School Counselor FTE

Motion: Trustee Lessa Racow to increase the FTE for the counseling position from 0.5 to 0.85 for the 2018-2019 academic year.

Seconded: Trustee Donna Shockley
Public Comment: None
For: Fleury, Paulson, Racow, Schwieterman, Shockley
Opposed: None
Motion passed unanimously

Hire: 2018-2019 School Counselor

Motion: Vice Chair Julie Fleury to hire Nicole Grafel as .85 FTE certified school counselor and 0.15 teacher for the 2018-2019 academic year to be placed at the appropriate spot in the negotiated salary matrix based on educational attainment and years of experience (not to exceed five year). The successful hire pending further adequate fingerprint/background check.

Seconded: Trustee Donna Shockley
Public Comment: None
For: Fleury, Paulson, Racow, Schwieterman, Shockley
Opposed: None
Motion passed unanimously.

Consider 2018-2020 Superintendent Salary- Contract Amendment

Motion: Trustee Lessa Racow to approve a 2% increase for 2018-2019 and 2% for 2019-2020 and amend the Superintendent's contract to reflect said salary increase.

Second: Trustee Donna Shockley
Public Comment: None
For: Fleury, Paulson, Racow, Schwieterman, Shockley
Opposed: None
Motion passed unanimously.

Nonresident Student Attendance Agreements

Motion: Trustee Donna Shockley to approve the following Discretionary Non-resident Student Attendance Agreements for the 2018-2019 school year:

<u>Grade</u>	<u>Status</u>	<u>Home School District</u>
3	Current	Belgrade
6	Current	Belgrade
1	Current	Bozeman
1	Current	Bozeman
1	Current	Bozeman

1	Current	Bozeman
3	Current	Bozeman
3	Current	Bozeman
4	Current	Bozeman
5	Current	Bozeman
5	Current	Bozeman
6	Current	Bozeman
7	Current	Bozeman
7	Current	Bozeman
7	Current	Bozeman
8	Current	Bozeman
2	Current	Cottonwood
1	Current	Monforton
2	Current	Monforton
4	Current	Monforton
6	Current	Monforton

Seconded: Vice Chair Julie Fleury

Public Comment: None

For: Fleury, Paulson, Racow, Schwieterman, Shockey

Opposed: None

Motion passed unanimously.

End of the Year Purchase Orders

Superintendent Anderson lead a discussion with the Board regarding End of the Year purchase orders for FY18. In future years the Board would like to see the information presented with subtotals per classroom/grade level with needs and wants totalled separately. In addition, they would like any new curriculum purchased listed as a district expense.

The Board consensus was that Superintendent Anderson would make final decision regarding classroom/grade level purchase orders. The board also discussed District priorities.

The Board consensus regarding priorities:

1. Curriculum items: Bridges to Math and Lucy Caulkins
2. Gym door security upgrade
3. Repair bathroom floor drains

Consider Application for Additional ANB for 2018-2019 (PAA3)

Business Manager Carrie Fisher presented the Board with information regarding applying for additional ANB for FY19. She noted that the application is due June 1, 2018 and if approved the Board would likely increase budget authority based on current enrollment projections for Fall 2019. The District should receive a decision from OPI prior to the June 27, 2018 meeting. Mr. Fisher explained that the increase in budget

authority will not be final until after the October student count date and if the enrollment projection does not materialize as expected then the district will not receive the funds.

Motion: Trustee Lessa Racow to approve the application for Additional ANB for 2018-2019.

Second: Trustee Donna Shockley

Public Comment: None

For: Fleury, Paulson, Racow, Schwieterman, Shockley

Opposed: None

Motion passed unanimously.

Trustee Resolution Requesting County to Conduct Election(s)

Motion: Trustee Lessa Racow to approve the Trustee Resolution Requesting County Conduct Elections as follows:

BE IT RESOLVED, the Board of Trustees for School District No. 35, Gallatin County, State of Montana, requests that Gallatin County, State of Montana, conduct the elections for School District No. 35, Gallatin, County for the May 7, 2019 annual school election (trustee and levy elections).

In accordance with 20-20-417, MCA, the county will perform the duties imposed on the trustees and the clerk of the district for school elections in 20-20-203, 20-20-313, and 20-20-401, and deliver to the trustees, for the purpose of canvassing the vote, the certified tally sheets and other items as provided in 13-15-301.

Other election duties not specified will be conducted by mutual agreement between the district clerk and the county election administrator.

Second: Trustee Donna Shockley

Public Comment: None

For: Fleury, Paulson, Racow, Schwieterman, Shockley

Opposed: None

Motion passed unanimously.

Consider Summer Student Worker- Temporary Contract

Trustee Donna Shockley proposed opening up the position for two students during the summer for a maximum of 60 hours and hold off on hiring a student worker until the June 2018 meeting.

Motion: Trustee Donna Shockley to open two temporary summer student worker positions at \$10/hour for no more than 10 hours a week and for no more than 60 hours from June 11, 2018 to August 17, 2018.

Seconded: Trustee Lessa Racow

Public Comment: None

For: Fleury, Paulson,, Racow, Schwieterman, Shockley

Opposed: None

Motion passed unanimously.

Trustee Training: MTSBA- 2018 Leadership Symposium- Helena- June 8, 2017 and Business Manager Training: MASBO Annual Summer Conference & New Clerk Academy

Motion: Trustee Donna Shockley to approve Trustee and Business Manager trainings.

Seconded: Trustee Julie Fleury

Public Comment: None

For: Fleury, Paulson, Racow, Schwieterman, Shockley

Opposed: None

Motion passed unanimously.

Set dates for Special Work Sessions: Board Orientation & Training, Strategic Plan Review, & 18-19 Goal Setting

Board Chair Aaron Schwieterman lead a discussion regarding holding multiple meetings. The Board decided on July 10, 2018 for a Board Orientation & Training and July 25, 2018 for the Strategic Plan Review and 18-19 Goal Setting meeting. Both meetings will be held from 4-7pm.

Discussion: Before and After School Student Expectations

Superintendent Travis Anderson provided the Board with information regarding expectations for students before/after school. He noted that in order to accommodate staff member's children after school there have been procedures developed for the remainder of this school year. Mr. Anderson noted that there will be discussions to develop expectations for the upcoming year and updates to the handbook will be made with the following criteria:

1. Available to all students
2. Ensure for proper supervision of students

Discussion: Review Safety Committee

Superintendent Travis Anderson noted that he will be contacting the members of the safety committee to hold a meeting before the next regular school board meeting.

PIR Day- Teacher Checkout and Stay Interviews

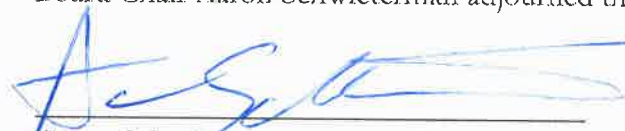
Superintendent Travis Anderson lead the discussion with the board regarding end of the year checkout and conducting stay interviews. Mr. Anderson will develop a questionnaire for the Board with 3-5 questions to be asked. Each Board member will visit with certified staff members throughout the day to gain feedback and develop relationships with staff.

Next Meetings:


- Regular Meeting- Wednesday, June 27, 2018 at 6pm

ADJOURNMENT

Board Chair Aaron Schwieterman adjourned the meeting at 9:25pm.



Aaron Schwieterman, Board Chair



Carrie Fisher, District Clerk

Regular Meeting

May 16, 2018

Sign-in Sheet

<u>Name- please print</u>	<u>Signature</u>
1. Matthew Henry	
2. Lyn Morton	Lyn Morton
3. Carissa Paulson	Carissa Paulson
4. Nicole Grafel	Nicole Grafel
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GALLATIN GATEWAY SCHOOL
PO BOX 265, GALLATIN GATEWAY, MT 59730

The agenda must also include a "public comment" item in order to allow members of the general public to comment on any public matter under the jurisdiction of the district that is not specifically listed on the agenda, except that no member of the public will be allowed to comment on contested cases, other adjudicative proceedings, or personnel matters. The Board Chairman may place reasonable time limits on any "public comment" item in order to maintain and ensure effective and efficient operations of the Board. The District shall not take any action on any matter discussed, unless the matter is specifically noticed on the agenda, and the public has been allowed the opportunity to comment.

** Public comment will be asked on each agenda item. Do not sign below for agenda items.*

Public Comment Sign-in

Date: May 16, 2018

**Please sign below for non-agenda items to be heard under New business: Public comment.*

NAME (Please Print Clearly)	TOPIC (Please Print Clearly)
1.	
2.	
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**Gallatin Gateway School District 35 Election
May 8, 2018**

Ballots Cast	444	
Ballots Issued	1189	
Rate of Return	37.34%	
<i>Gateway Trustee</i>		
Mary Katherin Erwin	136	
Carissa paulson	258	
Aaron Schwieterman	209	
<i>High School Trustee</i>		
Sandra Kline Wilson	300	
<i>High School General Fund Levy</i>		
FOR	215	
AGAINST	220	

* The number of ballots sent out

Active & Late Registered Voters	1189
Ballots Accepted	438
Ballots Rejected	6
Total Ballots Cast	444

I, Charlotte Mills, hereby certify the number of active registered voters who were mailed ballots for the Gallatin Gateway School District No.35 Election held on May 8, 2018.

Dated this 14th day of May, 2018.

Charlotte Mills

Charlotte Mills

Charlotte Mills
Gallatin County Election Administrator



SUMMARY REPORT

GALLATIN COUNTY, MONTANA
 SCHOOL AND SPECIAL ELECTIONS
 MAY 8, 2018

*unofficial
 Final*

RUN DATE: 05/08/18 10:47 PM

VOTES PERCENT

VOTES PERCENT

PRECINCTS COUNTED (OF 29) 29 100.00
 REGISTERED VOTERS - TOTAL 0
 BALLOTS CAST - TOTAL 22,407

AMSTERDAM TRUSTEE

VOTE FOR 2
 BRANDON BAILEY 0
 CHARLES R. PIPAL 0
 WRITE-IN 0

AND TRUSTEE

VOTE FOR 2
 JACK HUCZEK 251 48.93
 CYNTHIA BRADFORD LENCIONI 254 49.51
 WRITE-IN 8 1.56

BELG TRUSTEE

VOTE FOR 2
 BRAD BERG 954 13.61
 MARY ELLEN (MILLER) FITZGERALD 1,292 18.43
 STEVE GARVERT 656 9.36
 RENAE MATTIMOE 775 11.05
 JONI SANDO 762 10.87
 FRANK (TOM) STOCK 1,360 19.40
 LANCE VOEGELE 1,123 16.02
 WRITE-IN 90 1.28

BSKY TRUSTEE

VOTE FOR 2
 MATTHEW JENNINGS 566 55.33
 MARGO CLAIRE MAGNANT 407 39.78
 WRITE-IN 50 4.89

BOZ EL TRUSTEE

VOTE FOR 3
 DOUGLAS FISCHER 7,029 28.57
 GARY LUSIN 7,332 29.80
 GARY "BULLYBUSTER" MCGOWAN 2,247 9.13
 WENDY TAGE 7,719 31.37
 WRITE-IN 280 1.14

GATEWAY TRUSTEE

VOTE FOR 2
 MARY KATHERINE ERWIN 135 21.70
 CARISSA PAULSON 257 41.32
 AARON SCHWIETERMAN 209 33.60
 WRITE-IN 21 3.38

LAMOTTE TRUSTEE

VOTE FOR 2
 KATIE IVESTER 141 50.36
 BIRGEN KNOFF 136 48.57
 WRITE-IN 3 1.07

MALMB TRUSTEE

VOTE FOR 1
 JUSUP SANDOVAL 12 27.27
 JENNY WELSH 32 72.73
 WRITE-IN 0

MALM UNEXP TRUSTEE

VOTE FOR 1
 HEATHER BROADHEAD 46 100.00
 WRITE-IN 0

MAN EL TRUSTEE

VOTE FOR 2
 KELLY DUNCAN 350 28.59
 DENNIS GRUE 441 36.03
 MATT WHITE 430 35.13
 WRITE-IN 3 .25

MONFORTON TRUSTEE

VOTE FOR 2
 JOHN-HENRY ANDERSON 374 35.59
 ERIN COOPER 240 22.84
 SARAH WEBB 411 39.11
 WRITE-IN 26 2.47

3FKS TRUSTEE

VOTE FOR 2
 SHERI J BROWN 627 32.39
 ANNETTE E. CROSIAR 318 16.43
 CANDACE TESTON ROCHFORD 558 28.82
 JOSEPH ROWAN 379 19.58
 WRITE-IN 54 2.79

BHS TRUSTEE

VOTE FOR 1
 SANDRA KLINE WILSON 1,498 97.27
 WRITE-IN 42 2.73

SUMMARY REPORT

GALLATIN COUNTY, MONTANA
 SCHOOL AND SPECIAL ELECTIONS
 MAY 8, 2018

RUN DATE:05/08/18 10:47 PM

VOTES PERCENT

VOTES PERCENT

WEST TRUSTEE
 VOTE FOR 2
 PATRICIA BARNES 168 19.63
 ROBERT EVEREST 242 28.27
 JOHN GOSPODAREK 283 33.06
 AMANDA NEWELL 163 19.04
 WRITE-IN 0

HEBG TRUSTEE
 VOTE FOR 2
 MICHEAL COLLINS 161 19.42
 KEVIN 'KEN' DAVIS 295 35.59
 KYLE GOLTZ 368 44.39
 WRITE-IN 5 .60

RESORT
 VOTE FOR 2
 SARAH (WOOLDRIDGE) BLECHTA 371 29.08
 BUZ DAVIS 301 23.59
 STEVEN J JOHNSON 316 24.76
 CRAIG SMIT 279 21.87
 WRITE-IN 9 .71

BELER TECH LEVY
 VOTE FOR 1
 FOR 1,993 42.42
 AGAINST 2,705 57.58

BELER GEN LEVY
 VOTE FOR 1
 FOR 2,103 44.70
 AGAINST 2,602 55.30

BIG SKY LEVY
 VOTE FOR 1
 FOR 502 71.21
 AGAINST 203 28.79

BOZ GEN LEVY
 VOTE FOR 1
 FOR 8,119 66.99
 AGAINST 4,000 33.01

BOZEL SITE 1
 VOTE FOR 1
 FOR 9,257 76.61
 AGAINST 2,826 23.39

BOZEL SITE 2
 VOTE FOR 1
 FOR 9,290 76.80
 AGAINST 2,807 23.20

LAMOTTE LEVY
 VOTE FOR 1
 FOR 134 59.29
 AGAINST 92 40.71

MDN LEVY
 VOTE FOR 1
 FOR 539 62.03
 AGAINST 330 37.97

3FRKS EL BOND
 VOTE FOR 1
 YES 508 40.77
 NO 738 59.23

BELHS TECH LEVY
 VOTE FOR 1
 FOR 2,188 45.95
 AGAINST 2,574 54.05

BELHS GEN LEVY
 VOTE FOR 1
 FOR 2,317 48.52
 AGAINST 2,458 51.48

BOZ HS LEVY
 VOTE FOR 1
 FOR 9,186 66.02
 AGAINST 4,728 33.98

3FRKS HS BOND
 VOTE FOR 1
 YES 510 41.03
 NO 733 58.97

CVRFD LEVY
 VOTE FOR 1
 YES 3,316 63.79
 NO 1,882 36.21



Election Results

Mills, Charlotte <Charlotte.Mills@gallatin.mt.gov>

Thu, May 10, 2018 at 11:27 AM

Cc: "Henry, Matthew" <Matthew.Henry@gallatin.mt.gov>, "Skelton, Linda" <Linda.Skelton@gallatin.mt.gov>

Good Morning,

Sorry this email is a bit late coming to you. At 8:00 PM on election day, we had 281 rejected ballots that turned into provisional ballots. As long as a voter mails their id and it is post mark the day after election and we receive it by Monday, May 14th, we have to count it.

Right now we have had 30 voters whose ballots will be counted at 3PM on Monday. I cannot certify the results of the election until after the provisional ballots have been counted.

Below is the number of provisional ballots we have for your district and the number that have been received back so far that we will count. I expect more will be received in the mail tomorrow afternoon.

Thanks,
Charlotte

<u>District</u>	<u>Provisionals</u>	<u>Received</u>
Three Forks	18	1
Anderson	1	1
Belgrade	68	4
Big Sky	8	2
Bozeman	153	19
Cottonwood	0	0
Gateway	6	1
LaMotte	6	1
Malmborg	5	0
Manhattan	8	0
Monforton	6	0
West	8	0

**As soon as the District receives final certified results they will be forwarded to the Board & Board available @ meeting.*

CERTIFICATE OF ELECTION

Gallatin Gateway School District #35

Report to: Gallatin County Superintendent of Schools
May 8, 2018

Trustees Name	Term	# of Votes Received	Acclamation Mark with (X)	Number of Registered Voters	Number Voting
MARY KATHERINE ERWIN	3	136		1189	444
CARISSA PAULSON	3	258		1189	444
AARON SCHWIETERMAN	3	209		1189	444

Propositions:

Type **	Duration of Levy	Elem or HS	Amount Voted on Ballot	Approx Mills	Votes For	Votes Against	Number of Registered Voters	Number Voting
N/A	N/A	ELEM	N/A	N/A	N/A	N/A	1189	N/A

** L = Levy B = Bond R= Building Reserve
(General/Technology)

We the undersigned, Trustees do hereby notify the County Superintendent of Schools of Gallatin County, Montana, that at the 5-8-2018 election of School District #35 of Gallatin County, Montana, the above number of votes were cast and recorded or completed by acclamation.

TRUSTEES



Dated this 16th day of May, 2018.

Gallatin Gateway School

“Educating the Future”

100 Mill Street, PO Box 265, Gallatin Gateway, MT 59730

Phone: (406) 763-4415 Fax: (406) 763-4886

www.gallatingatewayschool.com

MEMO

TO: Gallatin Gateway Board of Trustees

FROM: Carrie Fisher, Business Manager

SUBJECT: Warrant Register Summary

DATE: May 14, 2018 (revised May 15, 2018)

Warrant Numbers (including Direct Deposit/ACH):

Claim (A/P) Warrants #'s:

#35637-35661

Electronic Payment:

-99921 - -99917

Voided Claim (A/P) Warrant #'s:

None

Payroll Warrant #'s:

#75382-75391

Direct Deposits/ACH #'s:

#-89176 - -89206

Voided Payroll Warrant #'s:

-89191

Thank you.

05/15/18
15:00:53

GALLATIN GATEWAY ELEMENTARY
Claims and/or Payroll Checks List
For the Accounting Period: 5/18

Page: 1 of 1
Report ID: W100X

Claims

Accounts Payable

Check					Date	
Check #	Type	Vendor/Employee/Payee Number/Name	Check Amount	Period	Issued	Notes
-99921	E	1305 BMO MASTERCARD	8887.99	5/18	05/14/18	
-99920	E	1305 BMO MASTERCARD	272.93	5/18	05/14/18	
-99919	E	1305 BMO MASTERCARD	403.10	5/18	05/14/18	
-99918	E	1305 BMO MASTERCARD	10833.24	5/18	05/14/18	
-99917	E	1305 BMO MASTERCARD	98.11	5/18	05/14/18	
35637	SC	1443 4 RIVERS ADMINISTRATION	10.00	5/18	05/16/18	
35638	SC	43 ALSCO-AMERICAN LINEN DIVISION	376.76	5/18	05/16/18	
35639	SC	66 ANDERSON, TRAVIS	272.50	5/18	05/16/18	
35640	SC	1278 BIG SKY PUBLISHING	333.52	5/18	05/16/18	
35641	SC	1300 BRENNER, CHERYL	26.16	5/18	05/16/18	
35642	SC	1299 CAMPBELLS PLUMBING & HEATING	92.44	5/18	05/16/18	
35643	SC	228 CENTURLINK	305.11	5/18	05/16/18	
35644	SC	229 CENTURLINK	14.59	5/18	05/16/18	
35645	SC	1280 CLARK, ERICA	149.33	5/18	05/16/18	
35646	SC	331 DERMER REFRIGERATION INC	522.21	5/18	05/16/18	
35647	SC	370 ELITE COMMERCIAL CLEANERS INC.	2880.00	5/18	05/16/18	
35648	SC	413 FISHER, CARRIE	21.96	5/18	05/16/18	
35649	SC	420 FOOD SERVICES OF AMERICA	4674.38	5/18	05/16/18	
35650	SC	1415 GALLATIN COUNTY TREASURER	100.89	5/18	05/16/18	
35651	SC	439 GALLATIN GATEWAY SCHOOL	33.00	5/18	05/16/18	
35652	SC	440 GALLATIN GATEWAY SCHOOL STUDENT A	3000.00	5/18	05/16/18	
35653	SC	643 LAST BEST PLACE LANDSCAPING, INC	560.00	5/18	05/16/18	
35654	SC	806 MTSBA - MONTANA SCHOOL BOARD ASSO	465.59	5/18	05/16/18	
35655	SC	856 NORTHWESTERN ENERGY	2144.80	5/18	05/16/18	
35656	SC	901 PERSONALIZE IT	31.60	5/18	05/16/18	
35657	SC	1403 SYSCO MONTANA, INC.	2602.09	5/18	05/16/18	
35658	SC	1117 TEACHERS' RETIREMENT SYSTEM	2550.19	5/18	05/16/18	
35659	SC	1131 THE CARRIAGE HOUSE CAR WASH	60.63	5/18	05/16/18	
35660	SC	666 THOMAS, LORRIE	100.00	5/18	05/16/18	
35661	SC	1337 CORE CONTROL	3975.00	5/18	05/16/18	

Claims Total # of Checks: 30 Total: 45798.12

Grand Total # of Checks: 30 Total: 45798.12

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)

05/15/18
15:08:14

GALLATIN GATEWAY ELEMENTARY
Claim Details
For the Accounting Period: 5/18

Page: 1 of 3
Report ID: AP100

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
1141 -99021E	1305 BMO MASTERCARD	8,887.99				
	C.FISHER PCARD TRANSACTIONS #3574					
	MAY 5, 2018 STATEMENT					
1	CC-95 04/11/18 DC TRIP- HOTEL	4,722.52				
		CC Accounting: 115-		-710-3400-582-710		710
				115 625		
	HILTON GARDEN INN (CRYSTALL INN)					
2	CC-95 04/11/18 DC TRIP- HOTEL	944.51				710
		CC Accounting: 115-		-710-3400-582-710		
	HILTON GARDEN INN (CRYSTALL INN)					
3	CC-95 04/11/18 MONTHLY INTERNET SERVICE	375.00				
		CC Accounting: 101-		-100-2300-530		
	MONTANA OPTICOM					
4	CC-95 04/11/18 MONTHLY INTERNET SERVICE	112.50				
		CC Accounting: 117-		-610-2300-530		
	MONTANA OPTICOM					
5	CC-95 04/11/18 MONTHLY INTERNET SERVICE	150.00				
		CC Accounting: 128-		-100-2300-530		
	MONTANA OPTICOM					
6	CC-95 04/11/18 MONTHLY INTERNET SERVICE	112.50				
		CC Accounting: 110-		-100-2300-530		
	MONTANA OPTICOM					
7	CC-95 04/12/18 WATER TESTING	28.00				
		CC Accounting: 101-		-100-2600-421		
	BRIDGER ANALYTICAL LAB, INC					
8	CC-95 04/12/18 MONTHLY WATER/SEWER	893.04				
		CC Accounting: 101-		-100-2600-420		
	GALLATIN GATEWAY WATER & SEWER DISTRICT					
9	CC-95 04/12/18 WATER TESTING	21.75				
		CC Accounting: 101-		-100-2600-421		
	EMERG LABORATORIES, INC.					
10	CC-95 04/17/18 MONTHLY TRASH SERVICES	526.36				
		CC Accounting: 101-		-100-2600-431		
	REPUBLIC SERVICES #886					
11	CC-95 04/17/18 MONTHLY TRASH SERVICES	11.96				
		CC Accounting: 117-		-610-2600-431		
	REPUBLIC SERVICES #886					
12	CC-95 04/17/18 MONTHLY TRASH SERVICES	59.81				
		CC Accounting: 110-		-100-2600-431		
	REPUBLIC SERVICES #886					
13	CC-95 04/23/18 MEMBERSHIP- WCC SURVEY	37.00				
		CC Accounting: 101-		-100-2300-810		
	SURVEY MONKEY					
14	CC-95 05/01/18 MONTHLY WATER/SEWER	893.04				
		CC Accounting: 101-		-100-2600-420		
	GALLATIN GATEWAY WATER & SEWER DISTRICT					

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GALLATIN GATEWAY ELEMENTARY
Claim Details
For the Accounting Period: 5/18

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/				
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj	
1142 -99920E	1305 BMO MASTERCARD	272.93					
E.CLARK PCARD TRANSACTIONS #4634 MAY 5, 2018 STATEMENT							
1	Eraser Caps (x160)	8.99					
			18-104	101	100-1000	610	
AMAZON.COM CREDIT SERVICES							
2	PENCIL REFILLS (x90)	3.00	18-104	101	100-1000	610	
AMAZON.COM CREDIT SERVICES							
3	SELF-STICK EASEL PAD (x2)	27.72	18-104	101	100-1000	610	
AMAZON.COM CREDIT SERVICES							
4	SHARPIE CHART MARKERS 8-C	7.30	18-104	101	100-1000	610	
AMAZON.COM CREDIT SERVICES							
5	SHIPPING & HANDLING	12.25	18-104	101	100-1000	610	
AMAZON.COM CREDIT SERVICES							
6	8TH GRADE LEGACY TILES	134.75	18-107	101	100-1000	610	
ORIGINAL WORKS YOURS INC							
7	SHIPPING & HANDLING	8.76	18-107	101	100-1000	610	
ORIGINAL WORKS YOURS INC							
8	SNACK CART- CAPRI SUN	23.58*	18-108	115	100-1000	610 112	
COSTCO							
9	DRIVING RECORD	7.37	18-109	101	100-2300	330	
MOTOR VEHICLE DIVISION							
10	DRIVING RECORD	7.37	18-109	101	100-2300	330	
MOTOR VEHICLE DIVISION							
11	DRIVING RECORD	7.37	18-109	101	100-2300	330	
MOTOR VEHICLE DIVISION							
12	DRIVING RECORD	7.37	18-109	101	100-2300	330	
MOTOR VEHICLE DIVISION							
13	LUNCH HERO DAY CAPES	10.99*	18-110	115	100-1000	610 110	
AMAZON.COM CREDIT SERVICES							
14	SHIPPING & HANDLING	6.11*	18-110	115	100-1000	610 110	
AMAZON.COM CREDIT SERVICES							
1143 -99919E	1305 BMO MASTERCARD	403.10					
T.ANDERSON PCARD TRANSACTIONS #3590 MAY 5, 2018 STATEMENT							
1	CC-96 04/27/18 SNOW FENCE- PLAYGROUND REPAIR	386.64					
CC Accounting: 101- -100-2600-610							
101 625							
KENYON NOBLE							
2	CC-96 05/02/18 INTERVIEW SNACKS/WATER	16.46		115	625	145	
CC Accounting: 115- -100-2400-610-145							
CASEY'S CORNER STORE							

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GALLATIN GATEWAY ELEMENTARY
Claim Details
For the Accounting Period: 5/18

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Report ID: AP100

Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
1144 -99918E	1305 BMO MASTERCARD	10,833.24				
	A.DAVIS PCARD TRANSACTIONS #1614					
	MAY 5, 2018 STATEMENT					
1	CC-97 04/24/18 DC TRIP-AIRLINE TICKETS (X15)	8,799.00				
			CC Accounting: 115-	-710-3400-582-710		
				115 625		710
	DELTA AIRLINES					
2	CC-97 04/24/18 DC TRIP- AIRLINE TICKET (X1)	323.20		115 625		710
			CC Accounting: 115-	-710-3400-582-710		
	DELTA AIRLINES					
3	CC-97 04/25/18 DC TRIP-MEALS- BRKFST FOR WEEK	1,711.04		115 625		710
			CC Accounting: 115-	-710-3400-582-710		
	HILTON GARDEN INN (CRYSTALL INN)					
1145 -99917E	1305 BMO MASTERCARD	98.11				
	K.KROB PCARD TRANSACTIONS #3616					
	MAY 5, 2018 STATEMENT					
1	LIBRARY BOOKS	34.25				
			18-101	115	100-2225	640 160
	AMAZON.COM CREDIT SERVICES					
2	LIBRARY BOOKS	63.86*	18-101	115	100-2225	640 160
	AMAZON.COM CREDIT SERVICES					
# of Claims		5	Total:		20,495.37	
Total Electronic Claims		20,495.37				
Total Non-Electronic Claims						

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GALLATIN GATEWAY ELEMENTARY
Check/Claim Details
For the Accounting Period: 5/18

Page: 1 of 5
Report ID: AP100W

* Over spent expenditure

Warrant Claim	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
35637S	1443 4 RIVERS ADMINISTRATION					
	1119	10.00				
1	0171801 04/15/18 4RIVERS MASS ANNUAL DUES	10.00*		101	100-2400	810
	Total Check:	10.00				
35638S	43 ALSCO-AMERICAN LINEN DIVISION					
	1120	376.76				
1	LBIL139493 04/30/18 APRONS, LINENS, MOPS, & RUGS	27.61		101	100-2600	610
2	LBIL139493 04/30/18 APRONS, LINENS, MOPS, & RUGS	3.68*		110	100-2700	610
3	LBIL139493 04/30/18 APRONS, LINENS, MOPS, & RUGS	14.72*		112	910-3100	610
4	LBIL139669 05/07/18 APRONS, LINENS, MOPS, & RUGS	85.19		101	100-2600	610
5	LBIL139669 05/07/18 APRONS, LINENS, MOPS, & RUGS	11.36*		110	100-2700	610
6	LBIL139669 05/07/18 APRONS, LINENS, MOPS, & RUGS	45.43*		112	910-3100	610
7	LBIL139319 04/23/18 APRONS, LINENS, MOPS, & RUGS	85.55		101	100-2600	610
8	LBIL139319 04/23/18 APRONS, LINENS, MOPS, & RUGS	11.41*		110	100-2700	610
9	LBIL139319 04/23/18 APRONS, LINENS, MOPS, & RUGS	45.63*		112	910-3100	610
10	LBIL139843 05/14/18 APRONS, LINENS, MOPS, & RUGS	27.71		101	100-2600	610
11	LBIL139843 05/14/18 APRONS, LINENS, MOPS, & RUGS	3.69*		110	100-2700	610
12	LBIL139843 05/14/18 APRONS, LINENS, MOPS, & RUGS	14.78*		112	910-3100	610
	Total Check:	376.76				
35639S	66 ANDERSON, TRAVIS					
	1140	272.50				
1	05/10/18 MILEAGE REIMBURSEMENT	272.50		101	100-2400	582
	Total Check:	272.50				
35640S	1278 BIG SKY PUBLISHING					
	1121	333.52				
1	1102959 04/16/18 EMPLOYMENT AD- COUNSELOR	333.52*		101	100-1000	540
	Total Check:	333.52				
35641S	1300 BRENNER, CHERYL					
	1122	26.16				
1	04/13/18 MILEAGE- PAPER PICKUP	26.16*		101	100-2300	582
	Total Check:	26.16				
35642S	1299 CAMPBELLS PLUMBING & HEATING					
	1123	92.44				
1	16801 04/26/18 PLUMBING- KITCHEN LEAK	92.44*		112	910-3100	440
	Total Check:	92.44				

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GALLATIN GATEWAY ELEMENTARY
Check/Claim Details
For the Accounting Period: 5/18

Page: 2 of 5
Report ID: AP100W

* ... Over spent expenditure

Warrant Claim	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
356435	228 CENTURYLINK					
	1148	305.11				
1	05/04/18 MONTHLY PHONE SERVICE	222.73*		101	100-2300	531
2	05/04/18 MONTHLY PHONE SERVICE	76.28		110	100-2300	531
3	05/04/18 MONTHLY PHONE SERVICE	6.10		117	610-2300	531
	Total Check:	305.11				
356445	229 CENTURYLINK					
	1124	14.59				
1	1438751696 04/19/18 MONTHLY PHONE LONG DISTANC	10.65*		101	100-2300	531
2	1438751696 04/19/18 MONTHLY PHONE LONG DISTANC	3.65		110	100-2300	531
3	1438751696 04/19/18 MONTHLY PHONE LONG DISTANC	0.29		117	610-2300	531
	Total Check:	14.59				
356455	1280 CLARK, ERICA					
	1149	149.33				
1	05/14/18 WY TRIP- MILEAGE REIMBURSEMENT	136.25*		115	710-3400	582 145
2	05/14/18 PIR DAY- MEAL P/U MILEAGE REIM	13.08*		115	100-1000	582 110
	Total Check:	149.33				
356465	331 DERMER REFRIGERATION INC					
	1125	522.21				
1	43120 05/08/18 REPAIRS- WALKIN FREEZER	522.21*		112	910-3100	440
	Total Check:	522.21				
356475	370 ELITE COMMERCIAL CLEANERS INC					
	1127	2,880.00				
1	2390 05/02/18 MONTHLY CUSTODIAL SERVICES	2,246.40		101	100-2600	433
2	2390 05/02/18 MONTHLY CUSTODIAL SERVICES	576.00*		110	100-2600	433
3	2390 05/02/18 MONTHLY CUSTODIAL SERVICES	57.60		117	610-2600	433
	Total Check:	2,880.00				
356485	413 FISHER, CARRIE					
	1146	21.96				
1	05/08/18 MILEAGE REIMBURSEMENT- PAPER P	21.96*		101	100-2300	582
	Total Check:	21.96				
356495	420 FOOD SERVICES OF AMERICA					
	1139	4,674.38				
1	5508656 04/12/18 FOOD	481.02*		112	910-3100	630
2	5508656 04/12/18 FOOD- BREAKFAST EXPANSION	188.00*		112	910-3100	630
3	5510256 04/16/18 FOOD	434.24*		112	910-3100	630
4	5510256 04/16/18 FOOD-BREAKFAST EXPANSION	130.08*		112	910-3100	630
5	5510256 04/16/18 SUPPLIES	57.59*		112	910-3100	610
6	5512356 04/19/18 FOOD	669.15*		112	910-3100	630
7	5512356 04/19/18 FOOD-BREAKFAST EXPANSION	198.44*		112	910-3100	630
8	5514069 04/23/18 FOOD	474.79*		112	910-3100	630
9	5514069 04/23/18 FOOD-BREAKFAST EXPANSION	41.58*		112	910-3100	630

* ... Over spent expenditure

Warrant Claim	Vendor #/Name	Amount	Acct/Source/					
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj	Proj
10	5516135 04/26/18 FOOD	396.28*		112		910-3100	630	
11	5516760 04/27/18 FOOD	24.94*		112		910-3100	630	
12	5517689 04/30/18 FOOD	393.56*		112		910-3100	630	
13	5517689 04/30/18 FOOD-BREAKFAST EXPANSION	122.05*		112		910-3100	630	
14	5519686 05/03/18 FOOD	808.52*		112		910-3100	630	
15	5519686 05/03/18 SUPPLIES	24.39*		112		910-3100	610	
16	5519686 05/03/18 FOOD-BREAKFAST EXPANSION	240.05*		112		910-3100	630	
17	5511240 04/17/18 CREDIT MEMO	-10.30*		112		910-3100	630	
	Total Check:	4,674.38						
35650S	1415 GALLATIN COUNTY TREASURER							
	1130	100.89						
1	RHF33735 05/31/18 W/S DISTRICT TAXES	100.89		101		100-2300	810	
	Total Check:	100.89						
35651S	439 GALLATIN GATEWAY SCHOOL							
	1129	33.00						
1	05/11/18 MEAL BALANCE- NEEDY STUDENT	33.00*		115		100-1000	810	110
	Total Check:	33.00						
35652S	440 GALLATIN GATEWAY SCHOOL STUDENT							
	1128	3,000.00						
1	05/01/18 DC CHAPERONES- DAVIS & FISHER	3,000.00		101		710-3400	582	
	Total Check:	3,000.00						
35653S	643 LAST BEST PLACE LANDSCAPING, INC							
	1132	560.00						
1	18-04-1028 05/01/18 SNOW REMOVAL- APRIL 2,3,6,	420.00*		101		100-2630	432	
2	18-04-1028 05/01/18 SNOW REMOVAL- APRIL 2,3,6,	140.00*		110		100-2630	432	
	Total Check:	560.00						
35654S	806 MTSBA - MONTANA SCHOOL BOARD							
	1133	465.59						
1	34274 04/30/18 STRATEGIC PLAN AND TRAVEL	465.59		101		100-2300	330	
	Total Check:	465.59						
35655S	856 NORTHWESTERN ENERGY							
	1134	2,144.80						
1	05/03/18 ELECTRIC SERVICE	1,127.38		101		100-2600	412	
2	05/03/18 ELECTRIC SERVICE	289.08*		110		100-2600	412	
3	05/03/18 ELECTRIC SERVICE	28.91		117		610-2600	412	
4	05/03/18 POWER-LIGHTS	102.28*		101		100-2600	410	
5	05/03/18 POWER-LIGHTS	106.54*		110		100-2600	410	
6	05/03/18 POWER-LIGHTS	4.26		117		610-2600	410	
7	05/03/18 NATURAL GAS	476.62		101		100-2600	411	
8	05/03/18 NATURAL GAS	9.73		117		610-2600	411	
	Total Check:	2,144.80						

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GALLATIN GATEWAY ELEMENTARY
Check/Claim Details
For the Accounting Period: 5/18

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Report ID: AF100W

* Over spent expenditure

Warrant Claim	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
35656S	901 PERSONALIZE IT					
1135		31.60				
1	70994 04/17/18 MILLIONAIRE'S CLUB ENGRAVINGS	31.60		101	100-1000	610
	Total Check:	31.60				
35657S	1403 SYSCO MONTANA, INC.					
1136		2,602.09				
1	143713041 04/13/18 FOOD	127.33*		112	910-3100	630
2	143713041 04/13/18 FOOD- BREAKFAST EXPANSION	102.03*		112	910-3100	630
3	143716990 04/17/18 FOOD	400.16*		112	910-3100	630
4	143722319 04/20/18 FOOD	326.43*		112	910-3100	630
5	143726728 04/24/18 FOOD	356.60*		112	910-3100	630
6	143726728 04/24/18 FOOD-BREAKFAST EXPANSION	135.63*		112	910-3100	630
7	143731873 04/27/18 FOOD	689.71*		112	910-3100	630
8	143737897 05/01/18 FOOD	294.04*		112	910-3100	630
9	143737897 05/01/18 FOOD-BREAKFAST EXPANSION	64.04*		112	910-3100	630
10	143737897 05/01/18 SUPPLIES	15.88*		112	910-3100	610
11	143713536 04/14/18 SUPPLIES	90.24*		112	910-3100	610
	Total Check:	2,602.09				
35658S	1117 TEACHERS' RETIREMENT SYSTEM					
1147		2,550.19				
1	05/10/18 BUYBACK- FITZSIMMONS SEPT 2015-MARCH 2016	1,939.41		114	100-1000	220
2	05/10/18 INTEREST CHARGES- FITZSIMMONS SEPT 2015-MARCH 2016	12.52		101	100-2500	810
3	05/10/18 BUYBACK- FITZSIMMONS MARCH 2015-JUNE 2015	594.42		114	100-1000	220
4	05/10/18 INTEREST CHARGES- FITZSIMMONS MARCH 2015-JUNE 2015	3.84		101	100-2500	810
	Total Check:	2,550.19				
35659S	1131 THE CARRIAGE HOUSE CAR WASH					
1137		60.63				
1	3213 04/30/18 CAR WASHES- BUS (X4)	60.63*		110	100-2700	440
	Total Check:	60.63				
35660S	666 THOMAS, LORRIE					
1138		100.00				
1	04/25/18 BACTERIOLOGICAL SAMPLE- MAY	98.00		101	100-2600	421
2	04/25/18 BACTERIOLOGICAL SAMPLE- MAY	2.00		117	610-2600	421
	Total Check:	100.00				

05/15/18
15:05:46

GALLATIN GATEWAY ELEMENTARY
Check/Claim Details
For the Accounting Period: 5/18

Page: 5 of 5
Report ID: AP100W

* ... Over spent expenditure

Warrant Claim	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
356615	1337 CORE CONTROL					
	1131	3,975.00				
1	8207 05/09/18 GYM ADU CONTROL UPGRADE	3,975.00	18-076	161	100-2600	440 907
	Total Check:	3,975.00				
	# of Claims	25	Total:	25,302.75		

GALLATIN GATEWAY ELEMENTARY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 5 / 18

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
101 GENERAL	86,810.64	890,138.75	1,202,095.00	1,202,095.00	311,956.25	74 %
110 TRANSPORTATION	7,592.04	88,057.72	97,500.00	97,500.00	9,442.28	90 %
111 BUS DEPRECIATION	0.00	0.00	81,175.00	81,175.00	81,175.00	0 %
113 TUITION	0.00	0.00	874.00	874.00	874.00	0 %
114 RETIREMENT	15,029.80	122,054.84	204,691.05	204,691.05	82,636.21	60 %
117 ADULT EDUCATION FUND	434.32	5,394.73	18,158.06	18,158.06	12,763.33	30 %
128 TECHNOLOGY FUNDS	1,334.58	12,781.51	18,261.58	18,261.58	5,480.07	70 %
129 FLEXIBILITY FUND	0.00	5,741.00	15,060.93	15,060.93	9,319.93	38 %
150 DEBT SERVICE	0.00	7,207.50	114,065.00	114,065.00	106,857.50	6 %
161 BUILDING RESERVE	0.00	42,208.72	128,012.20	128,012.20	85,803.48	33 %
Grand Total:	111,201.38	1,173,584.77	1,879,892.82	1,879,892.82	706,308.05	62 %

101 GENERAL

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 ELEMENTARY						
100 ELEMENTARY						
1000 INSTRUCTION						
112 CERTIFIED SALARIES	38,653.91	347,342.51	463,847.00	463,847.00	116,504.49	74 %
117 AIDES	3,165.11	22,412.75	43,721.00	43,721.00	21,308.25	51 %
122 SUBSTITUTE TEACHERS	935.00	5,355.00	8,000.00	8,000.00	2,645.00	66 %
150 STIPEND	27.27	1,993.16	2,805.00	2,805.00	811.84	71 %
190 LEAVE - PAY	0.00	0.00	20,000.00	20,000.00	20,000.00	0 %
250 WORKERS' COMPENSATION	229.98	1,626.43	2,738.00	2,738.00	1,111.57	59 %
260 HEALTH INS	6,494.01	58,232.89	79,122.00	79,122.00	20,889.11	73 %
330 OTHER PROFESSIONAL SERVICES	0.00	3,800.00	3,500.00	3,500.00	-300.00	108 %
540 ADVERTISING	333.52	1,143.87	750.00	750.00	-393.87	152 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	555.36	2,350.00	2,350.00	1,794.64	23 %
610 SUPPLIES	175.11	8,360.92	20,000.00	20,000.00	11,639.08	41 %
640 BOOKS	0.00	350.10	6,000.00	6,000.00	5,649.90	5 %
650 PERIODICALS	0.00	362.62	700.00	700.00	337.38	51 %
660 MINOR EQUIPMENT	0.00	4,195.42	4,000.00	4,000.00	-195.42	104 %
680 COMPUTER SOFTWARE	0.00	6,875.00	7,000.00	7,000.00	125.00	98 %
682 SUPPLIES- TECHNOLOGY	0.00	525.44	1,500.00	1,500.00	974.56	35 %
780 MAJOR TECHNOLOGY HARDWARE	0.00	2,245.20	5,500.00	5,500.00	3,254.80	40 %
810 DUES AND FEES	0.00	0.00	75.00	75.00	75.00	0 %
Function Total:	50,013.91	465,376.67	671,608.00	671,608.00	206,231.33	69 %
2100 STUDENTS						
113 PROFESSIONAL-OTHER CERTIFIED S	159.60	1,831.20	5,461.00	5,461.00	3,629.80	33 %
250 WORKERS' COMPENSATION	1.23	9.85	37.00	37.00	27.15	26 %
260 HEALTH INS	25.75	244.37	313.00	313.00	68.63	78 %
610 SUPPLIES	0.00	100.00	175.00	175.00	75.00	57 %
Function Total:	186.58	2,185.42	5,986.00	5,986.00	3,800.58	36 %
2112 ATTENDANCE SERVICES						
610 SUPPLIES	0.00	100.00	100.00	100.00	0.00	100 %
Function Total:	0.00	100.00	100.00	100.00	0.00	100 %
2120 GUIDANCE PROGRAM						
113 PROFESSIONAL-OTHER CERTIFIED S	1,979.25	17,813.25	23,751.00	23,751.00	5,937.75	75 %
190 LEAVE - PAY	0.00	0.00	130.00	130.00	130.00	0 %
250 WORKERS' COMPENSATION	10.64	72.55	128.00	128.00	55.45	56 %
260 HEALTH INS	609.00	5,503.00	7,374.00	7,374.00	1,871.00	74 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	0.00	270.00	270.00	270.00	0 %
610 SUPPLIES	0.00	484.64	250.00	250.00	-234.64	193 %
Function Total:	2,598.89	23,873.44	31,903.00	31,903.00	8,029.56	74 %
2123 GUIDANCE- TESTING SERVICES						
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	815.19	165.00	165.00	-650.19	494 %
610 SUPPLIES	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
Function Total:	0.00	815.19	1,165.00	1,165.00	349.81	69 %
2131 HEALTH SERVICES- MEDICAL						
330 OTHER PROFESSIONAL SERVICES	0.00	1,012.98	0.00	0.00	-1,012.98	*** %
610 SUPPLIES	0.00	165.24	0.00	0.00	-165.24	*** %
Function Total:	0.00	1,178.22	0.00	0.00	-1,178.22	*** %

101 GENERAL

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 ELEMENTARY						
100 ELEMENTARY						
2225 LIBRARY SERVICES						
113 PROFESSIONAL-OTHER CERTIFIED S	1,755.21	15,796.89	21,063.00	21,063.00	5,266.11	74 %
190 LEAVE - PAY	0.00	0.00	255.00	255.00	255.00	0 %
250 WORKERS' COMPENSATION	9.44	64.33	113.00	113.00	48.67	56 %
260 HEALTH INS	304.50	2,751.50	3,696.00	3,696.00	944.50	74 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	0.00	150.00	150.00	150.00	0 %
610 SUPPLIES	0.00	425.99	600.00	600.00	174.01	70 %
640 BOOKS	0.00	1,258.53	2,000.00	2,000.00	741.47	62 %
650 PERIODICALS	0.00	0.00	200.00	200.00	200.00	0 %
660 MINOR EQUIPMENT	0.00	0.00	200.00	200.00	200.00	0 %
680 COMPUTER SOFTWARE	0.00	854.00	300.00	300.00	-554.00	284 %
810 DUES AND FEES	0.00	0.00	60.00	60.00	60.00	0 %
Function Total:	2,069.15	21,151.24	28,637.00	28,637.00	7,485.76	73 %
2300 GENERAL ADMINISTRATION						
330 OTHER PROFESSIONAL SERVICES	495.07	4,782.71	5,000.00	5,000.00	217.29	95 %
331 PROF. SERV. AUDITOR	0.00	3,614.00	6,800.00	6,800.00	3,186.00	53 %
332 PROF. SERV. LEGAL	0.00	50.00	3,000.00	3,000.00	2,950.00	1 %
530 COMMUNICATIONS- INTERNET SERVICE	375.00	1,752.62	3,000.00	3,000.00	1,247.38	58 %
531 COMMUNICATIONS- TELEPHONE	233.38	2,337.72	1,971.00	1,971.00	-366.72	118 %
532 POSTAGE	0.00	1,650.37	1,750.00	1,750.00	99.63	94 %
540 ADVERTISING	0.00	196.51	750.00	750.00	553.49	26 %
550 PRINTING/DUPLICATING	0.00	3,859.62	4,500.00	4,500.00	640.38	85 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	48.12	1,603.12	1,225.00	1,225.00	-378.12	130 %
610 SUPPLIES	0.00	781.65	1,500.00	1,500.00	718.35	52 %
660 MINOR EQUIPMENT	0.00	0.00	500.00	500.00	500.00	0 %
810 DUES AND FEES	137.89	3,806.49	7,500.00	7,500.00	3,693.51	50 %
Function Total:	1,289.46	24,434.81	37,496.00	37,496.00	13,061.19	65 %
2314 ELECTIONS						
330 OTHER PROFESSIONAL SERVICES	0.00	0.00	450.00	450.00	450.00	0 %
540 ADVERTISING	0.00	0.00	75.00	75.00	75.00	0 %
Function Total:	0.00	0.00	525.00	525.00	525.00	0 %
2400 SCHOOL ADMINISTRATION						
111 ADMINISTRATIVE SALARY	4,738.69	52,125.53	56,864.00	56,864.00	4,738.47	91 %
115 OFFICE/CLERICAL SALARY	2,508.86	29,313.15	32,674.00	32,674.00	3,360.85	89 %
125 SUBSTITUTE- OFFICE/CLERICAL	0.00	625.09	360.00	360.00	-265.09	173 %
190 LEAVE - PAY	0.00	0.00	5,746.00	5,746.00	5,746.00	0 %
250 WORKERS' COMPENSATION	38.96	353.03	480.00	480.00	126.97	73 %
260 HEALTH INS	934.13	9,472.93	11,304.00	11,304.00	1,831.07	83 %
340 TECHNICAL SERVICES	0.00	800.00	1,275.00	1,275.00	475.00	62 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	272.50	1,050.24	2,500.00	2,500.00	1,449.76	42 %
610 SUPPLIES	0.00	0.00	500.00	500.00	500.00	0 %
780 MAJOR TECHNOLOGY HARDWARE	0.00	0.00	1,500.00	1,500.00	1,500.00	0 %
810 DUES AND FEES	10.00	524.99	175.00	175.00	-349.99	299 %
Function Total:	8,503.14	94,264.96	113,378.00	113,378.00	19,113.04	83 %

101 GENERAL

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 ELEMENTARY						
100 ELEMENTARY						
2500 BUSINESS SERVICES						
111 ADMINISTRATIVE SALARY	3,082.00	38,186.23	42,217.00	42,217.00	4,030.77	90 %
190 LEAVE - PAY	0.00	0.00	8,700.00	8,700.00	8,700.00	0 %
250 WORKERS' COMPENSATION	16.25	158.97	216.00	216.00	57.03	73 %
260 HEALTH INS	159.37	1,708.89	1,968.00	1,968.00	259.11	86 %
330 OTHER PROFESSIONAL SERVICES	0.00	0.00	3,650.00	3,650.00	3,650.00	0 %
532 POSTAGE	0.00	0.00	50.00	50.00	50.00	0 %
550 PRINTING/DUPLICATING	0.00	266.07	360.00	360.00	93.93	73 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	629.88	1,500.00	1,500.00	870.12	41 %
610 SUPPLIES	0.00	78.70	500.00	500.00	421.30	15 %
680 COMPUTER SOFTWARE	0.00	6,952.00	6,185.00	6,185.00	-767.00	112 %
810 DUES AND FEES	16.36	208.82	1,500.00	1,500.00	1,291.18	13 %
Function Total:	3,273.98	48,189.56	66,846.00	66,846.00	18,656.44	72 %
2600 OPERATIONS & MAINTENANCE						
114 CUSTODIAL SALARY	0.00	4,050.00	4,080.00	4,080.00	30.00	99 %
250 WORKERS' COMPENSATION	0.00	22.01	22.00	22.00	-0.01	100 %
410 POWER - LIGHTS	102.28	1,302.35	1,000.00	1,000.00	-302.35	130 %
411 NATURAL GAS	476.62	9,708.46	11,000.00	11,000.00	1,291.54	88 %
412 ELECTRICITY	1,127.38	11,407.62	14,500.00	14,500.00	3,092.38	78 %
420 OTHER UTILITY SERVICES- SEWER	1,786.08	2,968.03	0.00	0.00	-2,968.03	*** %
421 WATER TESTS	147.75	1,421.89	2,000.00	2,000.00	578.11	71 %
431 DISPOSAL SERVICE	526.36	5,119.15	5,800.00	5,800.00	680.85	88 %
433 CUSTODIAL SERVICES	2,246.40	24,710.40	27,000.00	27,000.00	2,289.60	91 %
440 REPAIR AND MAINTENANCE SERVICE	0.00	31,351.87	12,080.00	12,080.00	-19,271.87	259 %
520 INSURANCE	0.00	13,094.25	13,095.00	13,095.00	0.75	99 %
610 SUPPLIES	612.70	4,559.92	5,200.00	5,200.00	640.08	87 %
682 SUPPLIES- TECHNOLOGY	0.00	77.16	0.00	0.00	-77.16	*** %
810 DUES AND FEES	0.00	1,462.83	1,500.00	1,500.00	37.17	97 %
Function Total:	7,025.57	111,255.94	97,277.00	97,277.00	-13,978.94	114 %
2630 GROUNDS- CARE AND UPKEEP						
432 SNOW PLOWING SERVICES	420.00	4,867.50	4,000.00	4,000.00	-867.50	121 %
Function Total:	420.00	4,867.50	4,000.00	4,000.00	-867.50	121 %
Program Total:	75,380.68	797,692.95	1,058,921.00	1,058,921.00	261,228.05	75 %
Program Group Total:	75,380.68	797,692.95	1,058,921.00	1,058,921.00	261,228.05	75 %
200						
280 SPECIAL EDUCATION						
1000 INSTRUCTION						
112 CERTIFIED SALARIES	4,219.33	37,973.97	50,632.00	50,632.00	12,658.03	75 %
117 AIDES	2,070.18	16,531.69	21,504.00	21,504.00	4,972.31	76 %
122 SUBSTITUTE TEACHERS	0.00	0.00	170.00	170.00	170.00	0 %
190 LEAVE - PAY	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
250 WORKERS' COMPENSATION	33.81	231.77	388.00	388.00	166.23	57 %
260 HEALTH INS	821.50	7,655.50	9,554.00	9,554.00	1,898.50	80 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	0.00	300.00	300.00	300.00	0 %
610 SUPPLIES	0.00	57.78	350.00	350.00	292.22	16 %
682 SUPPLIES- TECHNOLOGY	0.00	92.99	150.00	150.00	57.01	61 %
Function Total:	7,144.82	62,533.70	84,048.00	84,048.00	21,514.30	74 %

101 GENERAL

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
200						
280 SPECIAL EDUCATION						
2141 SUPERVISION OF PSYCHOLOGICAL S						
250 WORKERS' COMPENSATION	0.00	0.01	0.00	0.00	-0.01	*** %
Function Total:	0.00	0.01	0.00	0.00	-0.01	*** %
2490 SCHOOL ADMIN SUPPORT SERVICES- SPEC ED DIRECTOR						
119 OTHER SUPERVISORY SALARIES	212.18	2,333.99	2,546.00	2,546.00	212.01	91 %
250 WORKERS' COMPENSATION	1.14	10.08	14.00	14.00	3.92	72 %
260 HEALTH INS	18.27	201.97	228.00	228.00	26.03	88 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	8.20	100.00	100.00	91.80	6 %
Function Total:	231.59	2,554.24	2,888.00	2,888.00	333.76	88 %
6200 RESOURCES TRANSFERED						
920 RESOURCES TRANSFER TO COOP	0.00	2,527.00	2,527.00	2,527.00	0.00	100 %
Function Total:	0.00	2,527.00	2,527.00	2,527.00	0.00	100 %
Program Total:	7,376.41	67,614.95	89,463.00	89,463.00	21,848.05	75 %
Program Group Total:	7,376.41	67,614.95	89,463.00	89,463.00	21,848.05	75 %
300						
365 INDIAN EDUCATION						
1000 INSTRUCTION						
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
610 SUPPLIES	0.00	0.00	500.00	500.00	500.00	0 %
640 BOOKS	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
810 DUES AND FEES	0.00	0.00	200.00	200.00	200.00	0 %
Function Total:	0.00	0.00	2,700.00	2,700.00	2,700.00	0 %
2225 LIBRARY SERVICES						
640 BOOKS	0.00	0.00	500.00	500.00	500.00	0 %
Function Total:	0.00	0.00	500.00	500.00	500.00	0 %
Program Total:	0.00	0.00	3,200.00	3,200.00	3,200.00	0 %
368 DATA FOR ACHIEVEMENT						
1000 INSTRUCTION						
680 COMPUTER SOFTWARE	0.00	3,249.55	3,250.00	3,250.00	0.45	99 %
Function Total:	0.00	3,249.55	3,250.00	3,250.00	0.45	99 %
Program Total:	0.00	3,249.55	3,250.00	3,250.00	0.45	99 %
Program Group Total:	0.00	3,249.55	6,450.00	6,450.00	3,200.45	50 %
700						
710 EXTRACURRICULAR PROGRAM						
3400 EXTRACURRICULAR ACTIVITIES						
150 STIPEND	75.00	1,675.00	3,025.00	3,025.00	1,350.00	55 %
250 WORKERS' COMPENSATION	0.40	9.06	16.00	16.00	6.94	56 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	3,000.00	3,000.00	3,000.00	3,000.00	0.00	100 %
810 DUES AND FEES	0.00	325.00	0.00	0.00	-325.00	*** %
Function Total:	3,075.40	5,009.06	6,041.00	6,041.00	1,031.94	82 %
Program Total:	3,075.40	5,009.06	6,041.00	6,041.00	1,031.94	82 %
720 ATHLETICS						
3500 EXTRACURRICULAR ATHLETICS						
115 OFFICE/CLERICAL SALARY	0.00	0.00	2,125.00	2,125.00	2,125.00	0 %
119 OTHER SUPERVISORY SALARIES	187.40	2,553.04	849.00	849.00	-1,704.04	300 %
150 STIPEND	536.36	9,000.88	10,810.00	10,810.00	1,809.12	83 %
250 WORKERS' COMPENSATION	3.90	46.17	74.00	74.00	27.83	62 %

GALLATIN GATEWAY ELEMENTARY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 5 / 18

101 GENERAL

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
700						
720 ATHLETICS						
3500 EXTRACURRICULAR ATHLETICS						
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	150.29	0.00	0.00	=150.29	*** %
Function Total:	727.66	11,750.38	13,858.00	13,858.00	2,107.62	84 %
Program Total:	727.66	11,750.38	13,858.00	13,858.00	2,107.62	84 %
Program Group Total:	3,803.06	16,759.44	19,899.00	19,899.00	3,139.56	84 %
900						
910 FOOD SERVICES						
3100 FOOD SERVICES						
116 COOKS	0.00	0.00	12,978.00	12,978.00	12,978.00	0 %
119 OTHER SUPERVISORY SALARIES	212.18	2,333.98	2,546.00	2,546.00	212.02	91 %
126 SUBSTITUTE COOKS	18.80	54.10	90.00	90.00	35.90	60 %
250 WORKERS' COMPENSATION	1.24	10.38	886.00	886.00	875.62	1 %
260 HEALTH INS	18.27	201.97	1,558.00	1,558.00	1,356.03	12 %
330 OTHER PROFESSIONAL SERVICES	0.00	0.00	150.00	150.00	150.00	0 %
540 ADVERTISING	0.00	0.00	350.00	350.00	350.00	0 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	29.96	500.00	500.00	470.04	5 %
610 SUPPLIES	0.00	40.72	500.00	500.00	459.28	8 %
630 FOOD	0.00	1,985.55	7,804.00	7,804.00	5,818.45	25 %
810 DUES AND FEES	0.00	165.20	0.00	0.00	-165.20	*** %
Function Total:	250.49	4,821.86	27,362.00	27,362.00	22,540.14	17 %
Program Total:	250.49	4,821.86	27,362.00	27,362.00	22,540.14	17 %
Program Group Total:	250.49	4,821.86	27,362.00	27,362.00	22,540.14	17 %
Fund Total:	86,810.64	890,138.75	1,202,095.00	1,202,095.00	311,956.25	74 %
Grand Total:	86,810.64	890,138.75	1,202,095.00	1,202,095.00	311,956.25	74 %

Recoding Summary- April 26, 2018

BMO- Montana Opticom Internet Service

Amount: \$26.21
Month Dec 2017
Original Coding: 117.100.2300.530
Recoding: 117.610.2300.530
Warrant: -99945

BMO- Montana Opticom Internet Service

Amount: \$45.00
Month Dec 2017
Original Coding: 117.100.2300.530
Recoding: 117.610.2300.530
Warrant: -99945

BMO- Big Sandy Organics

Amount: \$6.50
Month Apr 2018
Original Coding: 111.910.3100.630
Recoding: 112.910.3100.630
Warrant: -99925

BMO- NAPA AUTO PARTS

Amount: \$70.35
Month Oct 2017
Original Coding: 110.100.2740.440
Recoding: 110.100.2740.610
Warrant: -99960



GALLATIN GATEWAY SCHOOL

TO: Gallatin Gateway School Board of Trustees

FROM: Carrie Fisher, Business Manager/Clerk

DATE: April 20, 2018

RE: Cash Reconciliation as of February 28, 2018

County Treasurer Cash vs Book Cash AS OF February 28, 2018

<u>Fund Name:</u>	<u>Fund #:</u>	<u>County Treasurer Cash:</u>	<u>Book Cash</u>	<u>Difference:</u>
General	101	\$227,202.29	\$227,202.29	\$0.00
Transportation	110	\$11,941.13	\$11,941.13	\$0.00
Bus Depreciation	111	\$72,082.27	\$72,082.27	\$0.00
Food	112	\$10,156.26	\$10,156.26	\$0.00
Tuition	113	\$871.38	\$871.38	\$0.00
Retirement	114	\$91,650.32	\$91,650.32	\$0.00 **
Miscellaneous	115	\$43,993.72	\$43,993.72	\$0.00 **
Adult Education	117	\$21,750.64	\$21,750.64	\$0.00
Compensated Absences	121	\$8,258.99	\$8,258.99	\$0.00
Technology	128	\$2,355.57	\$2,355.57	\$0.00
Flexibility	129	\$3,706.20	\$3,706.20	\$0.00
Debt Service	150	\$67,933.14	\$67,933.14	\$0.00
Building	160	\$2,069.16	\$2,069.16	\$0.00
Building Reserve	161	\$72,887.70	\$72,887.70	\$0.00
Endowment	181	\$1,459.79	\$1,459.79	\$0.00
Payroll Clearing	186	\$2,528.69	\$2,528.69 *	\$0.00 **
Claims Clearing	187	\$30,004.36	\$30,007.61 *	-\$3.25 ****
Total		\$670,851.61	\$670,854.86	-\$3.25

* Equals Outstanding Warrants.

**** BMO interst charges-- will be corrected

9-0400.30 GRANT / PROJECT RECAP WORKSHEET

Treasurer's Balance	43993.72
Fund 15 Balance	43993.72
Difference	0.00

School:
 District No.
 Legal Entity (LE) No.
 Month and Year:

Gallatin Gateway
 35
 0364
 February-17

Project Reporter	Title of Program (enter here)	Beginning Cash	Total Receipts	Total Disbursements	Ending Cash Balance	Reconciliation	Notes RE reconciliation:
100	PD Scholarship	\$0.00	\$ -	0.00	0.00		
101	Fuel it Up 60 Equipment Grant	\$0.00	\$ -	0.00	0.00		
102	Donation- Christmas Giving	\$64.23	\$ -	0.00	64.23		
103	Breakfast Expansion- YC	\$273.83	\$ -	0.00	273.83		
104	Breakfast Expansion- No Kid Hungry	\$0.00	\$ -	0.00	0.00		
105	1st Grade Blessing Bags	\$8.26	\$ -	0.00	8.26		
107	Missoula Children's Theater	\$35.41	\$ -	0.00	35.41		
110	Medicaid- MAC Reimbursement	\$6,961.67	\$ -	476.40	6,485.27		
112	Snack Cart	\$2,833.39	\$ -	0.00	2,833.39		
115	Exxon Mobile Grant	\$1,000.00	\$ -	0.00	1,000.00		
116	Salesville Merchantile- School Store	\$572.42	\$ -	0.00	572.42		
130	Textbook Donations	\$603.55	\$ -	0.00	603.55		
137	Art	\$6,804.92	\$ -	0.00	6,804.92		
144	Gym Renovation	\$250.00	\$ -	0.00	250.00		
145	Miscellaneous	\$7,084.00	\$ (21.02)	500.00	6,562.98		
147	Archery	\$0.00	\$ -	0.00	0.00		
148	Green House	\$215.13	\$ -	0.00	215.13		
149	Facility Rental	\$180.00	\$ -	0.00	180.00		
151	PIE	\$0.00	\$ -	0.00	0.00		
152	Madeline Grant	\$0.00	\$ -	0.00	0.00		
153	One Class at a Time- HOLT	\$0.00	\$ -	0.00	0.00		
155	Asthma Grant	\$367.23	\$ -	0.00	367.23		
156	One Class at a Time- MATTHEWS	\$24.00	\$ -	0.00	24.00		
157	One Class at a Time- RUBIO	\$11.86	\$ -	0.00	11.86		
158	One Class at a Time- KROB	\$250.00	\$ -	250.00	0.00		
160	Library	\$4,639.64	\$ 17.00	410.00	4,246.64		
162	FSA Excess Funds	\$17,943.34	\$ -	132.00	17,811.34		
165	Mentor Program	\$0.00	\$ -	0.00	0.00		
166	Primary Care Clinic- Nurse	-\$364.09	\$ -	104.40	-468.49		
167	Math/Science Donation	\$500.00	\$ -	0.00	500.00		
170	Technology Donations	\$463.89	\$ -	0.00	463.89		
171	MEEA Grant- DAVIS	\$206.47	\$ -	0.00	206.47		
172	Madeline Mueller- School Culture	\$95.13	\$ -	183.33	-88.20		
193	Music	\$1,739.04	\$ -	0.00	1,739.04		
194	Music-Band	\$3,121.96	\$ -	0.00	3,121.96		
195	Book Fair	\$5,082.13	\$ -	0.00	5,082.13		
212	OPI Kitichen	\$143.75	\$ -	0.00	143.75		
329	State Grant	\$0.00	\$ -	0.00	0.00		
412	TitleVI, REAP	\$0.00	\$ -	0.00	0.00		
413	REAP (FY17)	\$7,633.81	\$ -	0.00	7,633.81		
420	Title I, Part A	-\$7,633.81	\$ -	0.00	-7,633.81		
421	Tille I (FY17)	\$3,875.05	\$ -	0.00	3,875.05		
422	REAP (FY16)	\$9,813.37	\$ -	0.00	9,813.37		
423	Title I (FY18)	-\$16,397.34	\$ -	3,138.90	-19,536.24		
424	REAP (FY18)	-\$3,682.70	\$ -	1,719.01	-5,401.71		
456	CoOp Excess Funds	\$0.00	\$ -	0.00	0.00		
650	Adult Education	\$508.43	\$ -	0.00	508.43		
710	Field Trips	-\$3,386.06	\$ -	930.13	-4,316.19		
	TOTALS	\$51,841.91	\$ (4.02)	7,844.17	43,993.72		CROSS CHECK 43,993.72



GALLATIN GATEWAY SCHOOL

TO: Gallatin Gateway School Board of Trustees

FROM: Carrie Fisher, Business Manager/Clerk

DATE: April 23, 2018

RE: Cash Reconciliation as of March 31, 2018

County Treasurer Cash vs Book Cash *AS OF March 31, 2018*

<u>Fund Name:</u>	<u>Fund #:</u>	County Treasurer <u>Cash:</u>	Book Cash	<u>Difference:</u>
General	101	\$203,937.39	\$203,937.39	\$0.00
Transportation	110	\$10,390.72	\$10,390.72	\$0.00
Bus Depreciation	111	\$72,571.72	\$72,571.72	\$0.00
Food	112	\$11,692.25	\$11,692.25	\$0.00
Tuition	113	\$872.27	\$872.27	\$0.00
Retirement	114	\$79,904.98	\$79,904.98	\$0.00
Miscellaneous	115	\$42,935.40	\$42,935.40	\$0.00
Adult Education	117	\$21,145.39	\$21,145.39	\$0.00
Compensated Absences	121	\$8,267.03	\$8,267.03	\$0.00
Technology	128	\$1,457.22	\$1,457.22	\$0.00
Flexibility	129	\$3,709.77	\$3,709.77	\$0.00
Debt Service	150	\$69,673.07	\$69,673.07	\$0.00
Building	160	\$2,071.24	\$2,071.24	\$0.00
Building Reserve	161	\$69,347.69	\$69,347.69	\$0.00
Endowment	181	\$1,461.28	\$1,461.28	\$0.00
Payroll Clearing	186	\$121.62	\$121.62 *	\$0.00
Claims Clearing	187	\$20,130.12	\$20,133.37 *	-\$3.25 ****
 Total		 \$619,689.16	 \$619,692.41	 -\$3.25

* Equals Outstanding Warrants.

**** BMO interst charges-- will be corrected

9-0400.30 GRANT / PROJECT RECAP WORKSHEET

School:
 District No.
 Legal Entity (LE) No.
 Month and Year:

Gallatin Gateway
 35
 0364
 March-18

Treasurer's Balance	42935.40
Fund 15 Balance	42935.40
Difference	0.00

Project Reporter	Title of Program (enter here)	Beginning Cash	Total Receipts	Total Disbursements	Ending Cash Balance	Reconciliation	Notes RE reconciliation:
100	PD Scholarship	\$0.00	\$ -	\$ -	\$0.00		
101	Fuel it Up 60 Equipment Grant	\$0.00	\$ -	\$ -	\$0.00		
102	Donation- Christmas Giving	\$64.23	\$ -	\$ -	\$64.23		
103	Breakfast Expansion- YC	\$273.83	\$ -	\$ -	\$273.83		
104	Breakfast Expansion- No Kid Hungry	\$0.00	\$ -	\$ -	\$0.00		
105	1st Grade Blessing Bags	\$8.26	\$ -	\$ -	\$8.26		
107	Missoula Children's Theater	\$35.41	\$ 365.00	\$ 20.00	\$380.41		
110	Medicaid- MAC Reimbursement	\$6,485.27	\$ 2,091.40	\$ 296.32	\$8,280.35		
112	Snack Cart	\$2,833.39	\$ 130.00	\$ 80.13	\$2,883.26		
115	Exxon Mobile Grant	\$1,000.00	\$ -	\$ -	\$1,000.00		
116	Salesville Merchantile- School Store	\$572.42	\$ -	\$ -	\$572.42		
130	Textbook Donations	\$603.55	\$ -	\$ -	\$603.55		
137	Art	\$6,804.92	\$ -	\$ 702.09	\$6,102.83		
144	Gym Renovation	\$250.00	\$ -	\$ -	\$250.00		
145	Miscellaneous	\$6,562.98	\$ (53.26)	\$ 103.12	\$6,406.60		
147	Archery	\$0.00	\$ -	\$ -	\$0.00		
148	Green House	\$215.13	\$ -	\$ -	\$215.13		
149	Facility Rental	\$180.00	\$ -	\$ -	\$180.00		
151	PIE	\$0.00	\$ -	\$ -	\$0.00		
152	Madeline Grant	\$0.00	\$ -	\$ -	\$0.00		
153	One Class at a Time- HOLT	\$0.00	\$ -	\$ -	\$0.00		
155	Asthma Grant	\$367.23	\$ -	\$ -	\$367.23		
156	One Class at a Time- MATTHEWS	\$24.00	\$ -	\$ -	\$24.00		
157	One Class at a Time- RUBIO	\$11.86	\$ -	\$ -	\$11.86		
158	One Class at a Time- KROB	\$0.00	\$ -	\$ -	\$0.00		
160	Library	\$4,246.64	\$ 30.00	\$ -	\$4,276.64		
162	FSA Excess Funds	\$17,811.34	\$ -	\$ 1,494.00	\$16,317.34		
165	Mentor Program	\$0.00	\$ -	\$ -	\$0.00		
166	Primary Care Clinic- Nurse	-\$468.49	\$ -	\$ 90.00	-\$558.49		
167	Math/Science Donation	\$500.00	\$ -	\$ -	\$500.00		
168	Kindergarten Donation	\$0.00	\$ 50.00	\$ -	\$50.00		
170	Technology Donations	\$463.89	\$ -	\$ -	\$463.89		
171	MEEA Grant- DAVIS	\$206.47	\$ -	\$ -	\$206.47		
172	Madeline Mueller- School Culture	-\$88.20	\$ -	\$ 200.00	-\$288.20		
193	Music	\$1,739.04	\$ -	\$ -	\$1,739.04		
194	Music-Band	\$3,121.96	\$ -	\$ -	\$3,121.96		
195	Book Fair	\$5,082.13	\$ 2,220.64	\$ -	\$7,302.77		
212	OPI Kitichen	\$143.75	\$ -	\$ -	\$143.75		
329	State Grant	\$0.00	\$ -	\$ -	\$0.00		
412	TitleVI, REAP	\$0.00	\$ -	\$ -	\$0.00		
413	REAP (FY17)	\$7,633.81	\$ -	\$ -	\$0.00	-7,633.81	incorrect account credited
420	Title I, Part A	-\$7,633.81	\$ -	\$ -	\$0.00	7,633.81	
421	Title I (FY17)	\$3,875.05	\$ -	\$ -	\$3,875.05		
422	REAP (FY16)	\$9,813.37	\$ -	\$ -	\$9,813.37		
423	Title I (FY18)	-\$19,536.24	\$ 3,268.00	\$ 4,140.86	-\$20,409.10		
424	REAP (FY18)	-\$5,401.71	\$ -	\$ 749.13	-\$6,150.84		
456	CoOp Excess Funds	\$0.00	\$ -	\$ -	\$0.00		
465	Smarter Lunch Room Grant	\$0.00	\$ 500.00	\$ -	\$500.00		
650	Adult Education	\$508.43	\$ -	\$ -	\$508.43		
710	Field Trips	-\$4,316.19	\$ -	\$ 1,784.45	-\$6,100.64		
	TOTALS	\$43,993.72	\$8,601.78	\$9,660.10	\$42,935.40	\$0.00	CROSS CHECK \$42,935.40

2017-2018 Extra-Curricular Recap & Reconciliation

	Balance July 1, 2017	Revenues	Expenditures	Balance Before Transfers	Transfers In/Out	Current Cash Balance	Non-Cash Balance	Total Account Balance
Class of 2016	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Class of 2017	\$7,475.22	\$1,360.36	\$6,335.58	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00
Class of 2018	\$3,176.89	\$7,995.08	\$371.00	\$10,800.97	\$0.00	\$10,800.97	\$0.00	\$10,800.97
Class of 2019	\$555.88	\$75.40	\$0.00	\$631.28	\$0.00	\$631.28	\$0.00	\$631.28
Class of 2020	\$2,534.29	\$4,705.74	\$4,854.95	\$2,385.08	\$0.00	\$2,385.08	\$0.00	\$2,385.08
Class of 2021	\$32.71	\$0.00	\$0.00	\$32.71	\$0.00	\$32.71	\$0.00	\$32.71
Class of 2022	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous	-\$38.25	\$0.00	\$0.00	-\$38.25	\$0.00	(\$38.25)	\$0.00	(\$38.25)
Student Council	\$317.54	\$0.00	\$0.00	\$317.54	\$0.00	\$317.54	\$0.00	\$317.54
	<u>\$14,054.28</u>	<u>\$14,136.58</u>	<u>\$11,561.53</u>	<u>\$16,629.33</u>	<u>\$0.00</u>	<u>\$16,629.33</u>	<u>\$0.00</u>	<u>\$16,629.33</u>

Balance as of:

April 30, 2018


 DISTRICT CLERK CARRIE FISHER

May/June - as of May 9, 2018
Certified/Classified Substitute Recommendations:

Bus Driver

Maxine Daniel
Gary Jones

Kitchen/Food Service

Stacy Webb (Roscoe)
Connie Evenson

Teachers/Aides/Other

Audriana Baker
Shelly Berezay
Dayna Bergin
April Bettilyon
Cynthia Corliss
Kate Cottingham
Sonja Davis
Julie Dobbins
Jason Fischer
Dianne Fowler
Connie Evenson
Jonathan Gans
Kevin Germann
Jennifer Gilbert
Kalli Hendrickson
Wendy Hourigan
Kris Keller
Spencer Kirkemo

Jeff Krogstad
Rebecca Lieurance
Mayra Lindberg
Mikaela Maddock
Heidi Maus
Kelly McCloy
Darcy Nordhagen
Brad Parsch
Teresa Ann Quatraro
Laura Quigley-Stephanik
Keaton Ramm
Tonya Scott
Travis W. Silver
Mariela Spinner
Nicorie Steinfeld
Barry Sulam
Gina Van Slyke
Brandon Tyrrell

Office/Clerical

Connie Evenson

**All substitute hires are pending an adequate fingerprint background check and TB test results.*

Agenda Item: Summer 2018, Technology/Maintenance needs proposal

Physically clean and update software for all computers in school – Annual Maintenance

24 laptops – 2-in-1 Mobile Middle School Lab (Lenovo)	20 hours	\$480.00
15 Laptops – Windows 10 – School wide (Toshibas)	20 hours	\$240.00
48 Chrome Books – Identify for network	10 hours	\$120.00
36 computers – Clean and update computers in classrooms	40 hours	\$480.00
24 tech lab computers –Windows 10	40 hours	\$480.00
Install new teacher computers	10 hours	\$240.00
3 office workstations / 3 office laptops	10 hours	\$120.00
Update Deep freeze school wide and add to newly acquired computers	40 hours	\$480.00
Update operating systems school wide	40 hours	\$480.00
Install new student computers	10 hours	\$240.00
Identify and name new computers on network	16 hours	\$192.00

Estimated total hours **256 hours** **\$3072.00**

Networking and maintenance for existing network

Configure each new computers so that it can be recognized individually on the GGS network 10 hours \$240.00

Work on updating new chrome books, Update each. 10 hours \$240.00

Updating 3 servers and network storage to make room for new files for 2018-2019 school year - hard drives in server room need to be updated and information transferred from old backups to new backups

Estimated total hours 24 hours \$768.00

General Facility maintenance (Moving desks, assembling materials, etc.) 40 hours \$720.00

Estimated total: 340 total hours @ \$12/hour = \$4080.00

Recommended motion:

To hire Mike Coon at \$12/hour for maximum of 420 hours from June 11, 2018 - August 23, 2018 to update and maintain the district's technology, software, network and building.

May 1, 2018

To: Mr. Anderson, Principal and
Gallatin Gateway School Board of Education

RE: Resignation of employment

Dear Mr. Anderson and School Board Members:

It is with sadness that I am resigning my position as Special Education Teacher at Gallatin Gateway School at the end of this school year. Although I have been very happy in my position, I have found a position that will be a much shorter commute and will allow me to be closer to my family.

I thank you for the years of support you have given me at Gallatin Gateway School.

Sincerely,

A handwritten signature in cursive script that reads "Cheryl Curry".

Cheryl Curry
Special Education Teacher
Gallatin Gateway School

Kacee Krob
133 Kimball Ave B
Bozeman, MT 59718
406-600-6587
kacee.black@gmail.com

April 30, 2018

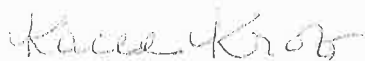
Travis Anderson
Superintendent
Gallatin Gateway School
100 Mill Street
Gallatin Gateway, MT 59730

Dear Travis,

I would like to inform you that I am resigning from my position as 6-8 Communication Arts & K-8 Library for Gallatin Gateway School effective the end of the 2017-2018 contracted year.

Thank you for the support and the opportunities which I've been provided during my time working at GGS. I have truly enjoyed my time with Gallatin Gateway School, and am more than grateful for the encouragement you have given me in pursuing my professional and personal growth objectives. I feel fortunate and thankful to have been a part of this team where I have developed wonderful friendships with the teachers, staff, and students. If I can be of any assistance during this transition, please let me know.

Sincerely,



Kacee Krob

Barbara E. Schaff FNP-BC
2400 Durston Rd, # 10
Bozeman, MT 59718

Travis Anderson, Superintendent
Gallatin Gateway School
100 Mill Street
Gallatin Gateway, MT 59730

May 11, 2018

Re: Retirement

Dear Travis:

It has been a great pleasure and privilege to be the school nurse at the Gallatin Gateway School. I have enjoyed my tenure here watching the children grow and mature. And I have enjoyed being accepted by the faculty and staff.

As I move to the next phase of my life, I will bring many wonderful memories. I will be retiring and next winter will become a snow bird. My son lives in Coral Gables, Florida and has built an apartment for me.

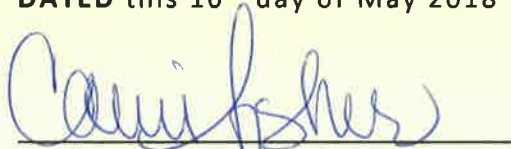
I respectfully submit my resignation and appreciate the friendships I have enjoyed at Gateway. You have my best wishes for the continued success of the school.

Sincerely
Barbara Schaff

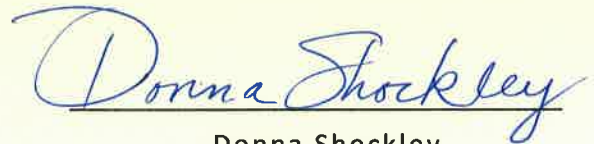
CERTIFICATE OF ELECTION OF TRUSTEE

THIS IS TO CERTIFY that at the annual school election of the Board of Trustees of Gallatin Gateway School District No. 35 of Gallatin County, State of Montana, held on the 8th day of May 2018, **AARON SCHWIETERMAN** was duly elected to fill the office of Trustee for the term of three years, beginning on the 16th day of May 2018 and ending at the trustee organizational meeting in May 2021.

DATED this 16th day of May 2018



Carrie Fisher
Business Manager/District Clerk



Donna Shockley
Board Chair

Gallatin Gateway School District No. 35, Gallatin County, State of Montana.

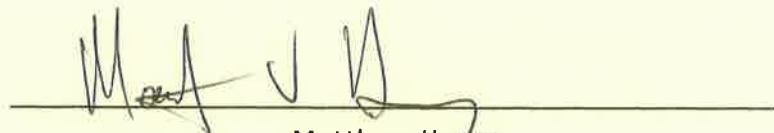
OATH OF OFFICE

I do solemnly swear that I will support, protect, and defend the Constitution of the United States, and the Constitution of the State of Montana, and that I will discharge the duties of my office with fidelity (so help me God).

Signature of Trustee:


Aaron Schwieterman

Subscribed and sworn to me this 16th day of May 2018.



Matthew Herry
Gallatin County Superintendent of Schools

NOTE: §20-3-307 (1), M.C.A., 2017, (1) A person who receives a certificate of election as a trustee under the provisions of §20-3-313 or §20-20-416 may not assume the trustee position until the person has qualified. The person shall qualify by taking an oath of office administered by the county superintendent, the superintendent's designee, or any official provided for in §1-6-101 or §2-16-116. The oath must be filed with the county superintendent not more than 15 days after the receipt of the certificate of election. After a person has qualified for a trustee position, the person holds the position until a successor has been elected or appointed and has been qualified.

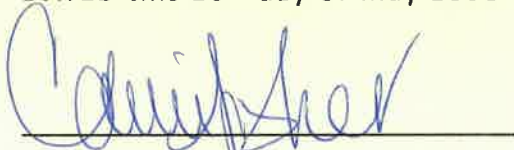
Upon completion of this certificate, forward to the County Superintendent of Schools. §20-20-406



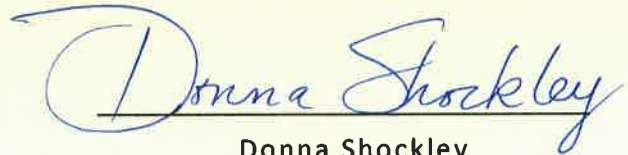
CERTIFICATE OF ELECTION OF TRUSTEE

THIS IS TO CERTIFY that at the annual school election of the Board of Trustees of Gallatin Gateway School District No. 35 of Gallatin County, State of Montana, held on the 8th day of May 2018, **CARISSA PAULSON** was duly elected to fill the office of Trustee for the term of three years, beginning on the 16th day of May 2018 and ending at the trustee organizational meeting in May 2021.

DATED this 16th day of May 2018



Carrie Fisher
Business Manager/District Clerk

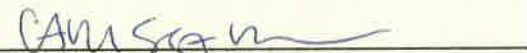


Donna Shockley
Board Chair

Gallatin Gateway School District No. 35, Gallatin County, State of Montana.

OATH OF OFFICE

I do solemnly swear that I will support, protect, and defend the Constitution of the United States, and the Constitution of the State of Montana, and that I will discharge the duties of my office with fidelity (so help me God).

Signature of Trustee: 
Carissa Paulson

Subscribed and sworn to me this 16th day of May 2018.


Matthew Henry
Gallatin County Superintendent of Schools

NOTE: §20-3-307 (1), M.C.A., 2017, (1) A person who receives a certificate of election as a trustee under the provisions of §20-3-313 or §20-20-416 may not assume the trustee position until the person has qualified. The person shall qualify by taking an oath of office administered by the county superintendent, the superintendent's designee, or any official provided for in §1-6-101 or §2-16-116. The oath must be filed with the county superintendent not more than 15 days after the receipt of the certificate of election. After a person has qualified for a trustee position, the person holds the position until a successor has been elected or appointed and has been qualified.

Upon completion of this certificate, forward to the County Superintendent of Schools. §20-20-406

Annual Organizational Meeting Procedure- Trustees

The Board shall hold its annual organizational meeting during its regular board meeting, but after the issuance of the election certificates to the newly elected trustees in May, and on or before the third (3rd) Saturday in May. During the annual organizational meeting the Board shall elect from among its members a Chairman and a Vice-Chairman to serve one-(1)-year terms and appoint the District Clerk who shall act as Board secretary.

The normal order of business shall be modified for the annual organizational meeting by considering the following matters after the approval of the minutes of the previous meeting(s):

1. Welcome and introduction of newly-elected Board Members by the current Chair
2. Swearing in of newly-elected trustee(s)
 - a. County Superintendent is invited to meeting to swear in new trustee(s)
3. Current Chair calls for nominations for Chair to serve during the ensuing year
 - a. Any Trustee in office may be elected to the position of Chair
 - b. Trustees may nominate through a seconded motion. The Board shall vote on the adoption of the position, and the vote shall require the affirmative vote of a majority of Trustees
 - c. In the case where more than one candidate is nominated each individual candidate will be voted on one at a time, in which case the majority vote controls
 - d. In the case where a single candidate is nominated but does not receive enough affirmative votes a new call for candidates is made and the voting process restarts
4. Election of a Chair will be confirmed with the affirmative vote of a majority of trustees
5. Assumption of office by the new Chair
6. Call for nominations for Vice-Chair to serve during the ensuing year
 - a. Any Trustee in office may be elected to the position of Vice-Chair
 - b. Trustees may nominate through a seconded motion. The Board shall vote on the adoption of the position, and the vote shall require the affirmative vote of a majority of Trustees
 - c. In the case where more than one candidate is nominated each individual candidate will be voted on one at a time, in which case the majority vote controls
 - d. In the case where a single candidate is nominated but does not receive enough affirmative votes a new call for candidates is made and the voting process restarts
7. Election of a Vice-Chair will be confirmed with the affirmative vote of a majority of Trustees
8. Appointment of a District Clerk will be through a seconded motion. The board shall vote on the adoption of the position, and the vote shall require the affirmative vote of a majority of Trustees.

If a Board Member is unable to continue to serve as an officer, a replacement shall be elected immediately. In the absence of both the Chair and the Vice-Chair, the Board shall elect a Chair pro tempore, who shall perform the functions of the Chair during the latter's absence.

Policies, bylaws, and established procedures shall continue from year to year until and unless the Board changes them.

Gallatin Gateway Elementary

Adopted on: 08/20/12

Reviewed on:

Revised on: 08/19/13, 6/26/17

1120

BOARD OF TRUSTEES

Annual Organization Meeting

After issuance of election certificates to newly elected trustees, but no later than 15 days after the election, the Board shall elect from among its members a Chairperson and a Vice Chairperson to serve until the next annual organizational meeting. If a Board member is unable to continue to serve as an officer, a replacement shall be elected at the earliest opportunity to serve the remainder of the term. In the absence of both the Chairperson and the Vice Chairperson, the Board shall elect a Chairperson *pro tempore*, who shall perform the functions of the Chairperson during the latter's absence. The Clerk shall act as Board secretary.

The normal order of business shall be modified for the annual organizational meeting by considering the following matters after the approval of the minutes of the previous meeting:

1. Welcome and introduction of newly elected Board members by the current Chairperson
2. Swearing in of newly elected trustees
3. Call for nominations for Chairperson to serve during the ensuing year
4. Election of a Chairperson
5. Assumption of office by the new Chairperson
6. Call for nominations for Vice Chairperson to serve during the ensuing year
7. Election of Vice Chairperson
8. Appointment of a Clerk

Legal References:	§ 20-3-321, MCA	Organization and officers
	§ 20-3-322(a), MCA	Meetings and quorum
	§ 1-5-416(1)(b), MCA	Powers and duties of Notary Public

CERTIFICATE OF APPOINTMENT

OF






Business Manager/District Clerk

To Carrie Fisher of Belgrade, Montana, and the County Superintendent of Schools of Gallatin County, Montana.

GREETINGS

THIS IS TO CERTIFY that at a regular meeting of the Board of Trustees of Gallatin Gateway School District #35 of Gallatin County, Montana, which was held on the 16th day of May 2018, Carrie Fisher was duly appointed to fill the office of Business Manager/District Clerk.

Signatures of Trustees of Gallatin Gateway School District #35



Upon completion send to Gallatin County Superintendent of Schools

Negotiated Changes to Master Agreement for 2018 -2020

Base: 2% FY19 - 2% FY20

Health Insurance: Contribution by the District will remain at \$584 per month

9.1 The regular workday for all full-time teachers will begin at 8:00am and end at 4:00pm. Part-time teachers will have that time prorated within their schedule. The time before and after the student day shall be for additional preparation and consultation with parents, students, and others. On the day of a scheduled staff meeting, the teachers will stay until 4:30pm. On Fridays, teachers may leave at 3:30pm. With prior approval from Superintendent, teachers may leave at 3:00pm and will be docked one hour of annual leave. This leave will not be approved on days when a staff meeting is scheduled.

On regularly scheduled staff meeting per month shall be designated for the purposes of teacher team meetings. Alternatively, teacher team meetings may be organized as one half hour of the regularly scheduled staff meeting twice a month.

9.5 PIR Days A minimum of seven (7) PIR days will be scheduled per school year, two (2) of which are the annual educator conferences in October. Teachers may trade a maximum of two (2) of the October conference days for equivalent training, completed during non-contracted hours, between the end of the prior school year and the conference days. Equivalent training shall mean six (6) OPI renewal credits to replace one (1) day or twelve (12) OPI renewal credits, or one (1) semester university credit to replace two (2) days of the October conferences. Semester credit used as equivalent training for October conference days cannot be used for movement on the salary matrix. The Professional Development Advisory Committee will review any questions regarding equivalency of OPI credits.

9.6 Early Release Days- A minimum of six (6) Early Release Days will be scheduled per school year. On Early Release Days, students will be released fifteen (15) after the last lunch period ends. The teachers' day will end at 4:00pm or 3:30pm on Friday. Instruction-related activities may include, but are not limited to, quarterly report card preparation, parent teacher conferencing, and professional training.

9.9 Calendar- The school calendar shall reflect a teacher work year of one hundred and eighty-seven days. The teachers will be given an opportunity prior to Board adoption to provide input. This will be accomplished by having a discussion at a staff meeting and then each teacher initialing his/her preference.

Language in yellow was deleted.

9.9 Calendar- The school calendar shall reflect a teacher work year of one hundred and eighty-seven days, of which one hundred eighty (180) are scheduled pupil instruction days and seven (7) scheduled PIR days, of which two (2) are the annual educator conferences. The teachers will be given an opportunity prior to Board adoption to

provide input. This will be accomplished by having a discussion at a staff meeting and then each teacher initialing his/her preference

Article 15- Bereavement-

Up to six (6) days leave at full salary will be allowed for the death of a member of the teacher's immediate family. Immediate family includes: spouse and any relative living in the teacher's household or any parent, child, brother, sister, grandparent, grandchild or corresponding in-law. One (1) day of the before mentioned days may be used for non-family bereavement needs. This leave is not accumulative. Upon request, the Superintendent may grant approval for a seventh (7th) day if necessary. This leave will be prorated for part-time teachers.

This language replaces:

Article 15- Bereavement Leave- At the beginning of each school year, each teacher shall be credited with six (6) days of bereavement leave; one (1) of the before mentioned days may be used for non-family bereavement needs. The Superintendent may, upon request, grant approval for a seventh (7th) day if necessary. This leave will be prorated for part-time teachers

Article 32- Renewal & Reopening of Agreement- Said Agreement will automatically be renewed and will continue in force for a period of one (1) year unless either party gives notice to the other party, no later than ninety (90) days prior to the expiration date or any anniversary thereof, of its desire to reopen the contract. **Between July 1, 2018 and June 30, 2020**, the agreement is made to only reopen negotiations to discuss salary, not wording.

Article 34- Date and Signatures

This Agreement is signed this **15th day of May, 2018**.

IN WITNESS THEREOF:

For the Association:

For the Board of Trustees
of School District #35:

Association

Board Chair

Base Salary- Gallatin Gateway School

FY18	\$34,027
FY19 (0%)	\$34,027
FY19 (1%)	\$34,367
FY19 (2%)	\$34,708
FY19 (3%)	\$35,048
FY20 (2%)	\$35,402

17-18 Base Salary Comparison- Gallatin County

**based on data compiled by Tanya Roberts from Anderson School and emailed to Clerks on 3/6/2018*

		Enrollment
Manhattan	\$33,618.00	708
Bozeman	\$39,778.00	6850
Three Forks	\$28,886.00	587
Monforton	\$35,753.00	Not reported
Anderson	\$36,673.00	208
LaMotte	\$30,000.00	69
Belgrade	\$33,679.00	2491 (elem only)
West Yellowstone	\$29,722.00	246
Big Sky- Ophir	\$31,066.54	332
Amsterdam	\$25,616.00	167
Gall-Mad Co-Op	\$30,000.00	149

Average:	\$32,253.78
Highest:	\$39,778.00
Lowest:	\$25,616.00

May 2018 Superintendent's Report:

Enrollment Summary as of 5/11/2018:

Grade	Total	Boys	Girls	Out of District
K	20	11	9	5
1	18	10	8	5
2	17	10	7	3
3	21	14	7	5
4	17	9	8	4
5	23	10	13	6
6	21	11	10	4
7	8	4	4	1
8	12	5	7	1
Total	157	84	73	34

Progress on 2017-2018 Gallatin Gateway School District Goals

I. Gallatin Gateway School Board will demonstrate excellence in governance.

a. Upcoming Training Opportunities:

1. MTSBA Newly Elected Trustee Orientation – Online

II. Gallatin Gateway School Board will develop and maintain a safe and secure facility and grounds.

- a. Safetech will be here the week of June 18 to conduct the asbestos abatement in the 1st and 2nd grade classrooms.
- b. JR Civil has been to the school to address the playground issues related to the sewer system hookup. They have brought in topsoil to fill all low areas, dispersed grass seed, and have placed fencing around the affected areas. Hopefully, everything takes and our playground will be back to 100% by the time school starts next year.
- c. On May 10, we had substantial flooding in the boy's bathroom located near the cafeteria. A urinal was plugged and the flush valve stuck which caused the water to continue flowing with nowhere to go. Carrie and I cleaned up the water and contacted Campbell's Plumbing. Will from Campbell's Plumbing fixed the issues with the urinal. Buffalo Restoration also came out to examine the area and determine if water damage occurred to the bathroom or surrounding area. They determined that there was no damage and were confident that the quick clean up prevented water damage. We placed a dehumidifier and floor fan in the area through the weekend to make sure all water was dried up.

- d. I have included the service schedule agreement with Core Control for your information. It shows a clear scope of the work to be performed and the time of year in which the work will be completed.

III. Gallatin Gateway School Board will maintain and provide high quality educational services.

- a. Teachers have been working on the end of year plans. This includes: finalizing grading, classroom inventory, classroom ordering, examining summer professional development, and reflecting on the year to improve instruction next year. It is hard to imagine that the year is coming to a fast end, but I would like to thank the care and dedication that our teachers have shown to providing high quality educational services and opportunities for our students.
- b. Our state accreditation paperwork has come back and we have a deviation noted for the year. Chantel Jaeger was noted by ARM Rule 10.55.708 for teaching out of assignment. The necessary paperwork has been submitted to the state detailing our plan to address the issue. Ms. Jaeger and I will be meeting with MSU to discuss and obtain a Class 5 Endorsement. A request for a meeting with John Melick has been made to get the process started. I have included our state accreditation paperwork and will update the board on Ms. Jaeger's Class 5 status.

IV. Gallatin Gateway School Board will promote the development of the whole child.

- a. All SBAC testing is complete for the 2017-2018 school year. It took a bit of time to get all of the make-up testing done, but I would like to compliment the teaching staff for doing such a great job of working through the process.
- b. Ms. Jaeger has coordinated with Eckroth Music to conduct a Musical Petting Zoo on May 23. The purpose of the event will be to expose our students to all of the instruments that will be utilized in the band program with an end goal of generating excitement for the band program. Stop by and check it out if you get the chance.
- c. The staff is busy with Student Appreciation Day plans. This year's events will occur on June 1. The morning will start with a walk to school activity followed by individual classroom activities. Lunch will be served in the back and we will have our bottle rocket launching with the 5th grade. The afternoon will feature our annual talent show. The day is looking like an action packed day, so be sure to join us on June 1!
- d. Lessa and I have a meeting set up with the United Way on May 18 to discuss afterschool program possibilities for next year. I will have an update on this meeting in the coming weeks.

V. Gallatin Gateway School will develop and implement effectiveness of building trust and communicating within the Gallatin Gateway community.

a. Congratulations to Aaron and Carissa! It will be exciting to work with the two of you in the coming years.

b. A big thank you goes out to all of our parents who brought in goodies during Staff Appreciation Week! All of the food was fantastic and the GGS staff was so grateful for everything they did. It truly is amazing to work in such a great community with so many wonderful parents.

c. I would also like to thank our community for the support given during our Sportsmen's Banquet. The event brought in over \$30,000, which will go a long way toward supporting the 8th grade trip to Washington, D.C. and many other trips by other grades. Thank you!

Upcoming Events

1. May 17 – BOB Bus visits GGS
2. May 17-23 – 8th Grade DC Trip
3. May 23 – Eckroth Petting Zoo
4. May 28 – Memorial Day – No School
5. June 1 – Student Appreciation Day
6. June 4-5- Annual District Audit (site visit)
7. June 6 – 8th Grade Graduation (6:30-7:30)
8. June 7 – Last Day of School – Early Out
9. June 8 – PIR Day/Staff Checkout
10. June 30 – End of the Fiscal Year

Additional Information

The SAM Summer Administrator's Institute is set for July 30-August 1. The first day of the session focuses on student trauma and trauma-informed practices. I think this is an important topic to understand and implement in keeping students and schools safe. The rest of the institute focuses on instructional leadership. I think this entire conference is important to our school's goals and am planning on attending. Further information related to the institute can be found on the SAM website at <http://www.sammt.org/sam-administrators-institute>.

Service Agreement



705 Osterman, Suite F
Bozeman MT 59715
406.582.9428

Customer Name Gallatin Gateway School		Location of Equipment Gallatin Gateway School	
Billing Address 100 Mill Street		Address 100 Mill Street	
City, State, Zip Code Gallatin Gateway MT 59730		City State, Zip Code Gallatin Gateway MT 59730	
Contact Name Travis Anderson	Telephone 406-980-1251	Contact Name	Telephone
Email Address anderson@gallatingatewayschool.com		Starting Date 06.01.2018	Expiration Date 05.31.2019

ID	EQUIPMENT	LOCATION	BRAND	MODEL	SERIAL NUMBER	NOTES
1	East AHU	Gym				SL1
2	West AHU	Gym				SL1
3	Furnace	Kitchen Pntry				SL1
4	Low Temp Frzr	Kitchen				SL1
5	AC Unit	Cptr Lab				SL1
6	Water Heater	Kitchen	Rinnai			SL2
7	Metasys ctrls					SL2
8	Boiler	New Mech	Lochinvar			SL3
9	Boiler	Old Mech	Burnham			SL3

Service Level 1 (see attached)	<input type="checkbox"/> JAN <input type="checkbox"/> FEB <input type="checkbox"/> MAR <input type="checkbox"/> APR <input type="checkbox"/> MAY <input checked="" type="checkbox"/> JUN <input type="checkbox"/> JUL <input type="checkbox"/> AUG <input type="checkbox"/> SEP <input type="checkbox"/> OCT <input type="checkbox"/> NOV <input checked="" type="checkbox"/> DEC
Service Level 2 (see attached)	<input type="checkbox"/> JAN <input type="checkbox"/> FEB <input type="checkbox"/> MAR <input type="checkbox"/> APR <input type="checkbox"/> MAY <input checked="" type="checkbox"/> JUN <input type="checkbox"/> JUL <input type="checkbox"/> AUG <input type="checkbox"/> SEP <input type="checkbox"/> OCT <input type="checkbox"/> NOV <input type="checkbox"/> DEC
Service Level 3 (see attached)	<input type="checkbox"/> JAN <input type="checkbox"/> FEB <input type="checkbox"/> MAR <input type="checkbox"/> APR <input type="checkbox"/> MAY <input type="checkbox"/> JUN <input type="checkbox"/> JUL <input checked="" type="checkbox"/> AUG <input type="checkbox"/> SEP <input type="checkbox"/> OCT <input type="checkbox"/> NOV <input type="checkbox"/> DEC

ID	FILTER/BELT SIZE	QTY	TYPE	NOTES

Service	Price		Qty/Yr		Total/Yr
Level 1 (Labor & Materials)	\$825.00	X	2	=	\$1,650.00
Level 2 (Labor & Materials)	\$1,375.00	X	1	=	\$1,375.00
Level 3 (Labor & Materials)	\$2,750.00	X	1	=	\$2,750.00
Total (per year)					\$5,775.00

Additional Materials/Services

- Refrigerant that is added to the system as part of this Service Agreement will result in additional materials cost without prior approval of the customer.
- Additional materials or services that may be required beyond the scope of this agreement will only be performed or installed after receiving authorization from the customer.

Payment Terms


- Work will be invoiced at the time of service at the Base Price indicated, plus any additional materials and/or services.
- Payment terms are Net 30. Past due invoices are subject to a monthly service charge of 1.5%.

I have the authority to authorize the work outlined above and hereby approve the Service Agreement. I agree that Core Control, Inc., retains title to the materials furnished until final payment is made. If payment is not made as agreed, Core Control, Inc., can remove said materials at their expense. Any damage resulting from said removal shall not be the responsibility of Core Control, Inc.

Customer Signature

Date

Core Control, Inc., hereby promises to perform the services described above. All materials are warranted by the manufacturers' or suppliers' written warranty only. All labor is warranted for 30 days. Core Control, Inc., makes no other warranties, express or implied, and its agents or technicians are not authorized to make any such warranties on behalf of Core Control, Inc.


Core Control, Inc.

05.11.2018
Date

Service Level 1 (June and December)

AHU's and Furnace (as appropriate)

1. Replace filters.
2. Inspect belts. Replace as necessary.
3. Inspect damper motors and linkages.
4. Lubricate bearings.
5. Visually inspect blower wheel and bearings.
6. Check and tighten electrical connections.
7. Inspect contactors.
8. Clean prefilter screens.
9. Verify proper economizer operation.
10. Check and adjust gas manifold pressure on pre-heater and main burners.

Low Temp Freezer

1. Brush evaporator coil. Use cleaner if necessary.
2. Clean condenser coil. Use cleaner if necessary.
3. Check refrigerant charge.
4. Check defrost cycle.
5. Check all fan operation.
6. Check drain pipe and drain pan heater.
7. Check drain tube heat tape.
8. Check compressor amp draw.

AC Unit

1. Visually inspect blower wheel and bearings.
2. Check and tighten electrical connections.
3. Inspect contactors.
4. Clean prefilter screens.
5. Check refrigerant operating pressures and add refrigerant as necessary. Any refrigerant added to the system will result in an additional materials charge.
6. Clean condensor coils as necessary.

Service Level 2 (June)

Rinnai Water Heater

1. Clean water inlet filter.
2. Clean burner, heat exchanger, and fan blades.
3. Inspect vent system for blockage or damage.
4. Inspect air intake and exhaust for blockage or damage.
5. Clean temperature controller.

Metasys Control System

1. Database save and cloud archive of supervisor controller.
2. Database save and cloud archive of existing field controllers.
3. Review of network to locate any offline controllers.
4. Review of network points to locate any offline or unreliable point.
5. Replacement of backup battery in supervisor controller.
6. Generate a written report of findings with costs associated to any deficiencies found during the annual service.

Service Level 3 (August)

Boilers (4 Total)

1. Clean boiler compartment.
2. Clean condensate trap.
3. Check all piping for leaks.
4. Inspect flue vent and air piping system for blockage, leakage, etc.
5. Check water system pressure.
6. Check expansion tank.
7. Check boiler relief valve.
8. Inspect ignition and flame sensor electrodes.
9. Check all wiring.
10. Check control settings.
11. Perform startup and checks.
12. Check burner flame and signal.
13. Inspect and clean heat exchanger.
14. Test low water flow conditions.
15. Perform combustion analysis.
16. Check combustion air for proper size and flow.

Gallatin Gateway School District Ongoing Maintenance Plan
Core Control

Loc	Item	Recommended Service	Who?	Budget	Authorizer Done
Gym	East AHU	semi annual filter changes	Core	\$ 350	
		semi annual filter changes			
Gym	West AHU		Core	\$ 350	
Kitchen	Rinnai Water Heater	recommend annual service	Core	\$ 400	
Kitchen	Pantry furnace	recommend semi annual	Core	\$ 400	
Kitchen	Low Temp Freezer touchy	recommend semiannual service	Core	\$ 400	
CompLab	AC Unit previous malfunctions	recommend semiannual service	Core	\$ 400	
NewMech	Annual Lochinvar Boiler Serv x2	requires annual service; inc. pumps service	Core	\$ 1,600	
OldMech	Annual Burnham Boiler Serv x2	requires annual service; inc. pumps service	Core	\$ 1,600	
Controls	Metasys control system	annual service and troubleshooting	Core	\$ 1,200	
				\$ 6,700	

Service estimates assume only one task performed per service call; savings will be realized if multiple issues are authorized simultaneously (i.e. water heater, furnace, AC Unit, and low temp freezer all in one trip)

Estimate is for consumables, service and troubleshooting only - does not include repair or replacement charges if needed.

Customer to be provided with estimate for repair/replacement before work begins.

Possible Capital Expense Repairs/Upgrades

2	New Mech	No Cooling at Server Tower	recommend install of mini-split cooling for server	Core	\$ 13,000
1	Building	No Licensed Boiler Operator	train an operator, maintain boiler logs	GGW	free with service agreement
2	Building	Control System Upgrade	integrate across whole building, open source	Core	\$ 17,000
					\$30,000

Capital expense estimates are "high side" estimates, like gym heater repair estimates.

Elsie Arntzen, Superintendent
PO Box 202501
Helena, MT 59620-2501
406-444-5643
In-State Toll-free: 1.888.231.9393
TTY Users: 406-444-0235
opi.mt.gov

OFFICE OF PUBLIC INSTRUCTION
STATE OF MONTANA

Putting Montana Students First **A⁺**



County: 16 Gallatin
System: 0512 Gallatin Gateway Elementary

Travis Anderson, Superintendent
PO Box 265
Gallatin Gateway, MT 59730

Subject: 2017-2018 School Accreditation Status

As of July 1, 2013, the Montana Board of Public Education implemented a revised school accreditation process (ARM 10.55.606). This new process combines Assurance Standards with Student Performance Standards and results in a final accreditation status for the year.

The accreditation process, completed annually, is one way of measuring a school's efforts to provide a sound educational program for all students. This process alone cannot ensure the overall quality of that educational program. In addition to the annual review process relating to these minimum accreditation standards, districts are encouraged to assess the overall effectiveness of their educational programs relative to their own philosophies, goals and objectives. In accordance with the accreditation standards and information provided to the Montana Office of Public Instruction (OPI) and acting on the recommendations of the Superintendent of Public Instruction, the Board of Public Education has granted the attached accreditation status to the school(s) in your district(s).

Any school in Advice or Deficiency status must complete a Corrective Plan by June 1, 2018, indicating a systematic procedure and timeline for resolving all deviations. To complete a Corrective Plan go to <http://opi.mt.gov/Leadership/Assessment-Accountability/School-Accreditation>.

The Accreditation Process Reference Guide is found in the Accreditation Manual: Appendix A. Appendix A can be found on the OPI website and is included at the end of this packet for your convenience.

Please contact this office if you have questions.

Sincerely,

A handwritten signature in cursive script, appearing to read "Linda Vrooman Peterson".

Linda Vrooman Peterson, Ph.D.
Accreditation and Educator Preparation Division Administrator

Cc: Donna Shockley, Board Chairperson

2017-2018 Accreditation Status Report
SYSTEM LEVEL SUMMARY

County: 16 Gallatin

System: 0512 Gallatin Gateway Elementary

School: 0486 Gallatin Gateway School

FINAL ACCREDITATION STATUS

ADVICE

School: 1702 Gallatin Gateway 7-8

FINAL ACCREDITATION STATUS

ADVICE

2017-2018 Accreditation Status Report
SCHOOL LEVEL DETAIL

County: 16 Gallatin
System: 0512 Gallatin Gateway Elementary
School: 0486 Gallatin Gateway School

FINAL ACCREDITATION STATUS	ADVICE
Assurance Standards Level	Advice
Student Performance Standards Level	Regular
Corrective Plan Required?	YES

Corrective Plan Form: <http://opi.mt.gov/Leadership/Assessment-Accountability/School-Accreditation>

Assurance Standards Level: Advice	
ARM Rule	Years With This Deviation
10.55.708 Teaching Assignments	1

Student Performance Standards Level: Regular			
Graduation Rate	ELA	Math	Science
NA	Regular	Regular	Regular
2017 Science Criterion Referenced Test (CRT) and SBAC ELA/Math for Elementary 2017 Science (CRT), 2017 Graduation Rate, and ACT ELA/Math for High Schools			

2017-2018 Accreditation Status Report
SCHOOL LEVEL DETAIL

County: 16 Gallatin

System: 0512 Gallatin Gateway Elementary

School: 0486 Gallatin Gateway School

ASSURANCE STANDARDS DEVIATION DETAIL

The rule states:

10.55.708 - Teachers shall be assigned at the levels and in the subjects for which they are licensed and endorsed.

You reported:

Endorsements Needed: 00E ELE, 08A HE, 08E HE, 08A PE_d, 08E PE_d, 08A HPE, 08E HPE, 00E EC

SEID#: 163383	Chantel Jaeger	Endorsements on License: 05A MUS Teaching: 58030 – Physical Education (Kindergarten)
---------------	----------------	---

SEID#: 163383	Chantel Jaeger	Endorsements on License: 05A MUS Teaching: 58031 – Physical Education (Grade 1)
---------------	----------------	--

SEID#: 163383	Chantel Jaeger	Endorsements on License: 05A MUS Teaching: 58032 – Physical Education (Grade 2)
---------------	----------------	--

Endorsements Needed: 00E ELE, 08A HE, 08E HE, 08A PE_d, 08E PE_d, 08A HPE, 08E HPE, 00E MS

SEID#: 163383	Chantel Jaeger	Endorsements on License: 05A MUS Teaching: 58034 – Physical Education (Grade 4)
---------------	----------------	--

Endorsements Needed: 00E ELE, 08A HE, 08E HE, 08S HE, 08A PE_d, 08E PE_d, 08S PE_d, 08A HPE, 08E HPE, 08S HPE, 00E MS

SEID#: 163383	Chantel Jaeger	Endorsements on License: 05A MUS Teaching: 58035 – Physical Education (Grade 5)
---------------	----------------	--

2017-2018 Accreditation Status Report
SCHOOL LEVEL DETAIL

County: 16 Gallatin

System: 0512 Gallatin Gateway Elementary

School: 1702 Gallatin Gateway 7-8

FINAL ACCREDITATION STATUS

ADVICE

Assurance Standards Level

Advice

Student Performance Standards Level

Regular

Corrective Plan Required?

YES

Corrective Plan Form: <http://opi.mt.gov/Leadership/Assessment-Accountability/School-Accreditation>

Assurance Standards Level: Advice

ARM Rule

Years With This
Deviation

10.55.708 Teaching Assignments

1

Student Performance Standards Level: Regular

Graduation Rate	ELA	Math	Science
NA	Regular	Regular	Regular
<i>2017 Science Criterion Referenced Test (CRT) and SBAC ELA/Math for Elementary 2017 Science (CRT), 2017 Graduation Rate, and ACT ELA/Math for High Schools</i>			

2017-2018 Accreditation Status Report
SCHOOL LEVEL DETAIL

County: 16 Gallatin

System: 0512 Gallatin Gateway Elementary

School: 1702 Gallatin Gateway 7-8

ASSURANCE STANDARDS DEVIATION DETAIL

The rule states:

10.55.708 - Teachers shall be assigned at the levels and in the subjects for which they are licensed and endorsed.

You reported:

Endorsements Needed: 00E ELE, 08A HE, 08E HE, 08S HE, 08A PEd, 08E PEd, 08S PEd, 08A HPE, 08E HPE, 08S HPE, 00E MS

SEID#: 163383

Chantel Jaeger

Endorsements on License: 05A MUS

Teaching: 58001 – Physical Education

Accreditation Process Reference Guide

Step 1: Determine Assurance Standards Level

Accreditation Status Criteria Reference Guide			Consecutive Years with this Deviation			
ARM	Title	Description	Regular	Reg MD	Advice	Deficiency
10.55.601(3)	Accreditation Standards: Procedures <i>(CSIP)</i>	School did not complete Continuous School Improvement Plan				1
10.55.701	Board of Trustees <i>(Policies)</i>	School does not have required policies		1	2	3
10.55.702	Licensure and Duties of District Administrator – District Superintendent	Superintendent is nonlicensed				1
10.55.702	Licensure and Duties of District Administrator – District Superintendent <i>(Endorsement)</i>	Superintendent is not properly endorsed			1	2
10.55.703	Licensure and Duties of School Principal	Principal is nonlicensed				1
10.55.703	Licensure and Duties of School Principal <i>(Endorsement)</i>	Principal is not properly endorsed			1	2
10.55.704(1)	Administrative Personnel: Assignment of District Superintendents	No superintendent assigned to school system				1
10.55.704(1)	Administrative Personnel: Assignment of District Superintendents	Insufficient superintendent FTE assigned to school system		1	2	3
10.55.704(2)	Administrative Personnel: Assignment of District Superintendents <i>(Curriculum Coordinator)</i>	No curriculum coordinator assigned to school system				1
10.55.704(2)	Administrative Personnel: Assignment of District Superintendents <i>(Curriculum Coordinator)</i>	Insufficient curriculum coordinator FTE assigned to school system		1	2	3
10.55.704(2)	Administrative Personnel: Assignment of District Superintendents <i>(Curriculum Coordinator)</i>	Curriculum coordinator is nonlicensed				1
10.55.704(2)	Administrative Personnel: Assignment of District Superintendents <i>(Curriculum Coordinator)</i>	Curriculum coordinator is not properly endorsed			1	2
10.55.705	Administrative Personnel: Assignment of School Administrators/Principals	No principal assigned to school				1
10.55.705	Administrative Personnel: Assignment of School Administrators/Principals	Insufficient principal FTE assigned to school		1	2	3
10.55.707	Teacher and Specialist Licensure	Nonlicensed teacher, specialist, or professional				1
10.55.708	Teaching Assignments	Misassigned teacher			1	2
10.55.709(1)	Library Media Services, K-12	No library media specialist assigned to school				1
10.55.709(1) (a-f)	Library Media Services, K-12	Insufficient library media specialist FTE assigned to school		1	2	3
10.55.710(1)	Assignment of School Counseling Staff	No school counselor assigned to school				1

Accreditation Process Reference Guide

Accreditation Status Criteria Reference Guide			Consecutive Years with this Deviation			
ARM	Title	Description	Regular	Reg MD	Advice	Deficiency
10.55.710(1-2)	Assignment of School Counseling Staff	Insufficient school counselor FTE assigned to school		1	2	3
10.55.712	Class Size: Elementary	Class size exceeds the maximum number – no paraprofessional assigned		1	2	3
10.55.713	Teacher Load and Class Size: High School, Junior High, Middle School, and Grades 7 and 8 Budgeted at High School Rates	Class size exceeds maximum number		1	2	3
10.55.714(2)	Professional Development (<i>Required Hours</i>)	School does not have the minimum of three PIR days devoted to professional development			1	2
10.55.714(3)	Professional Development (<i>Advisory Committee</i>)	School does not have a Professional Development Advisory Committee		1	2	3
10.55.716(1)(b)	Substitute Teachers (<i>Long-Term Substitutes</i>)	Nonlicensed long-term substitute				1
10.55.902	Basic Education Program: Middle Grades	School does not meet basic education program requirements			1	2
10.55.902(4)	Basic Education Program: Middle Grades (<i>Minutes</i>)	Basic education program does not meet the required minutes		1	2	3
10.55.904(2)	Basic Education Program Offerings: High School	School does not meet basic education program requirements			1	2
10.55.904(2)	Basic Education Program Offerings: High School (<i>Minutes</i>)	Basic education program does not meet the required minutes		1	2	3
20-1-301, MCA	School fiscal year. (<i>Aggregate Hours</i>)	School does not meet required aggregate hours				1
20-9-344(2), MCA	Duties of board of public education for distribution of BASE aid. (<i>Submittal of required reports</i>)	School did not complete required reports				1

Accreditation Process Reference Guide

Step 2: Determine Student Performance Standards Level

Student Performance Measures (ARM 10.55.606(3))				
	Regular	Regular MD	Advice	Deficiency
Elem ELA and Math (SBAC)	More than 15% Proficient	10.01% - 15% Proficient	5.01% - 10% Proficient	5% or Less Proficient
HS ELA and Math (ACT)	More than 20% College Ready	10.0% - 20% College Ready	5.1% - 10% College Ready	5% or Less College Ready
Science	300 – 250	249 – 220	219 – 210	209 - 200
HS Graduation Rate	100.0% - 75.0%	74.9% - 60.0%	59.9% - 55.0%	54.9% - 0.0%

Step 3: Use Assurance Standards Level and Student Performance Standards Level to Determine Final Accreditation Status

Final Accreditation Status Determination (ARM 10.55.605)		
<i>if</i> Assurance Standards	<i>and</i> Student Performance Standards	<i>then</i> Final Accreditation Status
Regular	Regular	= REGULAR
Regular	Regular MD	= REGULAR
Regular MD	Regular	= REGULAR
Regular MD	Regular MD	= REGULAR WITH MINOR DEVIATION
REGULAR WITH MINOR DEVIATION for three consecutive years		= ADVICE
Advice in either Assurance or Student Performance Standards		= ADVICE
ADVICE Status for two consecutive years		= DEFICIENCY
Deficiency in either Assurance or Student Performance Standards		= DEFICIENCY
DEFICIENCY Status for two consecutive years		= Intensive Assistance

The State of Montana


hereby certifies that

Gallatin Gateway School

has been granted

ADVICE

Accreditation Status for the **2017-2018** school year
by action of the Board of Public Education.



Superintendent of Public Instruction
Member, Board of Public Education



Chairperson,
Board of Public Education

The State of Montana

hereby certifies that

Gallatin Gateway 7-8

has been granted

ADVICE

Accreditation Status for the **2017-2018** school year
by action of the Board of Public Education.



Superintendent of Public Instruction
Member, Board of Public Education



Chairperson,
Board of Public Education

Master Agreement
Between
The Gallatin Gateway Board of Trustees
School District No. 35
And
The Gallatin Gateway Education Association
MEA-MFT



2018-2020

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MASTER AGREEMENT

This agreement is entered into this 16th day of May, 2018, by and between the Board of Trustees, School District No. 35, Gallatin Gateway, Montana, hereinafter called the Board, and the teaching faculty of Gallatin Gateway School as the Gallatin Gateway Education Association/Gallatin County Rural Education Association/Montana Education Association/National Education Association, hereinafter called the Association.

PREAMBLE

- WHEREAS, the Board and the Association recognize and declare that providing a quality education for the children of the School District is their mutual aim and that the character of such education depends predominately upon the quality and morale of the teaching service and the morale of the school community;
- WHEREAS, the members of the teaching profession are particularly qualified to assist in formulating policies and programs designed to improve the educational standards;
- WHEREAS, the Board has an obligation pursuant to law to bargain collectively with the exclusive representative of public employees with respect to wages, hours, fringe benefits, and other conditions of employment;
- WHEREAS, the parties have reached certain understandings which they desire to confirm in this Agreement.

In consideration of the foregoing mutual covenants, it is hereby agreed as follows:

Article 1- Association Recognition- The Board hereby recognizes the Association as the exclusive representative for collective bargaining with respect to wages, hours, fringe benefits, and other conditions of employment for all certified teachers under teaching contract.

- 1.1 The Association shall have the right to use District computers, calculators, and all types of audio visual equipment when such equipment is not otherwise in use. When the use of District audio visual equipment is needed, a staff member shall coordinate its use through the Superintendent. The Association may use the District email, telephones, and employees' mailboxes for Association business. Respect shall be given to working outside school hours when conducting Association business via email, telephone, or other communications. The Association shall have the right to post notices of Association activities and schedules on the bulletin board used to post other District notices. Outdated notices shall be removed promptly. The Association may be given a copy number to use the copy machine for Association business. The Association will be invoiced for copier use at the end of the school year in accordance with District procedures. The Association shall be given time on the agenda of the orientation program for new teachers to explain Association activities and shall have the opportunity after the conclusion of staff meetings to present reports and announcements.

Article 2- Right to Organize- The Board agrees that the individual teacher shall have full freedom of association, self-organization, and the designation of representatives of his/her own choosing to negotiate the terms and conditions of his/her employment. The teacher shall be free from interference, restraint, or coercion by the Board or its agents in the designation of such

representatives or in other concerted activities for the purpose of collective bargaining or other mutual aid protection.

Article 3- Just Cause- No teacher shall be disciplined, reprimanded, suspended, non-renewed, dismissed, or terminated without just cause. It is understood that this provision does not apply to the non-renewal of non-tenured teachers prior to the signing of the fourth (4th) contract as stated in Section 20-4-206, MCA.

Article 4- Uniform Application of Rules & Regulations- All rules and regulations governing employee activities and conduct shall be interpreted and applied uniformly throughout the District.

Article 5- Guarantee of Academic Freedom- Academic freedom shall be guaranteed to teachers. Teachers shall have the right to support or oppose political causes and issues outside the normal classroom activities.

Article 6- Authority & Responsibility- The Association recognizes that the Board has responsibility and authority to manage and direct, on behalf of the public, all the operations and activities of the school district to the full extent authorized by law, provided that such rights and responsibilities shall be exercised by the Board in conformity with the provisions of this agreement.

Article 7- Definition of Seniority- Seniority is defined as the length of continuous service. Seniority is broken by resignation, termination, or failure to report in a reasonable amount of time upon recall.

Article 8- Reduction in Force

- 8.1 The District has the sole authority to determine the number of teachers to be employed. Prior to layoff of tenured teachers, the District shall determine which non-tenured teachers shall be laid off. While a non-tenured teacher may be retained if he/she is the sole possessor of a required endorsement, a tenured teacher shall not be subject to a layoff while a non-tenured teacher with the same endorsement is retained. For purposes of a reduction in staff, in the case of tenured teachers, seniority shall be the criterion.
- 8.2 If a laid-off teacher has displaced another, the teacher will remain eligible for recall in accordance with the provisions of this article.
- 8.3 Notice of recall will be given by registered mail to the last address given to the Board by a teacher. A copy of the notice of recall will be given to the Association. If a teacher fails to respond within ten (10) calendar days from the date of the notice, the teacher will be deemed to have refused the position.
- 8.4 A teacher who is laid off will remain on the recall list for one (1) year after the effective day of lay off, unless the teacher:
1. waives recall in writing;
 2. resigns;
 3. fails to accept recall to the position held immediately prior to layoff or to a substantially equivalent position; or
 4. fails to report to work in a position that he or she has accepted.

- 8.5 Lay off Benefits-** All positions of substitute teacher shall be offered to qualified teachers on lay off who are on the substitute list before any other person is offered such a position. All benefits to which teachers were entitled at the time of their lay off, including but not limited to tenure, will be restored to them upon their return to active employment, and they will be placed on the step of the salary schedule for their current position according to their experience and education.

Article 9- Work Day

- 9.1** The regular workday for all full-time teachers will begin at 8:00am and end at 4:00pm. Part-time teachers will have that time prorated within their schedule. The time before and after the student day shall be for additional preparation and consultation with parents, students, and others. On the day of a scheduled staff meeting, the teachers will stay until 4:30pm. On Fridays, teachers may leave at 3:30pm. With prior approval from Superintendent, teachers may leave at 3:00pm and will be docked one hour of annual leave. This leave will not be approved on days when a staff meeting is scheduled.

On regularly scheduled staff meeting per month shall be designated for the purposes of teacher team meetings. Alternatively, teacher team meetings may be organized as one half hour of the regularly scheduled staff meeting twice a month.

- 9.2** On days preceding holidays or recesses, the teachers' day shall end when the last regular school bus has departed. PIR days are not a recess or holiday.
- 9.3 Preparation Time-** All full-time teachers shall receive a minimum of two hundred and twenty-five (225) minutes within the student day for preparation during a regular work week. The parties agree that preparation should be in optimal blocks. Part-time teachers will have that time prorated. When a work week is less than five (5) days, preparation time within the student day may be prorated. It is understood that events may from time to time cause the loss of some preparation time.
During the school year the Superintendent will attempt to schedule preparation time in no less than thirty (30) minute blocks.
- 9.4 Duty-free Lunch Period-** All teachers shall receive a daily, duty-free lunch period of forty-five (45) minutes. Part-time teachers will be prorated but will have no less than 25 minutes.
- 9.5 PIR Days** A minimum of seven (7) PIR days will be scheduled per school year, two (2) of which are the annual educator conferences in October. Teachers may trade a maximum of two (2) of the October conference days for equivalent training, completed during non-contracted hours, between the end of the prior school year and the conference days. Equivalent training shall mean six (6) OPI renewal credits to replace one (1) day or twelve (12) OPI renewal credits, or one (1) semester university credit to replace two (2) days of the October conferences. Semester credit used as equivalent training for October conference days cannot be used for movement on the salary matrix. The Professional Development Advisory Committee will review any questions regarding equivalency of OPI credits.
- 9.6 Early Release Days-** A minimum of six (6) Early Release Days will be scheduled per school year. On Early Release Days, students will be released fifteen (15) after the last lunch period ends. The teachers' day will end at 4:00pm or 3:30pm on Friday. Instruction-related activities

may include, but are not limited to, quarterly report card preparation, parent teacher conferencing, and professional training.

- 9.7 Obligations Outside the Regular Workday-** Teachers will be required to attend and provide their professional abilities at one Open House and the Christmas program.
- 9.8 PIR Days for Part-Time Teachers-** Part-time teachers will only be required to attend PIR days on prorated basis. The Superintendent and the teacher will mutually decide specific times and days. If the Superintendent deems it professionally necessary for the teacher to attend additional PIR days, the teacher will be compensated at the teacher's daily rate of pay. Written notification of additional days shall be given no later than thirty (30) calendar days prior to the PIR day. If not approved, a teacher may voluntarily go to any additional day(s) without pay.
- 9.9 Calendar-** The school calendar shall reflect a teacher work year of one hundred and eighty-seven days. The teachers will be given an opportunity prior to Board adoption to provide input. This will be accomplished by having a discussion at a staff meeting and then each teacher initialing his/her preference.

Article 10- Personnel Records- No document may be placed in a personnel record that is not signed and dated by the author of said document. No document may be placed in personnel records without the acknowledgment of the teacher.

Article 11- Evaluations - The District evaluation program is designed to provide an opportunity for staff to set goals and objectives, including plans for professional growth and career opportunities, and to receive administrative responses to them; to have formal and/or informal observations of the teaching of licensed staff; to receive verbal and written comments and suggestions for improvement from their supervisor and to have clear opportunities to make improvement within the specific timelines.

- 11.1 Formal Observation-** An observation by the Superintendent to an instructional or performance activity that has been pre-scheduled at the request of the Superintendent or the teacher. This includes a pre-observation conference, a scheduled observation, a written feedback report, and a post-observation conference between the Superintendent and the teacher. The post-observation conference shall occur within fifteen (15) working days of the formal observation.
- 11.2 Informal Observation-** Any non-scheduled visit or observation by the Superintendent to an instructional or performance activity. This includes a written feedback report and may include a post-observation conference between the Superintendent and the teacher. If the Superintendent has a concern with any observation, a post-observation conference shall be scheduled and completed within ten (10) working days.
- 11.3 Pre-Observation Conference-** A conference conducted between the teacher and the Superintendent before each formal observation so that the administration can be apprised of the teacher's objectives, methods, and materials for the activity to be observed. The Superintendent will announce the time period for formal observations.
- 11.4 Post-Observation Conference-** A conference held to provide an opportunity for feedback, identification of strengths, and directions for areas to be developed. This conference is documented by a written summary signed and retained by the teacher and the Superintendent.

- 11.5 Evaluation-** A written cumulative document of teacher performance based on at least one formal observation and one informal observation. The evaluation may include all aspects of employee performance, including what has been directly observed and/or what has been investigated and substantiated. This written summary shall be discussed with the teacher and signed by the teacher and the Superintendent, with one copy to the teacher and one copy to the teacher's personnel record. This evaluation discussion may also serve as a post-observation conference for the final observation.
- 11.6 Notification of Evaluation-** Teachers will be advised of the District's evaluation procedures at the beginning of each school year. Teachers joining staff after the commencement of the school year will be advised of the evaluation procedures by the Superintendent.
- 11.7 Evaluation of Non-tenured Staff-** At least two (2) written cumulative evaluations shall be made for all non-tenured teachers each year. These evaluations will include classroom observations as defined above. The first evaluation shall be completed by January 1. The second evaluation shall be completed prior to issuing of teaching contracts for the following year.
- 11.8 Evaluation of Tenured Staff-** At least one written cumulative evaluation shall be made for all tenured teachers each year. These evaluations will include classroom observations as defined above. The evaluations shall be completed by May 1.
- 11.9** Should concerns arise regarding a teacher's performance; the teacher will be advised by the Superintendent that corrective measures are called for.
A written plan of improvement will be made by the Superintendent to point out weaknesses and corrective measures necessary to overcome them. Within thirty (30) working days, follow-up observations will be made, including a formal observation addressing written recommendations by the administration. If adequate measureable progress is not demonstrated, the Superintendent will take additional action.
- 11.10 Right to Respond-** A teacher may submit a written response within fifteen (15) working days to any part of the evaluation procedure. This response shall be attached to the copy of the observation or evaluation in the teacher's personnel file.

Article 12- Grievance Procedure

- 12.1** A grievance is a teacher complaint regarding alleged violation of any provisions in this Agreement or other Board policy. A grievant is a teacher filing a grievance.
1. Within twenty (20) working days of the knowledge of the occurrence of an incident giving rise to a grievance, the grievant shall speak to the Superintendent informing the Superintendent of the grievance. Complaints must be declared as a grievance when that is the intent. The Superintendent shall arrange an initial grievance resolution meeting within five (5) working days. The grievant, and if desired, a representative of their choosing, shall meet with the Superintendent. Following the meeting, the Superintendent will provide the grievant and Association with a written answer to the grievance within two (2) working days.

2. If the grievant is not satisfied with the Superintendent's action or a written response has not been received after two (2) working days, the grievant shall present a written grievance to the Superintendent within five (5) working days. The Superintendent shall act upon the written grievance and provide the grievant and Association with a written response within five (5) working days.
3. If the grievant is not satisfied with the Superintendent's action or has not received a written response after five (5) working days, the grievant shall present a written grievance to the School Board. The School Board shall act upon the grievance and provide the grievant and Association with a written response within ten (10) working days.

12.2 Mediation- If the Association is not satisfied with the disposition of the grievance by the School Board, or if no disposition has been made within the period provided in the grievance process, and both parties agree, the grievance may be submitted for mediation using the following steps. Each party shall bear its own cost of the mediation, except that the fees and charges of the mediator shall be shared equally by the parties.

1. If the Association intends to pursue mediation, they shall notify the School Board within five (5) working days of receipt of the School Board's written response or expiration of the timelines involved in the grievance process.
2. Within ten (10) working days after written notice of submission for mediation, the Association shall, in writing, request the Montana Board of Personnel Appeals assign a mediator to the dispute.
3. The mediator shall consult with the parties in an attempt to bring about resolution to the grievance. The mediator shall not produce any records or testimony, nor make any statement with regard to any mediation conducted by him/her in any forum or proceeding before any court, board, investigatory body, arbitrator, or fact finder.
4. If the board of Personnel Appeals refuses to assign a mediator or if the assigned Mediator, determines that the grievance is not likely to be resolved, or after twenty (20) working days, whichever comes first, the Association may choose to seek a solution through binding arbitration.

12.3 Unresolved and Disputed Interpretations of Agreements- MCA 39-31-306(5) The grievant may have the unresolved grievance or disputed interpretations of the agreement resolved either by final and binding arbitration or by any other available legal methods and forum, but not by both. After a grievance has been submitted to arbitration, the grievant and the exclusive representative waive any right to pursue against the school an action or complaint that seeks the same remedy. If a grievant or the exclusive representative files a complaint or other action against the school, arbitration seeking the same remedy may not be filed or pursued under this section.

12.4 Binding Arbitration- If the Association is not satisfied with the disposition of the grievance by the School Board, or if no disposition has been made within the period provided in the grievance process, or the grievance has not been solved through mediation, the grievance may, at the exclusive option of the Association, be submitted for final and binding arbitration before an impartial arbitrator using the following steps:

1. If the Association intends to pursue final binding arbitration, they shall notify the School Board within twenty (20) working days of receipt of the School Board's written response or expiration of the timelines involved in the grievance and, if applicable, the mediation process.
2. Within ten (10) working days after written notice of submission for arbitration, the Association shall, in writing, request a list of five potential in-state arbitrators from the Montana Board of Personnel Appeals.
3. Within ten (10) working days the arbitrator shall be selected from the list provided as a result of each party alternately striking names from the list and the last name remaining being the arbitrator selected. The order of name strikes shall be determined by an initial coin toss. Should either party fail to participate in the arbitrator selection process, the other party may demand a Montana Board of Personnel Appeals appointment.
4. The arbitrator shall consider the grievance (using either the "expedited" or "ordinary voluntary arbitration rules" of the American Arbitration Association), conduct a hearing and/or receive the parties' briefs and have all necessary authority to render a full and effective award and issue a remedy for same which shall be final and binding upon the parties.

12.5 Arbitration Costs

1. Each party shall bear its own cost of arbitration except that the fees and charges of the Arbitrator shall be shared equally by the parties. If one of the parties wants a transcript of the arbitration proceedings, the party requesting the transcript will pay the costs of the transcript. If both parties request transcripts, they shall share equally the costs.
2. Should either party fail to implement an arbitrator's award, the award may be entered in any court of competent jurisdiction for immediate enforcement. All court costs, legal fees, other related expenses incurred as a result of failure to implement an arbitrator's award, and subsequent enforcement proceedings shall be paid by the party who refuses to implement an award.
3. If a motion to vacate the arbitrator's award is entered in a court of competent Jurisdiction, and the initiating party does not prevail in the litigation, such party shall bear the full costs of such action including, but not limited to, the adverse party's court costs, legal fee, interest on monetary awards, and other related expenses incurred as a result of defending such action.

12.6 Exceptions to Time Limits- The time limits provided in this policy shall be strictly adhered to unless extended by written agreement of the parties. Similarly, steps of the grievance process may be waived only by written mutual agreement of the parties and so indicated by written instrument.

12.7 Reprisals- The parties agree that no reprisals of any kind will be taken against any person because of participation in this grievance procedure.

12.8 Personnel Files- All documents, communications, and records dealing with the processing of a grievance shall be filed separately from the personnel files of the participants.

Article 13- Annual Leave

13.1 At the beginning of each school year, each full-time teacher shall be credited with fourteen (14) days/1 F.T.E. of annual leave at full salary. Part-time teachers shall be credited with a prorated amount. Unused days of annual leave may be paid to the teacher at the close of the school year at the current rate of substitute teacher's pay. The teacher may also choose to accumulate up to twelve (12) annual leave days (any days over twelve (12) would be reimbursed at substitute pay) per year to a maximum of eighty (80) days. Accumulated leave days will be used for illness or emergencies. When a teacher has reached a maximum of eighty (80) days, he/she will be credited with fourteen (14) days of annual leave to start the year. Any unused days will be reimbursed at the end of the year at the current substitute teacher's pay. Termination of employment from Gallatin Gateway School would then result in a lump sum payment for all days of unused annual leave at the current substitute teacher's pay.

13.2 Annual leave may be used for personal reasons, personal illness, or immediate family illness. Annual leave days used for personal reasons must be arranged at least two (2) work days in advance. Any leave requested beyond four (4) consecutive work days must be approved by the Superintendent. If annual leave is denied, a written explanation of the reason(s) why the annual leave was denied shall be forwarded to the teacher within five (5) working days of the denial.

1. Annual leave days may not be taken during the first five or last five instructional days of the school year.
2. Annual leave days may not be taken immediately preceding or following a holiday or vacation period.
3. Annual leave days may not be taken on PIR days.

Exceptions to these may be made at the discretion of the Superintendent.

13.3 Determination of accumulation and/or reimbursement for the ensuing year must be made at the beginning of the school year.

13.4 During the school year any teacher may, at the teacher's discretion, donate not more than two (2) days, nor less than one-half (1/2) day to one or more teachers who are in need and who have exhausted annual leave. The donor and recipient have no later than five (5) working days after the recipient's return to work to notify the Superintendent of the requested leave transfer. Donated leave shall be drawn in order of date of such receipt. A drawing shall be conducted to determine order of usage for donations bearing identical dates of receipt. Any unused annual leave shall be returned to the donor.

Article 14 - Professional Leave - Three (3) days of professional leave will be credited to each full-time teacher at the beginning of the school year. Part-time teachers will be credited with a prorated amount. Professional leave may be used to visit other schools, professional development, or attendance at educational workshops or conferences. Professional leave monies at current rate of substitute teacher pay per day will be paid to the teacher for workshops or training outside regular contracted hours. Professional leave must be requested at least two (2) work days prior to the day(s) being requested and approved by the Superintendent. Professional leave does not accumulate and will not be paid out if unused. Professional Leave

will be available from September 1 to August 31 of each year. Training or credits gained using professional leave cannot be used as equivalency training to trade for the October conference days.

Article 15- Bereavement Leave-

Up to six (6) days leave at full salary will be allowed for the death of a member of the teacher's immediate family. Immediate family includes: spouse and any relative living in the teacher's household or any parent, child, brother, sister, grandparent , grandchild or corresponding in-law. One (1) day of the before mentioned days may be used for non-family bereavement needs. This leave is not accumulative. Upon request, the Superintendent may grant approval for a seventh (7th) day if necessary. This leave will be prorated for part-time teachers.

Article 16- Maternity/Paternity Leave- A teacher will be granted maternity/paternity leave immediately following the birth or adoption of a child for eight (8) calendar weeks. If any of the leave period falls within the Contract Term, the leave shall be made up of accumulated annual leave days. For each day of additional leave the teacher will reimburse the district for substitute teacher's pay plus employer contributions (FICA, MEDICARE, Unemployment, Worker's Compensation, and Retirement). The leave period of eight (8) weeks shall commence immediately after the birth or adoption of the child unless it is medically necessary that the leave period commence prior to the birth or adoption of the child. In that case, the leave period of eight (8) weeks will commence upon a determination by a physician that it is medically necessary for the teacher to commence leave preceding the birth or adoption of the child. The teacher will be required to submit medical certification stating that leave preceding the birth of the child is necessary. This leave will be prorated for part-time teachers.

16.1 Extended Maternity/Paternity- A teacher may be granted extended maternity leave beyond the eight (8) weeks as determined appropriate to her/his situation by the physician and the teacher. Any extended leave will be without pay. Upon returning, seniority and tenure status shall resume as when leave began and she/he will be entitled to all benefits held by other teachers. This leave will be prorated for part-time teachers.

Article 17- Sabbatical & Extended Leave of Absence- Upon written application to the School Board, a teacher may be granted a sabbatical or extended leave of absence without pay for one (1) year, after the teacher has worked three (3) consecutive years for the District, if the reasons are determined appropriate by the Board and teacher, and if such leave would not place undue hardship upon the school. Teachers shall be entitled to all benefits held by other teachers upon return. The returning teacher will be placed on the current salary schedule at the level earned at the time of departure.

Article 18- Additional Leave- In case of additional need of leave (i.e. medical, emergency, personal, family) a teacher may take up to sixteen (16) days beyond the fourteen (14) and any accumulated leave days may be approved by the Superintendent each year. For each day of additional leave, the teacher will reimburse the district for substitute teacher's pay plus employer contributions (FICA, MEDICARE, Unemployment, Worker's Compensation, and Retirement). After a teacher has totaled thirty (30) days of annual leave and additional leave, subsequent leave days will be without pay.

A teacher will be granted up to one calendar year leave of absence without pay as determined appropriate to his/her situation. The calendar year will begin when his/her annual leave and

granted extensions have been depleted. Upon returning to teaching, seniority and tenure status shall resume as when leave began and she/he will be entitled to all benefits held by other teachers.

Article 19- Leave Without Pay- The Superintendent may grant up to five (5) days leave without pay at his/her discretion. Leave without pay may also be granted for any other circumstances not otherwise specified above at the discretion of the Board.

Article 20- Salary Schedule- The basic salaries of teachers covered by this Agreement are set forth in Appendix A which is attached to and incorporated in this Agreement. Implementation of any negotiated increase on the base of the salary schedule is contingent upon state funding for secondary students at the high school level and/or voter acceptance of the special mill levy, if required. Such salary schedule shall remain in effect during the designated period. Part-time teachers shall have their salaries prorated.

A maximum of five (5) years will be credited for prior teaching experience.

Article 21- Major Medical & Flexible Benefits Plan

21.1 The District will provide five hundred eighty-four dollars (\$584.00) toward a major medical plan for every teacher who is contracted for .5 FTE or above. In addition, twenty-five dollars (\$25.00) per month will be contributed by the District to each teacher who is contracted .5 FTE or above to the Flexible Benefits Plan. The Flex benefit will be prorated for part-time (less than .5 FTE) teachers.

21.2 All teachers contracted for .5 FTE or above shall be required to participate in the group health plan with at least single coverage. Teachers less than .5 FTE will have a choice to join or not.

21.3 The Flexible Benefit's Plan will be administered by a mutually agreeable, disinterested third party. The District will assume the cost to administer the program. Participation in the Flexible Plan itself by teachers will be voluntary and open to every teacher. Teachers will be provided information yearly on the flexible plan itself as well as, upon request, a monthly report on Flex transactions and other pay check deductions.

Article 22- Credit Recognition- Payment will be made for approved credits. These credits shall be in areas that develop general background information and/or teaching skills. All credits must be approved by the Professional Development Advisory Committee before applying for the salary step-up. The Professional Development Advisory Committee shall include the Superintendent, a Board Member, and teachers chosen by the Association. The committee will use the consensus approach in determining credits beneficial to the District's curriculum. If consensus cannot be reached, the committee members will make recommendations to the Board who will have the final decision. A teacher who completes approved college credit by the first (1st) of September shall receive the appropriate salary increment that school year. However, such teacher must notify the Superintendent in writing of his/her intent to gain credits before the first (1st) of April preceding the school year in which the planned increment will become effective. Each teacher shall file an official transcript of said credits with the Superintendent no later than the thirty-first (31st) of December. The appropriate salary increment shall be received as soon as an official transcript is provided to the Superintendent and shall be retroactive to the beginning of that school year.

Article 23- Stipends- The Board may pay stipends for duties and projects above and beyond the contractual day to teachers at a minimum of \$50 per day (less deductions). Project proposals may be suggested by the Superintendent or proposed by the teacher. Project proposals will be presented to the Board by the Superintendent's recommendation. Teachers may be reimbursed for travel and meals according to School Board Policy.

Article 24- Pay Periods- Each teacher may elect to receive his/her contract salary in ten (10) or twelve (12) payments. Payroll checks shall be issued by the fifth (5th) of each month. For employees electing the twelve-month option, the eleventh (11th) and twelfth (12th) direct deposits will be initiated or paper checks mailed as soon as possible, but no later than five (5) business days after the last contracted day.

Article 25- Change in Agreement- During its term this Agreement may be altered, changed, added to, deleted from, or modified only through the voluntary, mutual consent of the parties in written and signed amendment to this Agreement.

Article 26- Compliance of Individual Contract- Any individual contract between the Board and an individual teacher, heretofore or hereafter executed, shall be subject to and consistent with the terms and conditions of this Agreement. If an individual contract contains any language inconsistent with this Agreement, this Agreement duration shall be controlling.

Article 27- Savings Clause- If any provision of the Agreement or any application of this Agreement to any employee or group of employees is held to be contrary to law, then such provisions or application shall be deemed invalid except to the extent permitted by the law, but all other provisions or applications shall continue in full force and effect. If such provisions exist which are contrary to law, at the request of either party, negotiations shall immediately commence and agreement shall be reached in order to alter said section(s) providing the benefits according to the intent of the parties.

Article 28- Maintenance of Standards- All existing district policies involving terms and conditions of professional service, matters relating directly to the employer-teacher relationships, and other terms of employment not specifically referred to in this agreement shall be maintained at no less than the highest minimum of standards in effect in the District at the time this Agreement is signed, provided that such conditions shall be improved for the benefit of teachers as required by the express provisions of this Agreement. This Agreement shall not be interpreted or applied to deprive teachers of professional advantages heretofore enjoyed unless expressly stated herein.

Article 29- Nondiscrimination Clause- The provisions of this Agreement shall be applied without regard to race, creed, religion, color, national origin, age, sex, physical disability, or marital status.

Article 30- Effective Period- This Agreement shall be effective as of July 1, 2018 and shall continue in full force and effect until June 30, 2020.

Article 31- Contingency- Should legislation or other circumstances in any way change the general fund revenue formulas, district budgeting authority, or School District revenue in any way, the parties agree to reopen negotiations.

Article 32- Renewal & Reopening of Agreement- Said Agreement will automatically be renewed and will continue in force for a period of one (1) year unless either party gives notice to the

other party, no later than ninety (90) days prior to the expiration date or any anniversary thereof, of its desire to reopen the contract. Between July 1, 2018 and June 30, 2020, the agreement is made to only reopen negotiations to discuss salary, not wording.

Article 33- Assignment- All teachers shall be given notice of their tentative teaching assignments relative to grade level and subject area for the forthcoming year no later than the end of the school year. In the event that unforeseen changes in assignments are necessary after the end of the school year, affected teachers shall be given notice as soon as possible prior to the effective date. The affected teacher may request from the Superintendent up to five (5) paid days (at the current substitute rate of pay) for such assistance as moving classrooms, time to prepare, conferring with appropriate colleagues, learning new curriculum, etc. If the requested assistance is denied, the teacher may appeal to the Board who will make the final decision.

Article 34- Date and Signatures

This Agreement is signed this 16th day of May, 2018.

IN WITNESS THEREOF:

For the Association:



Association

For the Board of Trustees
of School District #35:



Board Chair

SALARY SCHEDULE 2019-2020 GALLATIN GATEWAY #35

STEP

QUARTER	BA	BA+15	BA+30	BA+45	BA+60/MA	MA+15
SEMESTER	BA	BA+10	BA+20	BA+30	BA+40/MA	MA+10

0		35,402	36,464	37,526	38,057	38,588	39,650
1		36,606	37,774	38,942	39,509	40,110	41,279
2		37,809	39,084	40,358	40,996	41,633	42,907
3		39,013	40,394	41,774	42,447	43,155	44,536
4		40,217	41,704	43,190	43,934	44,677	46,164
5		41,420	43,013	44,607	45,385	46,200	47,793
6		42,624	44,323	46,023	46,872	47,722	49,421
7		43,828	45,633	47,439	48,359	49,244	51,050
8		45,031	46,943	48,855	49,811	50,766	52,678
9		46,235	48,253	50,271	51,262	52,289	54,307
10		47,439	49,563	51,687	52,749	53,811	55,935
11		48,642	50,873	53,103	54,200	55,333	57,564
12		49,846	52,183	54,519	55,687	56,856	59,192
13			53,492	55,935	57,139	58,378	60,821
14			54,802	57,351	58,626	59,900	62,449
15			56,112	58,767	60,077	61,422	64,078
16				60,183	61,564	62,945	65,706
17				61,599	63,051	64,467	67,335
18					64,502	65,989	68,963
19					65,954	67,512	70,592
20					67,441	69,034	72,220

Gallatin Gateway School Salary Schedule Matrix Chart

Years Experience	QUARTER SEMESTER	BA	BA+15	BA+30	BA+45	BA+60/MA	MA+15
		BA	BA+10	BA+20	BA+30	BA+40/MA	MA+10
0		1.000	1.030	1.060	1.075	1.090	1.120
1		1.034	1.067	1.100	1.116	1.133	1.166
2		1.068	1.104	1.140	1.158	1.176	1.212
3		1.102	1.141	1.180	1.199	1.219	1.258
4		1.136	1.178	1.220	1.241	1.262	1.304
5		1.170	1.215	1.260	1.282	1.305	1.350
6		1.204	1.252	1.300	1.324	1.348	1.396
7		1.238	1.289	1.340	1.366	1.391	1.442
8		1.272	1.326	1.380	1.407	1.434	1.488
9		1.306	1.363	1.420	1.448	1.477	1.534
10		1.340	1.400	1.460	1.490	1.520	1.580
11		1.374	1.437	1.500	1.531	1.563	1.626
12		1.408	1.474	1.540	1.573	1.606	1.672
13			1.511	1.580	1.614	1.649	1.718
14			1.548	1.620	1.656	1.692	1.764
15			1.585	1.660	1.697	1.735	1.810
16				1.700	1.739	1.778	1.856
17				1.740	1.781	1.821	1.902
18					1.822	1.864	1.948
19					1.863	1.907	1.994
20					1.905	1.950	2.040

Appendix A

SALARY SCHEDULE 2018-2019 GALLATIN GATEWAY #35

STEP

QUARTER	BA	BA+15	BA+30	BA+45	BA+60/MA	MA+15
SEMESTER	BA	BA+10	BA+20	BA+30	BA+40/MA	MA+10

0		34,708		35,749		36,790		37,311		37,832		38,873
1		35,888		37,033		38,179		38,734		39,324		40,470
2		37,068		38,318		39,567		40,192		40,817		42,066
3		38,248		39,602		40,955		41,615		42,309		43,663
4		39,428		40,886		42,344		43,073		43,801		45,259
5		40,608		42,170		43,732		44,496		45,294		46,856
6		41,788		43,454		45,120		45,953		46,786		48,452
7		42,969		44,739		46,509		47,411		48,279		50,049
8		44,149		46,023		47,897		48,834		49,771		51,646
9		45,329		47,307		49,285		50,257		51,264		53,242
10		46,509		48,591		50,674		51,715		52,756		54,839
11		47,689		49,875		52,062		53,138		54,249		56,435
12		48,869		51,160		53,450		54,596		55,741		58,032
13				52,444		54,839		56,019		57,233		59,628
14				53,728		56,227		57,476		58,726		61,225
15				55,012		57,615		58,899		60,218		62,821
16						59,004		60,357		61,711		64,418
17						60,392		61,815		63,203		66,015
18								63,238		64,696		67,611
19								64,661		66,188		69,208
20								66,119		67,681		70,804

Agenda Item: Consider 2018-2019 Certified Staff Contracts- Renewal and/or nonrenewal without cause (Certified Master Agreement, MCA 20-4-205, and 20-4-206)

20-4-205. Notification of teacher reelection -- acceptance. (1) The trustees shall provide written notice by June 1 to all teachers who have been reelected. Any teacher who does not receive notice of reelection or termination is automatically reelected for the ensuing school fiscal year.

(2) Any teacher who receives notification of reelection for the ensuing school fiscal year shall provide the trustees with written acceptance of the conditions of the reelection within 20 days after the receipt of the notice of reelection, and failure to notify the trustees within 20 days constitutes conclusive evidence of the teacher's nonacceptance of the tendered position.

20-4-206. Notification of nontenure teacher reelection -- acceptance -- termination. (1) The trustees shall provide written notice by June 1 to each nontenure teacher employed by the district regarding whether the nontenure teacher has been reelected for the ensuing school fiscal year. A teacher who does not receive written notice of reelection or termination is automatically reelected for the ensuing school fiscal year.

(2) A nontenure teacher who receives notification of reelection for the ensuing school fiscal year shall provide the trustees with written acceptance of the conditions of reelection within 20 days after the receipt of the notice of reelection. Failure to notify the trustees within 20 days constitutes conclusive evidence of the nontenure teacher's nonacceptance of the tendered position.

(3) Subject to the June 1 notice requirements in this section, the trustees may nonrenew the employment of a nontenure teacher at the conclusion of the school fiscal year with or without cause.

Certified Contract Renewal Recommendations:

Certified Employee	FTE	Lane/step	18-19 Salary	Tenure Status
Mike Coon	1.0 FTE	MA (19 years)	\$66,188	Tenured renewal
Ashley Davis	1.0 FTE	MA (7 years)	\$48,279	Tenured renewal
Bethany Dieter	1.0 FTE	MA+10 (6 years)	\$48,452	Non-tenure renewal
Chantel Jaeger	1.0 FTE	BA (1 years)	\$35,888	Non-tenure renewal
Neal Krogstad	1.0 FTE	BA (10 years)	\$46,509	Tenured renewal
Elizabeth Matthews	1.0 FTE	MA+10 (12 years)	\$58,032	Tenured renewal
Veronica Rubio	1.0 FTE	BA (2 years)	\$37,068	Non-tenure renewal
Ashley Senenfelder	1.0 FTE	BA (1 years)	\$35,888	Non-tenure renewal
Debra Tysse	1.0 FTE	BA+60 (33 years)	\$67,681	Tenured renewal
Jacki Yager	1.0 FTE	BA+10 (5 years)	\$42,170	Tenured renewal

*Tenured contract year (4th consecutive contract) - with the approval of this contract the employee will have tenured status with Gallatin Gateway School District. (*none for 2018-2019*)

Recommended motion:

to renew the following certified staff contracts for 2018-2019:

Mike Coon	1.0 FTE
Ashley Davis	1.0 FTE
Bethany Dieter	1.0 FTE
Chantel Jaeger	1.0 FTE
Neal Krogstad	1.0 FTE
Elizabeth Matthews	1.0 FTE
Veronica Rubio	1.0 FTE
Ashley Senenfelder	1.0 FTE
Debra Tysse	1.0 FTE
Jacki Yager	1.0 FTE

Agenda Item- Consider 2018-2019 School Counselor FTE

Background Information:

In the 2016-2017 school year the District reduced the School Counselor FTE from 1.0 to 0.5 FTE. After two years, and some additional budget authority the Administration would like to recommend the District consider increasing the FTE for this position.

Rationale:

- There were several discussions during the strategic planning process that were in favor of increasing the FTE in the counseling position.
- There were also discussions during the strategic planning process supporting the incorporation of world language into the school. Nicole Grafel is a licensed Spanish Teacher and has experience as an ESL (English as a Second Language) Teacher.
- Increasing the FTE in this position allows: the district to increase the capacity for communication between the school and home, the district to move the Assessment Coordinator off of the Superintendent's list of duties, and have a full time person to coordinate with other agencies within Gallatin County.
- Having a full time counselor also allows the district to have a consistent person and advocate on the Whole Child Committee and MTSS Offerings.
- This will allow the district to implement bully programs with a greater level of fidelity if we have a full time counselor. This need was also discussed during recent strategic planning activities.
- Having an everyday counselor also allows the teachers a greater ability to adequately address student and behavior needs in their classroom, as well as, through the MBI process.
- Finally, having the flexibility of adding someone who can teach Spanish would allow for increased sections of Art elective in the middle school.

Recommended Motion:

To increase the FTE of the counseling position from 0.5 to 0.85 for the 2018-2019 academic year.

Hire Recommendation: Counselor/Teacher

Counselor Hire Recommendation

To hire a 1.0 FTE counselor/teacher for the 2018-2019 academic year who will be placed at the appropriate place in the negotiated salary matrix based on education and years of experience (not to exceed five (5) years experience).

Recommendation:

Nicole Grafel

Rationale:

Interviews were conducted May 1st – May 3rd before a hiring committee comprised of: Travis Anderson, Erica Clark, Cheryl Curry, and Carrie Fisher. There were four qualified applicants, but one withdrew from consideration prior to interviews. Therefore, the committee interviewed three candidates for the position.

Nicole Grafel has a wealth of experience as a counselor and teacher that will greatly benefit the students at GGS. She is licensed by the state of Montana as a K-12 Counselor and a 5-12 Spanish Teacher. She has experience as a Behavioral Interventionist, Homeless Liaison, Title I Teacher, Spanish Teacher, and 504 experience. Finally, she was the unanimous choice of the hiring committee.

Motion: to hire Nicole Grafel 0.85 FTE certified counselor and 0.15 FTE teacher for the 2018-2019 academic year to be placed at the appropriate spot in the negotiated salary matrix based on educational attainment and years of experience (not to exceed five years). The successful hire further pending adequate fingerprint/background check and TB test.

Agenda Item: Consider Classified Staff Contract Renewals 2018-2019

The following recommendation reflects a 3% increase for all returning classified employees.

Rationale: Maintain competitive wages with other area school districts.

Recommendation to renew the following classified contracts for 2018-2019 with the following salaries and benefits:

Name:	Position	17-18 Hourly Wage	2018-2019 Proposal	Anticipated Schedule	Flex /Insurance Benefits
Jerry Lee	Bus Driver	\$15.89	\$16.37	4 hrs- 180 days (720)	\$73.56/month
Cheryl Brenner	Bus Driver	\$14.42	\$14.85	4 hrs- 180 days (720)	\$73.56/month
Carrie Fisher	District Clerk/Business Manager	\$23.07	\$23.76	8 hrs- 260 days (2080)	\$212.50/month (\$2550/year) or MUST- \$584/month
Erica Clark	Administrative Secretary	\$16.97	\$17.48	8 hrs- 260 days (2080)	\$212.50/month (\$2550/year) or MUST- \$584/month
Bobbie Jo Gunderson	Kitchen Manager	\$15.91	\$16.23	8 hrs- 197 days (1576)	\$212.50/month (\$2125/year)
Brooke Savage	Kitchen Assistant	\$12.88	\$13.27	7 hrs- 180 days (1260)	\$212.50/month (\$2125/year)
Kelli Campbell	Paraprofessional	\$14.00	\$14.42	7.5 hrs- 187 days (1403)	\$212.50/month (\$2125/year)
Janet Westlake	Paraprofessional	\$14.42	\$14.85	7.5 hrs- 187 days (1403)	\$212.50/month (\$2125/year)
Fraulein Jaffe	Paraprofessional	\$14.79	\$15.23	7.5 hrs- 187 days (1403)	\$212.50/month (\$2125/year)

Recommended Motion:

to approve the 2018-2019 classified contract renewals, salaries, and benefits as presented.

Agenda Item: Superintendent Contract Amendment
(salary increase for 2018-2019 & 2019-2020)

Background:

- Though the final contract has not yet been ratified and approved between the School Board Negotiations Team and the Gallatin Gateway School Teachers Association, the two parties have tentatively agreed to a 2% salary increase on the base for FY19 and FY20, *(contract is on the current agenda and is likely to be approved prior to this agenda item being considered)*
- The Superintendent is currently in a 2-year contract and if approved these increases of 2% increase will require an amendment to his contract.

Recommendation:

Increase Superintendent salary by 2% for FY19 and 2% for FY20.

2017-2018	\$84,872 (current salary)
2018-2019	\$86,569
2019-2020	\$88,300

Rationale:

Maintain a cohesive environment amongst all classifications of District employees. Salary increases have not always been equitable across the board and it has created hard feelings and resentment between the different classifications of employees. The past practice of the board (the last several years) has been to provide the same salary increases to all employees in an effort to maintain that cohesive environment and positive climate.

Recommended Motion:

to approve a 2% salary increase for 2018-2019 and 2% for 2019-2020 and amend the Superintendent's contract to reflect said salary increase.

Agenda Item: Non-resident Student Attendance Agreements

Background:

Gallatin Gateway School Board set the 2018-2019 tuition rate at the April 16, 2018 regular board meeting as follows: *to set 2018-2019 out-of-district tuition at the Montana state rates for grades K-6 and for grades 7-8, waiving the entire amount of tuition for students whose parents/guardians are responsible for the tuition and the district of residence will pay the full state rate amount per student for those who are attending from Cottonwood School District in grades 6-8.*

Attendance agreements for 2018-2019 were sent home with students the week of May 8, 2018. Families were informed that the Gallatin Gateway School Board approves the attendance of out-of-district students at a regularly posted board meeting. Upon the Superintendent's review of applications, using Policy 3141, the Superintendent recommendation will be made at the **May 16, 2018** and **June 27, 2018** regular Board meetings for currently enrolled students and at the August meeting for any new out-of-district enrollees (including Kindergarten).

Families were also:

- Invited to attend the May 16 or June 27 meetings
- Informed that attendance agreements received at the school by Friday, May 11, 2018 would be reviewed at the Board meeting on Wednesday, May 16, 2018 at 6:00pm in the Boardroom; and attendance agreements received after May 11, 2018, but before June 22, 2018 will be reviewed at the Board meeting on Wednesday, June 27, 2018 at 6:00pm in the GGS Board room.

Out of District Enrollment History:

2013-2014	37
2014-2015	24
2015-2016	28
2016-2017	25
2017-2018	34

As of Friday, May 11, 2018, the District received twenty-two (21) attendance agreements.

Superintendent Recommendation:

Approve attendance agreements for current students who reside out-of-district and request continued enrollment for 2018-2019:

Grade	Status	Home School District	Tuition
3	Current	Belgrade	\$0
6	Current	Belgrade	\$0
1	Current	Bozeman	\$0
1	Current	Bozeman	\$0
1	Current	Bozeman	\$0
1	Current	Bozeman	\$0

3	Current	Bozeman	\$0
3	Current	Bozeman	\$0
4	Current	Bozeman	\$0
5	Current	Bozeman	\$0
5	Current	Bozeman	\$0
6	Current	Bozeman	\$0
7	Current	Bozeman	\$0
7	Current	Bozeman	\$0
7	Current	Bozeman	\$0
8	Current	Bozeman	\$0
2	Current	Cottonwood	\$0
1	Current	Monforton	\$0
2	Current	Monforton	\$0
4	Current	Monforton	\$0
6	Current	Monforton	\$0

Recommended Motion:

to approve the following Discretionary Non-resident Student Attendance Agreements for the 2018-2019 school year:

Grade	Status	Home School District
3	Current	Belgrade
6	Current	Belgrade
1	Current	Bozeman
1	Current	Bozeman
1	Current	Bozeman
1	Current	Bozeman
3	Current	Bozeman
3	Current	Bozeman
4	Current	Bozeman
5	Current	Bozeman
5	Current	Bozeman
6	Current	Bozeman
7	Current	Bozeman
7	Current	Bozeman
7	Current	Bozeman
8	Current	Bozeman
2	Current	Cottonwood
1	Current	Monforton

2	Current	Monforton
4	Current	Monforton
6	Current	Monforton

End of Year Purchase Orders 2018

Classification: E=education, M=maintenance, O=Other

Staff Name	Company Name	Description	Quantity	Unit Price	Shipping	Total	Classification	Necessity
Davis	Amazon	Basic Spanish	1	\$10.62		\$10.62	E	Need
Davis	Amazon	The Boys in the Boat (Young R	15	\$9.15		\$137.25	E	Need
Davis	Amazon	Rosetta Stone 24 Month Online	1	\$179.00		\$179.00	E	Need
Davis	Amazon	A Monster Calls: Inspired by an	25	\$7.55		\$188.75	E	Need
Davis	Amazon	A Monster Calls DVD	1	\$9.90		\$9.90	E	Need
Davis	Amazon	The Birchbark House Paperbac	25	\$6.98		\$174.50	E	Need
Davis	Amazon	A Dog's Purpose: A Novel for H	25	\$9.95		\$248.75	E	Need
Davis	Nasco	Middle School Art Supplies	1	\$504.55		\$504.55	E	Need
Davis	School Specialty	Classroom Supplies	1	\$1,598.75		\$1,598.75	E	Need
Dieter	School Specialty	Classroom Supply need	1	\$631.78		\$631.78	E	Need
District	Amazon	Office Supplies	1	\$208.81		\$208.81	E	Need
District	Gallup Strength Finder	Counseling Materials	25	\$9.99		\$249.75	E	Need
District	Neopost	Postage refill	1	\$1,000.00		\$1,000.00	E	Need
District	School Mate	Planners	1	\$424.10		\$424.10	E	Need
District	School Specialty	Office Supplies	1	\$7,761.87		\$7,761.87	E	Need
Fisher	School Specialty	Classroom Supplies	1	\$367.09		\$367.09	E	Need
Jaeger	JW Pepper	Twas the Night Before Christma	1	\$69.99		\$69.99	E	Need
Jaeger	JW Pepper	Jingle Bell Jukebox... The Flip S	1	\$69.99		\$69.99	E	Need
Jaeger	JW Pepper	Winter Wonderland Band Score	1	\$56.00		\$56.00	E	Need
Jaeger	JW Pepper	Christmas Mash-Up Band Scori	1	\$45.00		\$45.00	E	Need
Jaeger	West Music	Sonor Global Beat GS GB Sopr	1	\$100.00	\$54.75	\$154.75	E	Need
Jaeger	West Music	Sonor Global Beat MS GB Sopr	1	\$295.00		\$295.00	E	Need
Jaeger	West Music	Studio 49 Series 1000 BXG Fibi	1	\$749.00		\$749.00	E	Need
Jaeger	West Music	Basic Beat BBH05 Woodblock	1	\$6.00		\$6.00	E	Need
Jaeger	West Music	Basic Beat BBH04 Sandblocks	1	\$4.95		\$4.95	E	Need
Jaeger	West Music	Basic Beat BBG14 14" Fish Sha	1	\$12.00		\$12.00	E	Need
Jaeger	West Music	Basic Beat Orff Mallet Pack, Se	1	\$76.95		\$76.95	E	Need
Krob	Amazon	6th Handwriting Book	22	\$4.79		\$105.38	E	Need
Krob	Amazon	7th Handwriting Book - Cursive	26	\$8.99		\$233.74	E	Need
Krob	Amazon	8th Handwriting - Advanced Cui	5	\$8.99		\$44.95	E	Need
Krob	Loyola Press	Voyages in English Grade 6: Pr.	15	\$14.95	\$7.50	\$231.75	E	Need
Krob	Loyola Press	Voyages in English Grade 7: Pr.	7	\$14.95	\$7.50	\$112.15	E	Need
Krob	Loyola Press	Voyages in English Grade 7: Pr.	7	\$14.95	\$7.50	\$112.15	E	Need
Krogstad	Allport Editions	Italic Handwriting Series Book E	15	\$11.75		\$176.25	E	Need
Krogstad	Follett	Signatures Phonics Workbook C	5	\$23.30	\$2.30	\$118.80	E	Need
Krogstad	Follett	Steck-Vaughn Maps, Globes, G	10	\$30.80	\$30.00	\$338.00	E	Need
Krogstad	Jones School Supply Com	Science Lanyard	20	\$1.19	\$5.25	\$29.05	E	Need
Krogstad	Jones School Supply Com	Science Hurrah Medallion	20	\$1.49	\$5.25	\$35.05	E	Need
Krogstad	Pearson Envision	ISBN 9780328537921	1	\$989.47	\$98.95	\$1,088.42	E	Need
Krogstad	Really Good Stuff	Informational Writing Journals	2	\$21.89	\$2.18	\$45.96	E	Need
Krogstad	Really Good Stuff	Super Writing! Spiral Landscap	4	\$14.99	\$1.49	\$61.45	E	Need
Krogstad	Really Good Stuff	Who's Waiting Classroom Clip '	1	\$7.99		\$7.99	E	Need
Krogstad	Scholastic	Let's Find Out Magazine for Kin	15	\$5.75		\$86.25	E	Need
Krogstad	Scholastic	Scholastic New Magazine with t	24	\$6.74	\$37.46	\$199.22	E	Need
Krogstad	Scholastic	Grade 2 Scholastic News	22	\$5.75		\$126.50	E	Need
Krogstad	School Specialty	Classroom Supplies	1	\$175.52		\$175.52	E	Need
Krogstad-Art	School Specialty	Art	1	\$2,421.41		\$2,421.41	E	Need
Matthews	Flinn Sci	Knife Switch, Single Pole, Singl	10	\$2.15		\$21.50	E	Need
Matthews	Flinn Sci	Bar Magnets, Pair, Alnico	2	\$16.40		\$32.80	E	Need
Matthews	Flinn Sci	Litmus Red Test Papers	5	\$1.20		\$6.00	E	Need
Matthews	Flinn Sci	Litmus Blue Test Papers Strips	5	\$1.25		\$6.25	E	Need
Matthews	Flinn Sci	Hydriion 1-12 pH Test Strips	5	\$2.00		\$10.00	E	Need
Matthews	Flinn Sci	Grass Frog 5+, Vacuum Packec	1	\$92.50		\$92.50	E	Need
Matthews	Flinn Sci	Grasshopper, Lubber, Preserve	2	\$8.00		\$16.00	E	Need
Matthews	Flinn Scientific	Dropping Pipet, Plastic 23 mL	25	\$0.42	\$35.00	\$45.50	E	Need
Matthews	Flinn Scientific	Light Bulb, Miniature 1.2V	12	\$1.25		\$15.00	E	Need
Matthews	School Specialty	Classroom Supplies	1	\$134.67		\$134.67	E	Need
Rubio	Really Good Stuff	Spiral Draw and Write Journals	4	\$9.99		\$39.96	E	Need
Senenfelder	Allport Editions	Italic Handwriting Series Book E	25	\$11.75		\$293.75	E	Need
Senenfelder	Allport Editions	Italic Handwriting Series Book F	20	\$11.75		\$235.00	E	Need
Senenfelder	Really Good Stuff	Group Colors For 6 - Durable B	8	\$23.99	\$23.03	\$214.95	E	Need
Senenfelder	Really Good Stuff	Our Class Management Pocket	1	\$26.99	\$6.95	\$33.94	E	Need
Senenfelder	Really Good Stuff	Stackable Letter-Size Wire Rac	1	\$62.29	\$10.95	\$73.24	E	Need
Senenfelder	School Specialty	Classroom Supplies	1	\$401.23		\$401.23	E	Need

Tysse	Allport Editions	Getty-Dubay Italic handwriting	5	23	\$11.75	\$27.00	\$297.25	E	Need
Tysse	Amazon	ETA Hand2Mind 20 bead plastic	15	15	\$5.95		\$89.25	E	Need
Tysse	Follett	Envisions Math Consumable W	23	23	\$9.47		\$217.81	E	Need
Tysse	Follett	Maps, Globes, Graphs Level B	23	23	\$30.80	\$146.00	\$854.40	E	Need
Tysse	Primary Concepts	My Word Book	1	1	\$29.95		\$29.95	E	Need
Tysse	Really Good Stuff	Math Vocabulary Tri-Fold 3 poc	2	2	\$26.98		\$53.96	E	Need
Tysse	Really Good Stuff	Cupcake pencil top erasers	2	2	\$4.99		\$9.98	E	Need
Tysse	Really Good Stuff	Birthday Blitz pencils	1	1	\$3.99		\$3.99	E	Need
Tysse	Really Good Stuff	Happy Birthday Silicone bracelet	1	1	\$9.99		\$9.99	E	Need
Tysse	Really Good Stuff	Star Student stickers	1	1	\$3.99		\$3.99	E	Need
Tysse	Really Good Stuff	Poppin Patterns star name tags	2	2	\$4.99		\$9.98	E	Need
Tysse	Really Good Stuff	Poppin Patterns star nameplate	1	1	\$8.99		\$8.99	E	Need
Tysse	Really Good Stuff	100th day of school pencils	1	1	\$2.99		\$2.99	E	Need
Tysse	Really Good Stuff	US President Pocket Flash Card	2	2	\$3.99		\$7.98	E	Need
Tysse	Really Good Stuff	Presidential Profile Posters	1	1	\$11.99	\$20.00	\$31.99	E	Need
Tysse	School Specialty	Classroom Supplies	1	1	\$478.18		\$478.18	E	Need
Tysse	School Specialty	Classroom Supplies	1	1	\$85.00		\$85.00	E	Need
Tysse	Treetop Publishing	Portrait Blank Bare Book	22	22	\$1.95		\$42.90	E	Need
Yager	School Specialty	Classroom Supplies	1	1	\$203.85		\$203.85	E	Need
Yager	Time for Kids	subscription for 25 students	1	1	\$123.75		\$123.75	E	Need
Davis	Amazon	Spanish Verb Tenses	1	1	\$8.24		\$8.24	E	Need
Davis	Amazon	Complete Spanish Grammar	1	1	\$10.87		\$10.87	E	Need
Senenfelder	Really Good Stuff	Aim High Gold Polka Dot Deluxe	1	1	\$19.99	\$6.95	\$26.94	E	Need
Tysse	Follett	Signatures Phonics Practice W	23	23	\$23.30		\$535.90	E	Need
Tysse	Primary Concepts	My Writing Journal	1	1	\$29.95		\$29.95	E	Need
Tysse	Really Good Stuff	Class Work Folders	1	1	\$20.08		\$20.08	E	Need
Tysse	Really Good Stuff	The Writing Process- 4 pocket	2	2	\$28.32		\$56.64	E	Need
Tysse	Scott Foresman-Addison	Student Lesson Packets - consi	1	1	\$989.47	\$98.95	\$1,088.42	E	Need
Tysse	Treetop Publishing	Bare Calendar Set	22	22	\$2.45	\$9.68	\$63.58	E	Need
Yager	Allport Editions	Italic Handwriting Series Book C	25	25	\$11.75		\$293.75	E	Need
Yager	Really Good Stuff	Store More® Dual Storage Dees	4	4	\$46.74	\$28.07	\$215.03	E	Need
Yager	Really Good Stuff	Four Equal Compartment Caddi	1	1	\$23.99		\$23.99	E	Need

\$27,596.95

District	Another Peter's Painting	Parking Lot Striping	1	1	\$1,375.00		\$1,375.00	M	Need
District	Bozeman Arborcare	Tree Trimming	1	1	\$600.00		\$600.00	M	Need
District	Creep & Crawl	Kitchen Hood Cleaning	1	1	\$350.00		\$350.00	M	Need
District	Dove Tail	Gutter repair and replace	1	1			\$0.00	M	Need
District	Full Spectrum Painting	1st & 2nd Grade Classrooms	1	1	\$2,680.00		\$2,680.00	M	Need
District	House of Clean	Maintenance Supplies	1	1	\$7,708.61		\$7,708.61	M	Need
District	Ike's Handyman Services	Parking Lot Sweeping	1	1	\$2,335.00		\$2,335.00	M	Need
District	Security Solutions	Move camera system from Cou	1	1	\$1,598.00		\$1,598.00	M	Need
District	Tom's Floor Store	Carpet 1&2	1	1	\$6,637.00		\$6,637.00	M	Need
District	True Green	Weed and Feed	1	1	\$1,373.52		\$1,373.52	M	Need
District	Western Sport Floors	Refinish of Gym Floor	1	1	\$1,955.00		\$1,955.00	M	Need
Rubio	Really Good Stuff	Durable Book and Binder Holde	1	1	\$44.99		\$44.99	M	Need
Rubio	Really Good Stuff	Durable Book and Binder Holde	1	1	\$47.99		\$47.99	M	Need

\$26,705.11

District	Allegra	Envelopes	1	1	\$190.43		\$190.43	O	Need
District	Weathershack.com	Weather station	1	1	\$680.80		\$680.80	O	Need
Schaff	MacGill	Clinic Supplies	1	1	\$102.36		\$102.36	O	Need
Davis	Amazon	6" on 7" Rigid Marquee Letters	1	1	\$248.99		\$248.99	O	Need

\$1,222.58

Curry	School Specialty	Classroom Supplies	1	1	\$92.87		\$92.87	E	Want
Dieter	School Specialty	Classroom Supply want	1	1	\$164.45		\$164.45	E	Want
Dieter	School Specialty	Desks	1	1	\$1,120.00		\$1,120.00	E	Want
Fisher	School Specialty	Classroom Supplies	1	1	\$87.77		\$87.77	E	Want
Jaeger	JW Pepper	I Sing You Sing CD	1	1	\$34.99	\$18.99	\$53.98	E	Want
Jaffe	School Specialty	Classroom Supplies	1	1	\$145.17		\$145.17	E	Want
Krob	CDW	Koss UR10 - headphones	25	25	\$10.99	\$27.50	\$302.25	E	Want
Krob	School Specialty	Classroom Supplies	1	1	\$11.85		\$11.85	E	Want
Krob	School Specialty	Desks	1	1	\$2,537.50		\$2,537.50	E	Want
Krogstad	Really Good Stuff	How-To Writing Journals	2	2	\$21.89	\$2.18	\$45.96	E	Want
Krogstad	Really Good Stuff	Silly Scenario Journals	2	2	\$21.89	\$2.18	\$45.96	E	Want
Krogstad	Really Good Stuff	Ready-To-Decorate The Colors	1	1	\$4.99	\$0.49	\$5.48	E	Want
Krogstad	School Specialty	Classroom Supplies	1	1	\$143.72		\$143.72	E	Want
Matthews	Flinn Sci	Neodymium Magnet	1	1	\$11.95		\$11.95	E	Want
Matthews	Flinn Sci	Eye Color and Polygenic Inherit	1	1	\$32.75		\$32.75	E	Want
Matthews	Flinn Scientific	Hand Boiler	2	2	\$8.00		\$16.00	E	Want
Matthews	Museum of the Rockies	Star Lab Rental from MOR Obs	1	1	\$175.00		\$175.00	E	Want
Rubio	Really Good Stuff	Zaner Blosor Print Self Adhesiv	1	1	\$23.70		\$23.70	E	Want

Rubio	Really Good Stuff	Ready to Decorate All About Me	1	\$11.99	\$50.00	\$61.99	E	Want
Yager	Really Good Stuff	Carpet Mark-Its™ - Numbers Ti	1	\$16.95		\$16.95	E	Want
Yager	Really Good Stuff	Celebrate Learning Balloons Cu	1	\$5.99		\$5.99	E	Want
Yager	School Specialty	Classroom Supplies	1	\$231.04		\$231.04	E	Want
Yager/Senenfelder/Dieter	Bridges to Math	Math Curriculum	1	\$6,450.00		\$6,450.00	E	Want
Yager/Senenfelder/Dieter	Lucy Caulkins	ELA Curriculum Grades 3-5	1	\$1,647.00		\$1,647.00	E	Want
Senenfelder	Really Good Stuff	Double Clipboard Stand	1	\$69.99	\$10.95	\$80.94	E	Want
Senenfelder	Really Good Stuff	Classroom Scissor Caddy	1	\$14.99	\$6.95	\$21.94	E	Want
Tysse	Primary Concepts	Alphabet letter tiles - 2 sided	1	\$69.95	\$13.00	\$82.95	E	Want
						\$13,615.16		
District	Rivers Landscaping	Landscape the front area by pa	1	\$1,983.15		\$1,983.15	M	Want
District	Roto Rooter	Re-open floor drains in small ba	1	\$190.00		\$190.00	M	Want
District	Security Solutions	Gym Doors	1	\$5,228.00		\$5,228.00	M	Want
District	Security Solutions	Cameras	1	\$9,816.00		\$9,816.00	M	Want
Rubio	Really Good Stuff	Wire Works Group Materials Ca	1	\$188.95		\$188.95	M	Want
Rubio	Really Good Stuff	Wire Organizing Station for Cla	1	\$64.99		\$64.99	M	Want
Davis	Amazon	Reflective Window Film Mirror C	2	\$30.35		\$60.70	M	Want
						\$17,531.79		
Curry	Dyslexiefont.com	1 year dyslexia font license	1	\$43.95		\$43.95	O	Want
Rubio	Amazon	Mr Men & Little Miss 83 Books ~	1	\$129.99	\$3.33	\$133.32	O	Want
Rubio	Really Good Stuff	Ready to Decorate 100th Day C	1	\$7.99		\$7.99	O	Want
Rubio	Really Good Stuff	Graduation Caps	2	\$4.99		\$9.98	O	Want
Rubio	Really Good Stuff	Mickey Color Pop Label Sticker	1	\$3.99		\$3.99	O	Want
Rubio	Really Good Stuff	Mickey Color Pop Hall Passes	1	\$3.99		\$3.99	O	Want
						\$203.22		
District	CDW	Technology Needs	1	\$22,724.65		\$22,724.65	M	Need
						\$22,724.65		
Need Total		\$55,524.64						
Want Total		\$31,350.17						
Tech Total		\$22,724.65						
		\$109,599.46						

District

★



PAA3 - APPLICATION FOR ADDITIONAL ANB

DISTRICT: GALLATIN GATEWAY SCHOOL DISTRICT #35

LEGAL ENTITY: 0364

COUNTY NAME: 16-GALLATIN

This form provides the Office of Public Instruction with the necessary information to approve additional Average Number Belonging (ANB) used for calculating BASE funding amounts. Applicable instructions and definitions follow.

GENERAL INFORMATION

Additional approved ANB is used in the funding formula to account for special circumstances.

WHO MUST RESPOND

All public elementary, high school and K-12 districts which request approval of additional ANB for funding purposes must submit this form to the Superintendent of Public Instruction. Section 20-9-313, MCA list the conditions when a district is eligible to apply for additional ANB.

RETURN OF COPIES – DUE DATE

School districts requesting additional ANB must submit this form to the county superintendent who will transmit a signed, certified original to the Superintendent of Public Instruction by June 1 for the specific requested circumstance.

DEFINITIONS

Average Number Belonging (ANB): A number which reflects the average school membership. ANB is used primarily for funding purposes. NOTE: ANB is calculated by determining the average adjusted enrollment on the first Monday in October and the first Monday in February, times the total pupil instruction (PI) and pupil instruction related (PIR) days divided by 180. Three-year average ANB is calculated by adding current year ANB and two prior years' ANB and dividing by three.

ASSISTANCE

Technical questions regarding specific data items on this form may be directed to Nica Merala at (406) 444-4401 or nmerala@mt.gov.

CERTIFICATION – I do hereby certify that the data included with this application are complete to the best of my knowledge

Printed Name Board Chairperson	Signature	Date
Aaron Schwieterman		May 16, 2018
Printed Name County Superintendent	Signature	Date
Matthew Henry		5/17/18

APPLICATION FOR ADDITIONAL ANB

Instructions

- Enter the requested enrollment increase by category.
 - Explain the circumstances that justify the additional ANB request. Attach additional explanation as necessary.
1. **OPENING OR REOPENING OF AN ELEMENTARY SCHOOL.**
Procedure: 20-6-502 and 20-9-313(1) MCA
 - A. Proposed date of opening or reopening of elementary school:
 - B. County superintendent estimate of enrollment for new or reopening school for ensuing year:
 - i. K-6:
 - ii. 7-8:
 - C. Basis for estimate of enrollment increase (clearly explain or attach documentation):

 2. **OPENING OR REOPENING OF A MIDDLE SCHOOL**
Procedure: 20-6-507 and 20-9-313(1) MCA
 - A. Proposed date of opening or reopening of middle school:
 - B. County superintendent estimate of enrollment for new or reopening school for ensuing year:
 - i. 4-6:
 - ii. 7-8:
 - C. Basis for estimate of enrollment increase (clearly explain or attach documentation):

 3. **OPENING OR REOPENING OF A HIGH SCHOOL**
Procedure: 20-6-503 through 20-6-505 and 20-9-313(2) MCA
 - A. Proposed date of opening or reopening of high school:
 - B. County superintendent estimate of enrollment for new or reopening school for ensuing year:
 - i. 9-12:
 - C. Basis for estimate of enrollment increase (clearly explain or attach documentation):

 4. **CLOSING OF PRIVATE OR PUBLIC SCHOOL**
Procedure: 20-9-313(3) MCA
 - A. Name and address of school that will close:
 - B. Date school will close:
 - C. County superintendent estimate of increased public school enrollment for this district, due to the closing of the private or public school:
 - i. K-6:
 - ii. 7-8:
 - iii. 9-12:
 - D. Basis for estimate of enrollment increase (clearly explain or attach documentation):

 5. **ANTICIPATED UNUSUAL ENROLLMENT INCREASE**
Procedure: 20-9-313(4) AND 20-9-314 MCA
 - A. State reason for the unusual enrollment increase (i.e., mining opening):
A small class of students will be graduating from 8th grade and a small 7th grade class will be moving to 8th grade, but a large class of students will be moving into 7th grade. This will result in an increased enrollment in the 7-8 school of 45%.
 - B. List estimated district enrollment for the first Monday in October of the ensuing school year in the following grade categories:
 - i. K-6: **132**
 - ii. 7-8: **29**
 - iii. 9-12: **n/a**
 - C. Attach documentation of the factual information upon which the estimated enrollment is based.
SEE ATTACHED

Pursuant to Section 20-9-314(6) MCA, equalization or entitlement increases resulting from this request will be reviewed after the October count of the ensuing year. If the actual ANB is less than the ANB used for funding calculations, the Superintendent of Public Instruction shall revise the funding using the actual ANB. All payments received by the district in excess of the revised entitlements shall be overpayments and subject to the refund provisions in Section 20-9-344(4) MCA.

6. INITIAL YEAR OF KINDERGARTEN (5-YEAR OLD PROGRAM)

Procedure: 20-9-313(5) MCA

A. Number of 5-year-old children residing in the district as of the preceeding Sept. 10

B. Source of Data for line A (circle one)

Official school Data

Other

C. Attach explanation and/or documentation to substantiate estimate on line A.

7. TRANSITION FROM A HALF-TIME TO FULL-TIME KINDERGARTEN PROGRAM

NOTE: A full-time kindergarten program must meet the minimum 720 aggregate hours of pupil instruction established in 20-1-301, MCA.

A. Anticipated % of kindergarten students offered a full-time program for the ensuing year for each elementary budget unit (K-6 7 K-8).

E1:

E2:

E3:

E4:

8. SPECIAL UNANTICIPATED CIRCUMSTANCES

Procedure: 10.20.103 ARM.

Briefly describe the special circumstances that affect the ANB calculations (example: no enrollment count for fall semester for new school or kindergarten program opening in second semester), Attach additional sheets if necessary.

GALLATIN GATEWAY SCHOOL DISTRICT #35

PAA3 - APPLICATION FOR ADDITIONAL ANB

ANTICIPATED UNUSUAL ENROLLMENT INCREASE

Factual information upon which the estimated enrollment is based

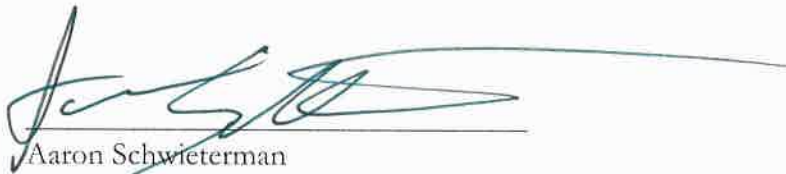
2017-2018 ANB Counts Spring 2018		2017-2018 Actual Enrollment as of May 15, 2018		Enrollment Prediction 2018- 2019	
Grade	Total	Grade	Total	Grade	Total
K	20	K	21	K	11
1	18	1	19	1	21
2	17	2	17	2	18
3	21	3	21	3	17
4	17	4	17	4	21
5	23	5	24	5	19
6	21	6	21	6	25
7	8	7	8	7	21
8	12	8	12	8	8
Total:	157	Total:	160	Total:	161

TRUSTEE RESOLUTION REQUESTING COUNTY CONDUCT ELECTION(S)


BE IT RESOLVED, the Board of Trustees for School District No. 35, Gallatin County, State of Montana, requests that Gallatin County, State of Montana, conduct the elections for School District No. 35, Gallatin, County for the May 7, 2019 annual school election (trustee and levy elections).

In accordance with 20-20-417, MCA, the county will perform the duties imposed on the trustees and the clerk of the district for school elections in 20-20-203, 20-20-313, and 20-20-401, and deliver to the trustees, for the purpose of canvassing the vote, the certified tally sheets and other items as provided in 13-15-301.

Other election duties not specified will be conducted by mutual agreement between the district clerk and the county election administrator.



Aaron Schwieterman
Board Chair



Carrie Fisher
District Clerk

DATED this 16th day of May, 2018.

Agenda Item- Consider Summer Student Worker- Temp Contract

Background Information:

There are many tasks throughout the summer that need to be completed, but do not require the expertise of the regular staff. In an effort to allow the full-time staff to focus on those tasks which require specialized skills and focus, the administration would like to recommend hiring a student worker to assist. Regular cleaning services do not occur in summer months so some help with trash and recycling would also be very helpful.

Tasks for the student worker would include:

- Assisting Mr. Coon with technology inventory and maintenance
- Distributing summer orders to classrooms
- Breaking down boxes and taking them to recycling
- Take out office trash as needed
- Organizing and putting away office supplies
- Assisting Mrs. Clark with updating classroom Inventory
- Hang Gator legacy tiles in hallway
- Assist with organizing upstairs and downstairs
- Playground and grounds cleanup/trash pickup

Qualifications:

- Must be at least 14 years of age
- Minimal qualifications and experience
- Must be able to take direction well and work independently
- Ability to use computer software such as MS Word and MS Excel

Recommended Salary/Wages:

\$10.00/hour for no more than 10 hours/week for a maximum of 60 hours (\$600)

Start date: July 9, 2018

End date: August 17, 2018

Recommendation for the individual will be presented at the June 27, 2018 regular meeting (or earlier if the board holds a special meeting prior to June 27.)

Recommended Motion:

To open a temporary summer student worker position at \$10/hour for no more than 10 hours a week and for no more than 60 hours from July 9, 2018 to August 17, 2018.

Orientation for Newly Elected Trustees - Video Option Only



Montana School Boards Association

Start Date 05/16/2018 08:30 AM

End Date 05/31/2018 04:30 PM

Address

[Register Now >](#)



Montana School Boards Association

Orientation for Newly Elected Trustees - Video Links

1. MTSBA Services and the Value of Being a Member of MTSBA
2. Acronyms
3. Tour of mtsba.org
4. School Board Academy
5. The Essentials of Being a Trustee (Part 1)
6. The Essentials of Being a Trustee (Part 2)
7. Policy 101 -
8. Advocacy 101
9. Legal 101
10. Collective Bargaining 101

MTSBA's June Leadership Symposium



Montana School Boards Association

Start Date 06/08/2018 08:30 AM

End Date 06/08/2018 04:30 PM

Address MTSBA Headquarters, 863 Great Northern Boulevard, Suite 301, Helena, MT 59601

[Register Now >](#)



Montana School Boards Association

JUNE LEADERSHIP SYMPOSIUM - FRIDAY, JUNE 8! No charge to MTSBA members!

This will be a day packed full of discussions centered on effective, efficient and flexible governance to enhance personalized learning and individual student success, MTSBA's 2019 Legislative Platform, and critical issues facing Montana's Public Schools.

Plan on attending a BBQ with fellow trustees and administrators on Thursday, June 7. Please click that option during registration so we can confirm a head count.

Sessions coming!



50 Years of MASBO
Summer Conference June 13-15, 2018
& New Clerk Academy June 11-13, 2018
Billings Hotel & Convention Center

Meals included for registered attendees.

NEW CLERK ACADEMY

For clerks with less than 5 years experience in school finance, budgeting & accounting. Please bring your laptop. MASBO will provide a flash drive with course materials.

- MON, JUNE 11** 8:30am-5:00pm Training Session
- TUES, JUNE 12** 8:30am-5:00pm Software User Group Meetings
- WED, JUNE 13** 8:30am-4:00pm Training Sessions

SUMMER CONFERENCE

- TUES, JUNE 12** 8:30am-5:00pm Software User Group Meetings
 4:00pm-6:00pm Registration
 6:30pm-8:30pm MCS Social in BHCC lounge
- WED, JUNE 13** 8:00am-4:00pm Registration
 8:30am-11:50am Training Sessions
 12:00pm-2:30pm Opening Session: Luncheon and Keynote, Bruce
 3:00pm-4:00pm Training Session
 5:30pm-6:30pm 50th Celebration Dinner & Entertainment (festive attire)
 7:00pm-10:00pm Exit 53 Band
- THURS, JUNE 14** 7:30am-8:30am Continental Breakfast & Visit with Exhibitors
 8:00am-4:00pm Registration
 8:30am-12:00pm Training Sessions
 12:00pm-1:30pm Business Meeting Luncheon & Awards
 1:40pm-2:40pm Training Session
 2:40pm-3:00pm Break & Visit with Exhibitors
 3:00pm-4:00pm Training Session
 4:30-7:30pm Golf or Art Classes
 7:30-9:30pm Black Mountain Software Dinner at golf course
- FRIDAY, JUNE 15** 7:00am-8:00am Continental Breakfast
 8:00am-12:20pm Training Sessions
 12:30pm-1:00pm Closing Session & Prize Giveaway